

The Stables
2 Church Road
Horsforth
LS18 5LG

<u>admin@horsforthtowncouncil.gov.uk</u> - <u>www.horsforthtowncouncil.gov.uk</u> - <u>0113 258 0988</u>

Finance and General Purposes Committee

Thursday 11th September 2025

AGENDA PACK

Distribution: Cllrs S. Dowling, M Fletcher, G. Garvani, J. Garvani, R. Hardcastle, R. Jones, T. Stones



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Finance and General Purposes Committee Minutes Meeting held on Thursday 3rd July 2025 at 7pm Horsforth Museum, 5 The Green, Horsforth, LS18 5JB

Present: In Chair – G. Garvani (Chair)

S. Dowling, M. Fletcher, J. Garvani, R. Hardcastle, R. Jones

In attendance: B. Crabtree – Clerk

FGP/25.1 Introduction from the Chair

Cllr G Garvani welcomed all to the meeting.

FGP/25.2 To consider apologies and the reason for absence

Apologies were received from Cllr Stones and reasons were approved.

FGP/25.3 Declaration of Disclosable Pecuniary and other Interests

None declared.

FGP/25.4 To consider questions and comments from members of the public at the Chairman's discretion No members of public were present.

FGP/25.5 To confirm and accept the minutes of the Finance and General Purposes meeting held on 22nd May 2025.

Resolved to approve the minutes of the Finance and General Purposes meeting held on 22nd May 2025 as a true and accurate record.

FGP/25.6 Financial Matters

25.6.1 To consider recommending that the Council approves the year end accounts and cash book entries to 31st May 2025 and agree any necessary action

Resolved to recommend that the Full Council approves the financial report as of 31st May 2025 with one amendment.

25.6.2 To consider and approve the schedule of payments.

Resolved to approve the schedule of payments. See appendix 1.

25.6.3 To consider and agree the banking arrangements

Resolved to transfer £85,000.00 to the Lloyds account.

FGP/25.7 Community Infrastructure Levy (CIL)

25.7.1 To receive an update on CIL.

It was noted that the remaining CIL funds and future payments are allocated to No.3 The Green for the foreseeable future.

25.7.2 To receive any reports from Community Infrastructure Levy Group and agree any actions

The working group has not met recently due to funds already being allocated, and it was agreed to remove CIL as a standing agenda item until further discussion is required.

FGP/25.8 3&5 The Green

To receive an update and agree any necessary action including:

25.8.1 To receive an update about No.3 The Green

Cllr J Garvani reported that the contractors are due to pause the works shortly due to supplier lead times, including the manufacture of the lift.

The 'works in progress' insurance has been extended until 31st August 2025, which aligns with the architect's current estimate for the project's completion.

Key decisions still need to be made such as the entry system and booking systems. These matters will be discussed with both the architect and TW to seek their advice.

It was agreed to arrange an evening site visit for all councillors to view the current progress of the works.

The architect has also requested a meeting with the working group to review and discuss the current financial position of the project. This meeting will be scheduled shortly.

The Clerk reported receiving backdated water invoices for The Stables, dating back to 2022. It was agreed to contact the Museum, as they were responsible for the building until late 2023 and will therefore be required to contribute toward these costs.

25.8.2 To receive an update about the Museum

The **Clerk** reported that she is currently awaiting the Museum's solicitor details, but has been informed that a solicitor is expected to be appointed by the end of the week.

An invoice has been issued to the Museum for their agreed £10,000 contribution towards the lift installation.

Additionally, it was noted that the working group has agreed to fund £1,720 for the additional works required to the first-floor access to the Museum.

FGP/25.9 Matters for information No further matters were noted.

FGP/25.10 Items for future agenda

Premises budget

FGP/25.11 Date of the next meeting

Resolved that the next meeting will be held on 11th September 2025 and the deadline for agenda items is 1st September 2025.

The meeting closed at 7.15pm.

Distribution: Cllrs S. Dowling, M. Fletcher, G. Garvani, J. Garvani, R. Hardcastle, R. Jones, T. Stones

Appendix 1 Schedule of Payments for the Finance & General Purposes Committee meeting Meeting being held on 3rd July 2025

Payee	Details	Amount	Comments
St Margarets Parish	Room hire	£202.50	
Centre			
Jackson Fire	Fire alarm inspection	£75.00	To note as previously approved by virtue of contract.
Salaries	Staff salary costs – June 2025	£3764.13	To note as previously approved by virtue of the employment contract.
West Yorkshire Pension Fund	Pension contributions – June 2025	£1116.04	To note as previously approved by virtue of the employment contract.
West Yorkshire Pension Fund	Pension contributions – Adjustment for 2024	£181.88	To note as previously approved by virtue of the employment contract.
HMRC	Tax & NI	£4027.05	To note as previously approved by virtue of the employment contract.
MJ Audio	PA & Engineer - Annual Event	£75.00	The Clerk approved using delegated powers
Pure Water	Floral displays	£1337.60	To note as previously approved by virtue of contract.
Tom Willoughby	No.3 The Green – Interim payment 2	£17,656.69	
YLCA	Training	£30.00	
Crooks Architecture	Architect – No.3 The Green	£4878.00	

Year ended 31 March 2026

Period 01.07.2025 to 31.07.2025

Bank Payments		I	-											1			1	
ayment Date	Invoice Date	Supplier	Details	Unity Current	VM Deposit	Lloyds	Vat	Creditors	Comm &	Planning	Salaries	Office	Training	Election	Premises	Designated	Restricted	Powers
				Account	Account				Environ'mt	Lic & Traffic						Funds	Funds	
1.07.2025		Brought Forward		70,772.13			6,236.81	565.12	1,195.75	83.33	19,337.47	4,136.79	250.00		7,193.91	31,772.95		
2.07.2025	01.07.2025	Leeds City Council	Business Rates	661												Utilities and ser		
2.07.2025	28.05.2025	Jackson Fire & Security	Fire alarm service	90			15								75	Maintenance &	Statutory cl	necks
2.07.2025	25.06.2025	St Margarets Parish Centre	Room hire	202.5								202.5	Room hire	2				
2.07.2025	23.06.2025	Pure Water	Watering floral displays	1337.60					1337.6	Floral displays								
2.07.2025	27.06.2025	YLCA	Training	30									30	Staff & CII	Training			
3.07.2025	01.07.2025	Grenke Leasing	Photocopier lease	64.8			10.80					54	Photocop	ier				
8.07.2025	02.07.2025	Tomato Energy	Electric - The Stables	39.1			1.86								37.24	Utilities and ser	vices	
9.07.2025	28.05.2025	ICO	Data protection fee	47								47	Audit, Acc	ounts and I	Data Protec	tion		
0.07.2025	04.07.2025	Pozitive Energy	Gas - The Stables	9.03			0.43								8.6	Utilities and ser	vices	
1.07.2025	02.07.2025	Crooks Architecture	Achitect	5853.6			975.60									4,878.00	3&5 renov	ation and
1.07.2025	09.07.2025	Tom Willoughby	No.3 Renovation - 2nd payment	67364.04			11227.34									56,136.70	3&5 renov	ation and
1.07.2025	25.06.2025	Business Stream	Water - The Stables	117.77											117.77	Utilities and ser	vices	
1.07.2025	25.06.2025	Business Stream	Water - The Stables	114.22											114.22	Utilities and ser	vices	
6.07.2025		Lloyds																
7.06.2025	08.06.2025	Giff Gaff	Office/Telephones	6			1.00					5	Telephone	& Broadba	ind			
0.06.2025	21.06.2025	Giff Gaff	Office/Telephones	6			1.00					5	Telephone	& Broadba	ınd			
2.07.2025		Lloyds	Credit card fee	3								3	Bank char	ge				
2.07.2025		Lloyds	Credit card fee	3								3	Bank char	ge				
8.07.2025	18.07.2025	Zen	Broadband	48			8.00					40	Broadban	d and telep	none			
8.07.2025	17.07.2025	Zurich	Insurance	2461.07								2461.07	Insurance	1				
1.07.2025	25.07.2025	Commerce Business Solutions	Printing	69.76			11.63					58.13	Stationary	& Printing				
2.07.2025	22.07.2025	Complete Computers	IT Support	129.89			21.65					108.24	IT Suppor	t				
2.07.2025	31.07.2025	Salary costs	Salaries	1134.76							1134.76							
2.07.2025	31.07.2025	Salary costs	Salaries	2629.57							2629.57	Salaries						
2.07.2025	31.07.2025	Salary costs	Pension	1116.04							1116.04	Salaries						
4.07.2025	24.07.2025	Zen	Telephone	23.5			3.92					19.58	Broadban	d and telep	none			
1.07.2025		Unity	Service Charge	8.85									Bank char					
		Carried Forward		154.342.23		0.00	18.515.04	565.12	2.533.35	83.33	24.217.84	7.152.16	280.00	0.00	8.207.74	92.787.65	0.00	
		Check total		154.342.23			154,342,23		, ,			, ,						

Total Expenditure 2025-2026(for budget page)

154,342.23

Cash book payments (for rec)

135,262.07

Period 01.07.2025 to 31.07.2025

Bank Receipts																	
Payment Date	Invoice Date		Details	Unity Current	VM Deposit	Lloyds	Vat	Debtors	Other	Precept	Comm &	rant Incom	Designated	Office	Buildings	Staff	Events
				Account	Account						Environ'mt		Funds			Training	
01.07.2025		Balances brought forward		546,742.87	90,330.28		8,335.54		5,822.00	152,367.00							
02.07.2025		Horsforth Museum	Electric	238.91					238.91								
02.07.2025		Horsforth Museum	Electric	232.44					232.44								
16.07.2025		Horsforth Historical Society	Grant	3,000.00								3,000.00					
31.07.2025		Virgin Money	Bank interest		172.62				172.62								
		Carried Forward		550,214.22	90,502.90	0.00	8,335.54	0.00	6,465.97	152,367.00	0.00	3,000.00	0.00	0.00	0.00	0.00	0.00
		Check total			640,717.12			640,717.12									

Total Income 2025-2026(for budget page) 161,832.97 Cash book receipts (for rec) 640,717.12 170,168.51

Cash book balances (agrees to bank rec) 486,374.89 395,871.99 90,502.90

Total Income 2025-2026 (for budget page)
Total Expenditure 2025-2026(for budget page) 161,832.97 135,262.07 26,570.90 Agreed to Budget

Year ended 31 March 2026

Period 01.08.202	25 to 31.08.20	025																
Bank Payments																		
Payment Date	Invoice Dat	Supplier	Details	Unity Current	VM Deposit	Lloyds	Vat	Creditors	Comm &	Planning	Salaries	Office	Training	Election	Premises	Designated	Restricted	Powers
				Account	Account				Environ'mt	Lic & Traffic						Funds	Funds	
01.08.2025		Brought Forward		154,342.23			18,515.04	565.12	2,533.35	83.33	24,217.84	7,152.16	280.00		8,207.74	92,787.65		
05.08.2025	31.07.2025	Tomato Energy	Electric - 3 & 5 The	150.87			7.18								143.69	Utilities an		
06.08.2025	30.06.2025	Brian Jones	Structural Engineer	1910.5													1910.5	PWLB
06.08.2025	19.02.2025	Brian Jones	Structural Engineer	220													220	PWLB
06.08.2025	31.07.2025	Tom Willoughby	No.3 The Green Ref	92670.28			15445.05										77225.23	CIL, 3 Reno
06.08.2025	29.07.2028	Pure Water	Floral Displays	1672					1672	Floral displays								
6.08.2025	01.08.2025	Leeds City Council	Business Rates	661											661	Utilities an	d services	
12.08.2025	05.08.2025	Pozitive Energy	stables - gas	9.29			0.44								8.85	Utilities an	d services	
12.08.2025	02.08.2025	Tomato Energy	Stables - electric	32.31			1.54								30.77	Utilities an	d services	
18.08.2025	18.08.2025	Zen	Broadband	48			8.00					40	Telephone	and broadl	oand			
18.08.2025		Lloyds																
07.07.2025	08.07.2025	Giff Gaff	Office/Telephones	6			1.00					5	Telephone	& Broadba	nd			
20.07.2025	21.07.2025	Giff Gaff	Office/Telephones	6			1.00					5	Telephone	& Broadba	nd			
09.07.2025	09.07.2025	Amazon	Suggestion box	22.15			3.69					18.46	Misc					
04.08.2025		Lloyds	Credit card fee	3								3	Bank charg	ge				
04.08.2025		Lloyds	Credit card fee	3								3	Bank charg	ge .				
		Commerce Business											·					
20.08.2025	25.07.2025	Solutions	Printing	69.76			11.63					58.13	Stationary	& Printing				
20.08.2025	07.08.2025	Socotec	Building inspection	1302			217.00										1085	CIL, 3 Reno
20.08.2025	01.09.2025	Leeds City Council	Business Rates	661											661	Utilities an	d services	
20.08.2025	11.08.2025	PKF Littlejohn	External Audit	504			84.00					420	Audit, Acc	ounts & Dat	a Protectio	n		
20.08.2025	11.08.2025	Living Wage	Accreditdation	85.2			14.20					71	Subscription	ons				
21.08.2025	22.07.2025	Complete Computers	IT Support	129.89			21.65					108.24	IT Support					
22.08.2025	31.08.2025	Salary costs	Salary	2629.37							2629.37	Salaries						
22.08.2025	31.08.2025	Salary costs	Salary	1134.76							1134.76	Salaries						
22.08.2025	31.08.2025	Salary costs	Pension	1116.04							1116.04	Salaries						
26.08.2025	26.08.2025	Zen	Telephone	23.5			3.92					19.58	Telephone	and broadl	and			
			Electric - 3 & 5 The															
26.08.2025	12.08.2025	Tomato Energy	Green	54.35			2.59								51.76	Utilities an	d services	
29.08.2025		Blend Telecom	Sim card for lift	93.6			15.60											CIL No.3
29.08.2025		Pure Water	Floral Displays	1337.6					1337.6	Floral displays								
29.08.2025		Leeds City Council	Floral Displays	2319.67			386.61			Floral displays								
31.08.2025		Unity	Service Charge	9.75						, .		9.75	Bank charg	ges				
		· ·											<u> </u>					
		Carried Forward		263,227.12		0.00	34,740.14	565.12	7,476.01	83.33	29,098.01	7,913.32	280.00	0.00	9,764.81	92,787.65	80,518.73	
		Check total		263,227.12			263,227.12											

Total Expenditure 2025-2026(for budget page)
Cash book payments (for rec) 227,921.86

263,227.12

Period 01.08.202	iod 01.08.2025 to 31.08.2025																
Bank Receipts																	
Payment Date	Invoice Dat	e	Details	Unity Current	VM Deposit	Lloyds	Vat	Debtors	Other	Precept	Comm &	rant Incom	Designated	Office	Buildings	Staff	Events
				Account	Account						Environ'm	t	Funds			Training	
01.08.2025		Balances brought forwa	rd	550,214.22	90,502.90		8,335.54		6,465.97	152,367.00		3,000.00					
18.08.2025		Horsforth Museum		10,000.00									10,000.00				
		Carried Forward		560,214.22	90,502.90	0.00	8,335.54	0.00	6,465.97	152,367.00	0.00	3,000.00	10,000.00	0.00	0.00	0.00	0.00
	-	Check total	-		650,717.12			650,717.12		-							

Check total

Total Income 2025-2026(for budget page)

Cash book receipts (for rec) 171,832.97 180,168.51 650,717.12

Cash book balances (agrees to bank rec) 387,490.00 296,987.10 90,502.90

Horsforth Town Council Bank Reconciliation as at 31.08.2025 Prepared by Becky Crabtree 02.09.2025

At next y/end S / L term

90,502.90 Short term

Balance per bank statements as at 31.08.2025

Current Account Virgin Money (per stmt 31.07.2025)

> 33,371.10 Short term Unity Trust Bank (per Stmt 31.08.2025) 89,378.91 Short term Nationwide Building Society (Per stmt 31.03.2025) 100.00 Short term

Lloyds (per stmt 30.05.2025)

Term deposit accounts

213,352.91

Add uncredited receipts

0.00

Less unpresented cheques

0.00

0.00

Net Balances as at 31.08.2025

213,352.91

296,411.52

Cash book

Opening balances as at 01.04.2025

Add cash book receipts 180,168.51

263,227.12 Less cash book payments

Closing cash book balance as at 31.08.2025 213,352.91

> Difference 0.00

	2.09.2025								
				al Budget		& Expendit		Budget Re	
			202	5-2026	As A	31.08.2025	;	As At 31.	08.2025
			£	£	£	£		£	£
INCOME									
	Precept		152,367		152,	367		0	
	Council Tax Suppo	ort Grant	5,249		5,3	249		0	
	Bank Interest Rec	eived	2,500			701			
	Donations				3.0	000			
	CIL				-,				
	Other					516			
	Premises					710			
	i remises	Museum rent	1					0	
								0	
		Grants	5,000					0	
		Donations	10,000					U	
TOTAL INC	OME			175,117		161,8	33		(
EXPENDIT	URE								
	Community & En	vironment							
	·	Grants & Sponsorship	4,000					4,000	
		Award Scheme	250					250	
		Civic Service	100				+	100	
		Horsforth Gala	100					100	
							+		
		Remembrance Service	1,100			-		1,100	
		Annual Town Meeting	0					0	
		Horsforth Matters	1,000					1,000	
		Band Concerts	1,100					1,100	
		Annual Event	1,500		1,0	016		484	
		Christmas Motifs, Lights & Trees	18,000					18,000	
		Christmas Switch On Event	4,500					4,500	
		HTC baskets and planters - inc water	10,000		6,	280		3,720	
		Garden Maintenance	1,000			180		820	
			,	42,650		7,4	76		35,174
				,,,,,		 ''	-		00,=,
	Planning, Licensi	ng & Traffic		500			83		417
	Fiailing, Licensii	ig & Hailic		300			65		41/
	6.1.								
	Salaries								
		Office Staff	74,000		29,)98		44,902	
		Premises Staff	7,500					7,500	
		Recruitment	100					100	
				81,600		29,0	98		52,502
	Office								
		Office Equipment & Photocopier Le	400			108		292	
		IT Support	1,400			133		967	
		Stationery & Printing	900			233	+	667	
					 		+		
		Postage	25			16		9	
		Telephone and Broadband	1,000			338		662	
		Subscriptions	2,800			112		388	
		Audit, Accounts & Data Protection	2,000		1,3	296		705	
		Miscellaneous	500			18		482	
		Bank Charges	200			71		130	
		Chairman's Allowance	100					100	
		Meeting Expenses & Refreshments	50					50	
		Room Hire	250			203		48	
		Legal & Professional Fees	2,500				+	2,500	
		Email and website	850				+	850	
	-				 		+		
		Clock Maintenance	500					500	
		Defibrilator Maintenance	2,000			325		1,675	
		Combined Insurance	2,500			161		39	
				17,975		7,9	13		10,062
	Training			-					
		Staff Training	500			20		480	
		Councillor Training	1,000			260		740	
		Ĭ	,	1,500			80	-	1,220
				_,,,,,			+		_,
	Election			12,500			0	İ	12,500

Premises									
	Utilities and Services	15,100	·		4,785			10,315	•
	Cleaning and caretaking	2,500						2,500	
	Maintenance and Statutory Checks	13,150			75			13,075	
	Sundry Expenditure	19,561			4,905			14,656	
			50,311			9,765			40,546
ENDITURE			207,036			54,615			152,421
									•
DEFICIT OF INCO	ME OVER EXPENDITURE		-31,919			107,218			
	ENDITURE	Utilities and Services Cleaning and caretaking Maintenance and Statutory Checks Sundry Expenditure	Utilities and Services 15,100 Cleaning and caretaking 2,500 Maintenance and Statutory Checks 13,150 Sundry Expenditure 19,561 ENDITURE	Utilities and Services 15,100 Cleaning and caretaking 2,500 Maintenance and Statutory Check 13,150 Sundry Expenditure 19,561 50,311 ENDITURE 207,036	Utilities and Services 15,100 Cleaning and caretaking 2,500 Maintenance and Statutory Checks 13,150 Sundry Expenditure 19,561 50,311 ENDITURE 207,036	Utilities and Services 15,100 4,785 Cleaning and caretaking 2,500 Maintenance and Statutory Check 13,150 75 Sundry Expenditure 19,561 4,905 50,311 ENDITURE 207,036	Utilities and Services 15,100 4,785	Utilities and Services 15,100 4,785	Utilities and Services 15,100 4,785 10,315 Cleaning and caretaking 2,500 2,500 Maintenance and Statutory Check 13,150 75 13,075 Sundry Expenditure 19,561 4,905 14,656 50,311 9,765 9,765 ENDITURE 207,036 54,615 14,615

Horsforth Town Council Annual Budget and Expenditure 2025-2026 Designated Funds

			As At	31.08.2025
			£	£
DESIGN	IATED FUNDS			
NEIGHE	BOURHOOD PLAN			
	Balance B/F 01.08	3.2025	3,143	
	Income			
	Expenditure			
	Transfer of funds			
	Balance C/F 31.08	3.2025		3,143
3 & 5 T	HE GREEN - REFURBIS			
	Balance B/F 01.08	3.2025	42,770	
	Income		10,000	
	Expenditure		52,770	
	Transfer of funds			
	Balance C/F 31.08	3.2025		(
THE MU				
	Balance B/F 01.08	3.2025	4,155	
	Income			
	Expenditure			
	Transfer of funds			
	Balance C/F 31.08	3.2025		4,155
No.3 PI	HASE 2 RENOVATION			
	Balance B/F 01.08	3.2025	80,000	
	Income		0	
	Expenditure			
	Transfer of funds		0	
	Balance C/F 31.08	3.2025		80,000
CONTIN	IGENCY FOR PREMISE	S REPAIRS		
	Balance B/F 01.08	3.2025	5,000	
	Income		0	
	Expenditure			
	Transfer of funds		0	
	Balance C/F 31.08	3.2025		5,000
3 & 5 T	HE GREEN - PRE-ACQU	JISITION COSTS		
	Balance B/F 01.08	3.2025	1,166	
	Income		0	
	Expenditure			
	Transfer of funds		0	
	Balance C/F 31.08	3.2025		1,166
TOTAL	DESIGNATED FUNDS	C/F		93,464
RESTRI	CTED FUNDS			
сомм	UNITY INFRASTRUCTU	JRE LEVY		
	Balance B/F 01.08	3.2025	56,290	

Inco	ome			
Exp	enditure		50,096	
Trai	nsfer of funds			
Bala	ance C/F 31.08	.2025		6,194
3 & 5 THE GRE	EN - PWLB			
Bala	ance B/F 01.08	.2025	89,899	
Inco	ome (Loan)			
Exp	enditure (repa	yment)	70,441	
Trai	nsfer of funds			
Bala	ance C/F 31.08	.2025		19,458
	·			·
TOTAL RESTRIC	CTED FUNDS C	/F		25,652

RECONCILIATION TO CASH BOOK

CHECK TOTAL

107,218 General income less expenditure 10,000 Designated Income -52,770 Designated expenditure Restricted fund income 0 Restricted fund expenditure -120,537 CASH BOOK TOTAL -56,089

CASH BOOK TOTAL 2025-2026 -56,088.89 (CB Receipts less payments - per cash book)

Difference

Remaining General Funds at 31.08.2025

	£	£	£
Bank Balances per reconciliation as at 31.08.2025			
Virgin Money		90,502.90	
Unity Trust Bank		33,371.10	
Nationwide Building Society (Per stmt 31.03.2025)		89,378.91	
Lloyds		100.00	
			213,353
Unspent General Budgets			
Community & Environment	35,174		
Planning, Licensing & Traffic	417		
Salaries	52,502		
Office	10,062		
Training	1,220		
Election	12,500		
Premises	40,546		
		152,421	
Unspent Designated Fund Balances			
Neighbourhood Plan	3,143		
3&5 The Green Renovation	0		
The Museum	4,155		
No.3 Phase 2 Renovation	80,000		
Contingency for repairs	5,000		
3&5 The Green - Pre-acquisition costs	1,166		
		93,464	
Unspent Restricted Fund			
CIL	6,194		
3&5 The Green - PWLB	19,458		
		25,652	
Unspent Funds			271,537
Remaining General Funds			-58,184



The Stables
2 Church Road
Horsforth
LS18 5LG

<u>admin@horsforthtowncouncil.gov.uk</u> - <u>www.horsforthtowncouncil.gov.uk</u> - <u>0113 258 0988</u>

Schedule of Payments for the Finance & General Purposes Committee meeting Meeting being held on 11th September 2025

Payee	Details	Amount	Comments
Salaries	Staff salary costs –	£3764.13	To note as previously approved by
	August 2025		virtue of the employment contract.
West Yorkshire Pension Fund	Pension contributions –	£1116.04	To note as previously approved by
	August 2025		virtue of the employment contract.
Tom Willoughby	No.3 The Green –	£77,225.23	To note as previously approved by
	Interim payment 3		virtue of the contract.
Pure Water	Floral displays	£1672.00	To note as previously approved by
			virtue of the contract.
Brian Jones	Structural engineer	£220.00	Clerk approved using delegated powers
Brian Jones	Structural engineer	£1910.50	Clerk approved using delegated powers
Socotec	Building Control	£1085.00	Clerk approved using delegated powers
PKF Littlejohn	External Audit	£420.00	Clerk approved using delegated powers
			and included on approved regular
			payments report
Living Wage Foundation	Accreditation	£71.00	Clerk approved using delegated powers
			and included on approved regular
			payments report
Pure Water	Floral displays	£1337.60	To note as previously approved by
			virtue of the contract.
Leeds City Council	Floral displays	£1933.06	Approved at the F&GP Committee
			meeting held on 6 th March 2025
Blend Telecom	Sim card for lift	£78.00	Clerk approved using delegated powers
Horsforth Methodist Church	Grant	£500.00	
Horsforth Climate Action	Stall at event	£30.00	

Payments received

Payee	Details	Amount
Horsforth Historical	Funding support towards No.3	£3000.00
Society		
Horsforth Museum	Contribution towards lift	£10,000.00