

Horsforth Town Council

The Stables 2 Church Road Horsforth LS18 5LG

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Finance and General Purposes Committee

Thursday 22nd May 2025

AGENDA PACK

Distribution: Cllrs E Bromley, S. Dowling, G. Garvani, J. Garvani, R. Hardcastle, R. Jones, T. Stones,



Horsforth Town Council The Stables 2 Church Road Horsforth Leeds LS18 5LG

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Finance and General Purposes Committee Minutes Meeting held on Thursday 13th March 2025 at 7pm Horsforth Museum, 5 The Green, Horsforth, LS18 5JB

Present: In Chair – Cllr Dowling (Chair) G. Garvani, J. Garvani, A. Goulden (Substitute for Cllr Bromley), R. Hardcastle, R. Jones, T. Stones,

In attendance: B. Crabtree – Clerk, Leeds West Despatch Correspondent

FGP/24.50 Introduction from the Chair

Cllr Dowling welcomed all to the meeting.

FGP/24.51 To consider apologies and the reason for absence

Apologies were received from Cllr Bromley and reasons were approved.

FGRP/24.52 Declaration of Disclosable Pecuniary and other Interests

None declared.

FGP/24.53 To consider questions and comments from members of the public at the Chairman's discretion The Horsforth correspondent for Leeds West Despatch was in attendance.

FGP/24.54 To confirm and accept the minutes of the Finance and General Purposes meeting held on 16th January 2025

Resolved to approve the minutes of the Finance and General Purposes Committee meeting held on 16th January 2025 as a true and accurate record.

FGP/24.55 Financial Matters

24.55.1 To review and consider recommending that the Council approves the financial report to 28th February 2025 and agree any necessary action

The financial report was reviewed, and the budget was discussed. The Clerk reported that a £6 VAT amendment had been made to the cashbook since it was previously sent to councillors. It was **resolved** to recommend that the Full Council approves the amended financial report as of 28th February 2025.

Cllr Dowling inquired whether the Town Council now has access to the Virgin Money funds. The Clerk responded that the mandate had been lost in the post twice. A new form has been prepared, and the Clerk will now be able to email it once it has been signed.

24.55.2 To consider and approve the schedule of payments

Resolved to approve the schedule of payments. See Appendix 1.

FGP/24.56 Community Infrastructure Levy (CIL)

24.56.1 To receive an update on CIL.

The report was noted.

24.56.2 To receive any reports from Community Infrastructure Levy Group and agree any actions

Cllr Hardcastle reported that he attended a site meeting where alternative edging materials for the pin kerbs along the path around the bandstand were discussed, including a cobble set treatment. This treatment could be supplied and installed at no additional cost. LCC is expected to send further details to the Clerk. Additionally, LCC has agreed to investigate options for improving the planting. The Clerk confirmed that LCC will be sending pictures and samples of the proposed tarmac treatment for review and has begun discussions about the potential reinstatement of the flower bed.

Cllr Gains is currently investigating project ideas in the Woodside and Cragg Hill area.

FGP/24.57 3&5 The Green

To receive an update and agree any necessary action including:

24.57.1 To receive an update about No.3 The Green

Cllr J Garvani reported that the contractor has submitted an amended schedule of costs, which has increased to approximately £294,000.00. This revised figure will be considered at the next Full Council meeting.

The contractors are available to begin work on 7th April, and this date has been provisionally booked. However, the start of work is contingent upon receiving the License of Alterations and the Works in Progress insurance.

LCC is currently exploring whether all of the works (Phases 1 & 2) can be incorporated into a single license with a longstop date, or if a separate license will be required for Phase 2 when the Town Council is ready to proceed. If a separate license is needed, this could result in additional costs for the Town Council.

The insurance provider has requested a copy of the contract between the Town Council and the contractor, which can be provided once the schedule of costs is approved by the Council. It was noted that councillors will be invited to assist in moving items from the ground floor of No. 3 in preparation for the works. It was **resolved** to approve the cost of a skip, up to a limit of £300. It is hoped that the work will begin in April 2025.

24.57.2 To receive an update about the Museum

Cllr J Garvani reported that the final amendments for the Museum lease have now been sent to the solicitors. Once the Clerk receives the final draft, it will be ready for consideration and approval by Full Council and Museum.

Additionally, it was noted that the Chair of the Museum has resigned from his position and the Clerk will enquire who the TC shall liaise with after their AGM.

FGP/24.58 To consider matters requested by Councillors/the Clerk/Committee and agree any necessary action:

24.58.1 To receive an update about the Horsforth Banking Hub and welcome a representative

It was noted that the representative had sent his apologies for the meeting.

Cllr J Garvani reported that the LCC City Councillors had met with Cash Access the previous week. It was noted that Barclays is unable to close until a banking hub is established in Horsforth. Cash Access now aims to provide the Horsforth community with a temporary banking hub, offering essential banking services and cash facilities while a permanent location is secured. They are currently seeking venues to open a temporary hub within the next month.

It has been confirmed that Cash Access is willing to pay for the use of the venue. The temporary hub would consist of a banking pod and counter, and would be open Monday to Friday, from 9 am to 5 pm. They have suggested venues, including the Museum, which was discussed. The Clerk and Cllr J Garvani are scheduled to meet with the project manager next week to discuss possible venues. It was resolved to speak with the Museum to seek their views on hosting the hub.

All councillors agreed that the temporary banking hub would be a great asset for Horsforth

FGP/24.59 Matters for information

No further matters.

FGP/24.60 Items for future agenda

It was noted that finances will need to be reviewed in finer detail now the works at No.3 The Green are due to commence.

FGP/24.61 Date of the next meeting

Resolved that the next meeting will be held on 15th May 2025 and the deadline for agenda items is 9th May 2025.

The meeting closed at 7.32pm.

Distribution: Cllrs E Bromley, S. Dowling, G. Garvani, J. Garvani, R. Hardcastle, R. Jones, T. Stones

Appendix 1 Schedule of Payments for the Finance and General Purposes Committee Meeting being held on 13th March 2025

Payee	Details	Amount	Comments
Salaries	Staff salary costs – Feb 2025	£3309.62	To note as previously approved by
			virtue of the employment contract.
West Yorkshire Pension	Pension contributions –	£937.09	To note as previously approved by
Fund	Feb 2025		virtue of the employment contract.
Smith of Derby	Clock service	£312.00	Clerk approved using delegated powers
Ace Leaflets	HM distribution	£359.69	Clerk approved using delegated powers
			as this was approved previously but the
			Clerk requested a refund due to issues
Vision ICT	Website and Email	£740.00	To note as previously approved by
			virtue of contract.
YLCA	Training	£35.10	
YLCA	Training	£10.00	
Costco	Refreshments for Covid 19	£86.86	The TC approved £100 at the Full
	event		Council meeting held on 30 th January
			2025
Amazon	Stationary	£8.99	Clerk approved using delegated powers
Horsforth Churches	Grant	£500	Approved by the C&E Committee at the
Together			meeting held on 6 th March 2025
St Margarets Parish	Room hire	£72.50	
Centre			

Horsforth Town Council Bank Reconciliation as at 31. Prepared by Becky Crabtree (At next y/end S / L term
Balance per bank statements Current Account Term deposit accounts	as at 31.03.2025 Virgin Money (per stmt 31.03.2025) Unity Trust Bank (per Stmt 31.03.2025) Nationwide Building Society (Per stmt 31. Lloyds (per stmt 31.03.2025)	.03.2025)	89,757.28 Short term 117,275.33 Short term 89,378.91 Short term 0.00 Short term
		-	296,411.52
Add uncredited receipts			0.00
Less unpresented cheques		0.00	0.00
Net Balances as at 31.03.202	5		296,411.52
Cash book Opening balances as at 01.04	.2024		303,284.01
Add cash book receipts			175,600.14
Less cash book payments			182,472.63
Closing cash book balance a	s at 31.03.2025		296,411.52
		Difference	0.00

Horsforth Town Council Cash Book

Year ended 31 March 2025

Period 01.03.2025 to 31.03.2025

Т

Bank Payments		1					1						1				
Date	Supplier	Details	Current	Deposit	Vat	Creditors	Comm &	Planning	Salaries	Office	Training	Election	Premises	Designated		S137	Powe
			Account	Account			Environ'mt	Lic & Traffic						Funds		KPENDITU	₹E
01.03.2025	Brought Forward		172,360.18		8,071.48	3,995.10	36,229.61		61,510.11	10,317.57	984.10		19,468.31	6,990.90	24793		
03.03.2025	Tomato Energy	Electric - Stables	33.56		1.6								31.96	Utilities an	d services		
10.03.2025	Pozitive Energy	Gas - Stables	7.38		0.35								7.03	Utilities an	d services		
17.03.2025	Lloyds																
	Giff Gaff	Office/Telephones	6		1					5	Broadban	d and telep	hone				
	Giff Gaff	Office/Telephones	6		1					5	Broadban	d and telep	hone				
	Credit card fee		3							3	Bank char	ges					
	Credit card fee		3							3	Bank char	ges					
	Amazon	Stationatary	14.33		2.38					11.95	Stationary	and printin	ng				
18.03.2025	Zen	Broadband	48		8					40	Broadband	d and telep	hone				
18.03.2025	Tomato Energy	Electric - Stables	7.7		0.37									Utilities an			
18.03.2025	Tomato Energy	Electric - Stables	16.6		0.79								15.81	Utilities an	d services		
19.03.2025	St Margarets Church	Room hire	72.5							72.5	Room hire						
19.03.225	F. Gains	Card	3.99							3.99	Chairmans	allowance					
19.03.2025	Vision ICT	Website hosting	888		148					740	Email and	website					
19.03.2025	F. Gains	Card	2.49							2.49	Chairmans	allowance					
19.03.2025	YLCA	Staff training	35.1								35.1	Staff train	ing				
19.03.2025	Salary costs	Salary	3041.61						3041.61								
19.03.2205	Churches Together	Sponsorship	500				500	Grants and spo	nsorship								
19.03.2025	YLCA	Staff training	10								10	Staff train	ing				
20.03.2025	Commerce Business Solutions	Printing costs	69.76		11.63					58.13	Stationary	and printir	ng				
21.03.2025	Salary costs	Salary	974.16						974.16								
21.03.2025	Salary costs	Salary	680.05						680.05								
21.03.2025	Salary costs	Salary	2629.37						2629.37								
24.03.2025	Complete Computers	IT Support	126.12		21.02					105.1	IT support						
24.03.2025	Zen	Telephone	23.5		3.92					19.58	Broadban	d and telep	hone				
31.03.2025	Everwell	Occupation Health	216		36.00					180	Legal and	professiona	l fees				
31.03.2025	R Crabtree	Printing costs	17.98							17.98	Stationary	and printin	ng				
31.03.2025	7th Airedale Scouts	Grant	500				500	Grants and Spo	nsorship								
31.03.2025	Jackson Fire	Call out fee	168		28.00								140	Maintenan	ice and stat	utory chec	ĸs
31.03.2025	Unity	Service Charge	8.25							8.25	Bank char	ges					
	Carried Forward		182,472.63		8,335.54	3,995.10	37,229.61		68,835.30	11,593.54	1,029.20	0.00	19,670.44	6,990.90	24,793.00		
	Check total		182,472.63		182,472.63												
	Total Expenditure 2024-2025	(for budget page)					170,141.99										
	Cash book payments (for rec)		182,472.63														

Bank Receipts																
Date		Details	Current	Deposit	Vat	Debtors	Other	Precept	Comm &	rant Incom	Designated	Office	Buildings	Staff	Events	Restricted
			Account	Account					Environ'm	t	Funds			Training		Funds
01.03.2025	Balances brought forward		387,242.85	89,567.10	10,503.05	500.00	7,589.20	144,900.00	1,900.00							8133.69
31.03.2025	Nationwide	Interest	1,884.02				1,884.02									
31.03.2025	Virgin	Bank interest		190.18			190.18									
	Carried Forward		389,126.87	89,757.28	10,503.05	500.00	9,663.40	144,900.00	1,900.00	0.00	0.00	0.00	0.00	0.00	0.00	8,133.69
	Check total			478,884.15		478,884.15										
	Total Income 2024-2025 (for	budget page)						164,597.09								
	Cash book receipts (for rec)			478,884.15				175,600.14								
	Cash book balances (agrees t	o bank rec)	296,411.52	206,654.24	89,757.28											

Total Income 2024-2025 (for budget page)	164,597.09	
Total Expenditure 2024-2025(for budget page)	170,141.99	
Agreed to Budget	-5,544.90	

Horsforth Town Council Annual Budget and Expenditure 2024-2025

Updated 14.05.2025

			Annual Budget Income & Expenditure		Budget Re	Budget Remaining		
			2024-		As At 31.	03.2025	As At 31.	
			£	£	£	£	£	£
NCOME								
	Precept		144,900		144,900		0	
		x Support Grant	5,174		5,174		0	
		est Received	2,760		4,489			
	Donations				1,000			
	CIL							
	Other				900			
	Premises							
		Museum rent	1		0		0	
		Grants	5,000		0		0	
		Donations	10,000		0		0	
OTAL INC				167.025		156.462		
OTALING				167,835		156,463		
XPENDIT								
APENDII		h. 9. Faulizon mont						
	Communit	ty & Environment	4 000		2.000		2 000	
		Grants & Sponsorship Award Scheme	4,000 200		2,000		2,000	
		Award Scheme Civic Service	200		195		0	
		Horsforth Gala	100		100		100	
	-	Remembrance Service	1,000		1,070		-70	
	+		1,000		1,070		-70	
	+	Annual Town Meeting Horsforth Matters	2,000		1,155		845	
		Band Concerts	2,000		990		043	
		Special Events and Projects (Annual Eve			1,163		337	
		Christmas Motifs, Lights & Trees	17,000		16,066		934	
		Christmas Switch On Event	4,500		4,452		48	
		HTC Floral Displays - Installation & Wat	5,800		5,179		621	
		Community Watering - HIB & Fairtrade	4,200		4,200		021	
		Garden Maintenance	1,000		660		340	
			1,000	42,390	000	37,230	540	5,1
				42,330		37,230		5,1
	Planning	Licensing & Traffic		500		0		5
	Salaries							
	Suluries	Office Staff	69,363		68,835		528	
		Premises Staff	7,500		00,000		7,500	
		Recruitment	100				100	
			100	76,963		68,835	200	8,1
								-,-
	Office							
		Office Equipment & Photocopier Lease	400		321		79	
		IT Support	1,400		1,214		186	
		Stationery & Printing	900		750		150	
		Postage	25		0		25	
		Telephone and Broadband	1,500		853		647	
		Subscriptions	2,450		2,475		-25	
	1	Audit, Accounts & Data Protection	2,000		1,439		561	
	1	Miscellaneous, Quality Council & Recru			170		580	
		Bank Charges	150		162		-12	
		Chairman's Allowance	100		6		94	
		Meeting Expenses & Refreshments	100		26		74	
	1	Room Hire	500		369		131	
		Legal & Professional Fees	2,500		180		2,320	
		Email and website	800		823		-23	
	1	Clock Maintenance	500		312		188	
	+	Defibrilator Maintenance	2,000		420		1,580	
		· · · · ·			2,073		427	
		Combined Insurance	2,500		_,		·=·	
		Combined Insurance	2,500	18,575		11,594		6.9
		Combined Insurance	2,500	18,575		11,594		6,9
	Training	Combined Insurance	2,500	18,575		11,594		6,9
	Training	Combined Insurance	2,500	18,575	221	11,594	779	6,9

			2,000		1,029		971
Election			12,500		0		12,500
Premises							
	Utilities and Services	13,500		8,566		4,934	
	Cleaning and caretaking	2,500		41		2,459	
	Maintenance and Statutory Checks	13,150		1,253		11,897	
	Sundry Expenditure	19,561		9,810		9,751	
			48,711		19,670		29,041
TOTAL EXPENDITURE			201,639		138,358		63,281
SURPLUS / DEFICIT O	F INCOME OVER EXPENDITURE		-33,804		18,105		

Horsforth Town Council Annual Budget and Expenditure 2024-2025 Designated Funds

			As At 31.0)3.2025
			£	£
DESIGNATE	D FUNDS			
NEIGHBOUR	RHOOD PL	AN		
E	Balance B/	/F 01.04.2024	3,243	
l	ncome		0	
E	xpenditur	e	100	
Т	ransfer of	funds	0	
E	Balance C/	′F 31.03.2025		3,143
3 & 5 THE G	REEN - RE	FURBISHMENT		
E	Balance B/	′F 01.04.2024	53,068	
l	ncome		0	
E	xpenditur	e	6,046	
Т	ransfer of	Decrease DF for 2024-2025 to General	4,106	
E	alance C/	F 31.03.2025		42,916
THE MUSUE	М			_
E	Balance B/	/F 01.04.2024	5,000	
l	ncome		0	
E	xpenditur	e	845	
Т	ransfer of	funds	0	
E	alance C/	F 31.03.2025		4,155
No.3 PHASE	2 RENOV	ATION		
E	Balance B/	′F 01.04.2024	80,000	
li li	ncome		0	
E	xpenditur	e		
Т	ransfer of	f funds	0	
E	alance C/	′F 31.03.2025		80,000
				-
CONTINGEN	CY FOR P	REMISES REPAIRS		
E	alance B/	/F 01.04.2024	5,000	
l	ncome		0	
E	xpenditur	e		
	ransfer of		0	
		′F 31.03.2025		5,000
				-,
3 & 5 THE G	REEN - PR	E-ACQUISITION COSTS		
		/F 01.04.2024	1,166	
	ncome		0	
	xpenditur	е		
	ransfer of		0	
		/F 31.03.2025		1,166
⁶				1,100

Balance B/F 01.04.2024 Income Expenditure Transfer of Decrease DF for 2024-2025 to General Balance C/F 31.03.2025 COTAL DESIGNATED FUNDS C/F RESTRICTED FUNDS COMMUNITY INFRASTRUCTURE LEVY Balance B/F 01.04.2024 Income Expenditure Transfer of funds	4,500 0 4,500	0
Expenditure Transfer of Decrease DF for 2024-2025 to General Balance C/F 31.03.2025 OTAL DESIGNATED FUNDS C/F RESTRICTED FUNDS COMMUNITY INFRASTRUCTURE LEVY Balance B/F 01.04.2024 Income Expenditure		0
Transfer of Decrease DF for 2024-2025 to General Balance C/F 31.03.2025 OTAL DESIGNATED FUNDS C/F COTAL DESIGNATED FUNDS COMMUNITY INFRASTRUCTURE LEVY Balance B/F 01.04.2024 Income Expenditure	4,500	0
Balance C/F 31.03.2025 OTAL DESIGNATED FUNDS C/F COTAL DESIGNATED FUNDS C/F COMMUNITY INFRASTRUCTURE LEVY Balance B/F 01.04.2024 Income Expenditure	4,500	0
COTAL DESIGNATED FUNDS C/F COTAL DESIGNATED FUNDS C/F RESTRICTED FUNDS COMMUNITY INFRASTRUCTURE LEVY Balance B/F 01.04.2024 Income Expenditure		0
RESTRICTED FUNDS COMMUNITY INFRASTRUCTURE LEVY Balance B/F 01.04.2024 Income Expenditure		
RESTRICTED FUNDS COMMUNITY INFRASTRUCTURE LEVY Balance B/F 01.04.2024 Income Expenditure		
COMMUNITY INFRASTRUCTURE LEVY Balance B/F 01.04.2024 Income Expenditure		136,380
COMMUNITY INFRASTRUCTURE LEVY Balance B/F 01.04.2024 Income Expenditure		
COMMUNITY INFRASTRUCTURE LEVY Balance B/F 01.04.2024 Income Expenditure		
Balance B/F 01.04.2024 Income Expenditure		
Income Expenditure	72.040	
Expenditure	72,949	
	8,134	
Transfer of funds	24,793	
	0	
Balance C/F 31.03.2025		56,290
8 & 5 THE GREEN - PWLB		
Balance B/F 01.04.2024	89,899	
Income (Loan)	0	
Expenditure (repayment)	0	
Transfer of funds	0	
Balance C/F 31.03.2025		89,899
OTAL RESTRICTED FUNDS C/F		146,189

RECONCILIATION TO CASH BOOK CHECK TOTAL

General income less expenditure	18,105
Designated Income	0
Designated expenditure	-6,991
Restricted fund income	8,134
Restricted fund expenditure	-24,793
CASH BOOK TOTAL	-5,545

CASH BOOK TOTAL 2024-2025	-5,544.90
(CB Receipts less payments - per cash book)	

Difference

0

Horsforth Town Council

Remaining General Funds at 31.03.2025

		£	£	£
Bank Balar	ices per reconciliation as at 31.03.2025			
	Virgin Money (as at 31.03.2025)		89,757.28	
	Unity Trust Bank		117,275.33	
	Nationwide Building Society (Per stmt 3	31.03.2025)	89,378.91	
	Lloyds		0.00	
				296,412
Unspent G	eneral Budgets	5 400		
	Community & Environment	5,160		
	Planning, Licensing & Traffic	500		
	Salaries	8,128		
	Office	6,981		
	Training	971		
	Election	12,500		
	Premises	29,041		
			63,281	
Unepont D	esignated Fund Balances			
Unspent De	Neighbourhood Plan	3,143		
	3&5 The Green Renovation	42,916		
	The Museum	4,155		
	No.3 Phase 2 Renovation	4,133		
	Contingency for repairs	5,000		
	3&5 The Green - Pre-acquisition costs	1,166		
	Sas The Green - Pre-acquisition costs	1,100	136,380	
			130,300	
Unspent Re	estricted Fund			
•	CIL	56,290		
	3&5 The Green - PWLB	89,899		
			146,189	
Unspent Fi	Inds		, -	345,850
Remaining	General Funds			-49,438



Horsforth Town Council The Stables 2 Church Road Horsforth LS18 5LG

<u>admin@horsforthtowncouncil.gov.uk</u> - <u>www.horsforthtowncouncil.gov.uk</u> - <u>0113 258 0988</u>

Schedule of Payments for the Finance and General Purposes Committee meeting Meeting being held on 22nd May 2025

Payee	Details	Amount	Comments
Salaries	Staff salary costs – April 2025	£4123.92	To note as previously approved by
			virtue of the employment contract.
West Yorkshire Pension	Pension contributions –	£1244.08	To note as previously approved by
Fund	April 2025		virtue of the employment contract.
Salaries	Staff salary costs – May 2025	£3764.33	To note as previously approved by
			virtue of the employment contract.
West Yorkshire Pension	Pension contributions – May	£1116.04	To note as previously approved by
Fund	2025		virtue of the employment contract.
T&B Bookkeeping	Payroll fees	£138.00	To note as previously approved by
			virtue of contract.
Leeds City Council	SID cost	£83.33	Approved by the PL&T Committee at
			the meeting held on 20 th March 2025
YLCA	Membership	£2216.00	
Northern Heatlink	Boiler in The Stables	£3850	Approved by Full Council at the meeting
			held on 27 th March 2025
Mayors for Peace	Membership	£73.44	Clerk approved using delegated powers
			as agreed membership in 2024
Directions Planning	Cllr training	£250.00	Approved by Full Council at the meeting
Consultancy			held on 30 th January 2025
Leeds City Council	License of Alterations	£2440.00	Clerk approved using delegated powers
			as legal requirement
RBL	Wreath	£55.00	Clerk approved using delegated powers
Woodlands	Gas for generator – Annual Event	£73.81	Clerk approved using delegated powers
Stroke Association	Donation – Annual Event	£175.00	Clerk approved using delegated powers
Account – Ant	Internal Audit	£510.00	Approved by Full Council at the meeting
			held on 26 th September 2024
The Hummingbirds	Performance – Annual Event	£225	Clerk approved using delegated powers
Aire Valley Gas	Gas – Annual Event	£46.66	Clerk approved using delegated powers
Post office	Stamps	£16.40	Clerk approved using delegated powers
Award banners	Banners – Annual Event	£86.98	Clerk approved using delegated powers
Zurich	Works in Progress insurance	£707.84	Clerk approved using delegated powers
Public Access Defib	Replacement battery	£325.00	Clerk approved using delegated powers
Medicaid	First aiders – Annual Event	£220.00	Clerk approved using delegated powers
Screwfix	Fire extinguisher	£58.32	Clerk approved using delegated powers
Aireborough skips	Skip	£145.83	Clerk approved using delegated powers

CIL Update

The Town Council has the following projects allocated:

Project	Cost	Update	Status
Bench and bins at Newlaithes playground	£2800	LCC has now installed the bins and benches at Newlaithes play area. The benches were installed into the grass rather than onto concrete bases as originally discussed. They are at the side of the play area footprint so concrete bases were not needed. LCC has confirmed that the new cost is £2800 rather than the £4400 that LCC originally quoted the TC.	Completed
Various projects The TC ordered the following: 1 Tri Mobility picnic table on Gravel surface 4m2 with HTC Plaques at Horsforth Hall Park and installation 2 Picnic Tables with Plaques at Horsforth Hall Park and installation Purchase and install 1x smaller 5 a-side white football post at Woodside Rec Install a pin kerb on the path to the bandstand To area 63m x 5.5m sweep and apply tac coat. Supply lay and roll 40mm x 6mm H/S wear course. Leave flower border and current grassed area as they are. 1 Tri Mobility picnic table on Gravel surface 4m2 with HTC Plaques at Horsforth Hall Park and installation	£24793	 The path near the bandstand has been completed. The Clerk has been in touch about the weeds and LCC is monitoring it. The benches at the Old Ball have been installed. The picnic benches/tri-mobility picnic table and benches were installed in Hall Park at the end of August 2024. The goal posts have now been installed. LCC have agreed to install a path to the wheelchair friendly picnic bench. This will be carried out asap free of charge. 	Completed
No.3 The Green - Phase 1	£40,000	The funds were allocated to the No.3 The Green renovation and the works will be commencing in the next couple of months.	
Waste bin to be installed at Featherbank Lane.	£0	The bin was installed wc 19 th August in the wrong location. Becky has contacted them and asked them to move it.	No charge due to not being able

		LCC said they are unable to relocate the bin to the requested location. The bin remains in that location at no charge to the TC.	to install in requested location.
Dig out, Supply & Install 80LM Pin kerbs to inside and outside edge of bandstand, Make good 300mm patch to inside of pin kerb, Soil up and remove spoil from site	£6750	Cllrs have carried out a site visit. They discussed what the work would involve and the materials with the contractor. Alternative edgings materials were discussed especially a cobble set treatment that would look effective and fit the curve better. This treatment could be supplied and fitted at no extra cost. The Clerk has agreed the work as requested by the CIL WG.	
The Clerk was requested to get a quote for making the Wood Lane point of access to the Cragg Hill footpath wheelchair and pushchair accessible. Currently, individuals with access needs are forced to walk on the road, which is a dangerous situation. The existing path has deteriorated, making it difficult to navigate. LCC has said they can scrape off any thin parts of path and make entrance safe and accessible with existing gravel at Cragg Hill footpath.	£500	This has not yet been agreed by the TC.	

Horsforth Town Council: CIL Receipts and Expenditure Report	Updated:	14.05.2025
2024-2025		

Date	Details	Receipts £	Expenditure £	Balance £	Notes
Previous Years b/f		Ľ	Ľ	L	
2017-18	CIL Payment	2,116.88	-		
2018-19	CIL Payment	24,013.20	-		
2019-20	CIL Payment	25,132.45			
2020-21	CIL Payment	26,918.28			
2021-22	CIL Payment	2,486.04			
2022-23	Leeds City Council - Wheelchair	_,	5,093.00		
	accessible roundabout at		-,		
	Newlaithes Playground				
	,,,				Paid Nov 2022
2023-24	Bench and bins at Newlaithes playground		2,800.00		Paid July 2024
2023-24		175.54			·
	Total previous years	83,921.68	7,893.00	76,028.68	
Current Year					
2024-25	LCC - Various projects - Open		24,793.00		
2024-23	Spaces		24,795.00		
2024-25	CIL Payment	5,054.40			
2024-25	CIL Payment	3,079.29			
	Total in current year	8,133.69	24,793.00 -	16,659.31	
	Total all years	88976.08	32,686.00	£56,290.08	
Total CIL receipts ir	n current year retained at year end				
Total CIL receipts from pr	evious years retained at year end*				
	Total receipts retained				
	rved in accordance with Regulation 59E				
	otices served in accordance with	-			
Total CIL receipts subject to a	notice served in accordance with	-			

Note:

for the purposes of this annual report, CIL monies paid to the town council in April 2023 relate to monies collected between October 2022 and March 2023 and are therefore treated as 2022-23 payments in this report

*including receipts subject to a Regulation 59E notice but not yet repaid

Horsforth Town Council: CIL Receipts and Expenditure Report 2025-2026

Date	Details	Receipts £	Expenditure £	Balance £
Previous \	/ears b/f	-	-	-
2017-18	CIL Payment	2,116.88	-	
2018-19	CIL Payment	24,013.20	-	
2019-20	CIL Payment	25,132.45		
2020-21	CIL Payment	26,918.28		
2021-22	CIL Payment	2,486.04		
2022-23	Leeds City Council - Wheelchair accessible roundabout at Newlaithes Playground		5,093.00	
2023-24	Bench and bins at Newlaithes playground		2,800.00	
2023-24	1 /0	175.54		
2024-25	LCC - Various projects - Open Spaces		24,793.00	
2024-25	CIL Payment	5,054.40		
2024-25	CIL Payment	3,079.29		
	Total previous years	88,976.08	32,686.00	56,290.08
Current Ye	ear			
2025-26	No.3 The Green - Phase 1		40,000.00	
2025-26	Pinning kerb at bandstand		6,750.00	
	Total in current year	-	46,750.00	
	Total all years	88976.08	79,436.00	£9,540.08
	L receipts in current year retained at year end pts from previous years retained at year end* Total receipts retained	-		