



Horsforth Town Council

The Stables
2 Church Road
Horsforth
LS18 5LG

admin@horsforthtowncouncil.gov.uk – www.horsforthtowncouncil.gov.uk – 0113 258 0988

Finance and General Purposes Committee

Thursday 13th March 2025

AGENDA PACK

*Distribution: Cllrs E Bromley, S. Dowling, G. Garvani, J. Garvani,
R. Hardcastle, R. Jones, T. Stones,*



Horsforth Town Council

The Stables
2 Church Road
Horsforth
Leeds
LS18 5LG

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Finance and General Purposes Committee Minutes Meeting held on Thursday 16th January 2025 at 7pm Horsforth Museum, 5 The Green, Horsforth, LS18 5JB

Present: In Chair – Cllr Dowling (Chair)

E. Bromley, G. Garvani, J. Garvani, R. Hardcastle, R. Jones, T. Stones,

In attendance: B. Crabtree – Clerk, Leeds West Despatch Correspondent

FGP/24.38 Introduction from the Chair

Cllr Dowling welcomed all to the meeting.

FGP/24.39 To consider apologies and the reason for absence

All councillors were present.

FGP/24.40 Declaration of Disclosable Pecuniary and other Interests

None declared.

FGP/24.41 To consider questions and comments from members of the public at the Chairman's discretion

The Horsforth correspondent for Leeds West Despatch was in attendance.

FGP/24.42 To confirm and accept the minutes of the Finance and General Purposes meeting held on 14th November 2024.

Resolved to approve the minutes of the Finance and General Purposes Committee meeting held on 14th November 2024 as a true and accurate record.

FGP/24.43 Financial Matters

24.43.1 To review and consider recommending that the Council approves the financial report to 31st December 2024 and agree any necessary action

The financial report was discussed, the budget was reviewed. It was **resolved** to make a virement of £1000 from the Annual Event budget to Horsforth Matters and recommend that the Full Council approves the financial report to 31st December 2024.

24.43.2 To consider and approve the schedule of payments

Resolved to approve the schedule of payments. See Appendix 1.

24.43.3 To receive an update about the internal audit and internal control checks

i. Review of internal audit.

It was noted that Cllr Dowling and Cllr G Garvani have carried out the internal audit review and no issues were raised.

24.43.4 To consider the budget and precept for 2025-2026 to make recommendations to the Full Council.

The draft budget was reviewed, and amendments were made. It was **resolved** to recommend to the Full Council a budget of £207,036 and the designated funds as shown in Appendix 2. It was noted that the indicative tax base for 2025-2026 is 7543.0 and the Local Council Tax Support grant is £5249. It was **resolved** to recommend to Full Council a precept demand of £152,367 which would mean that the annual band D charge would be £20.20. (£1.68 per month).

FGP/24.44 Community Infrastructure Levy (CIL)

24.44.1 To receive an update on CIL.

It was noted the TC has received £3079.29 CIL funding.

24.44.2 To receive any reports from Community Infrastructure Levy Group and agree any actions

Cllr Dowling reported that the working group had met the week prior and are investigating project ideas including in the Woodside and Craggside area and tree planting on New Roadside. It was **resolved** to approve a recommendation from the WG to install pin kerbs on the inside and outside edge of the path around the bandstand at a cost of £6750.00

FGP/24.45 3&5 The Green

To receive an update and agree any necessary action including:

24.45.1 To receive an update about No.3 The Green

The Clerk reported that she is waiting for the architect to send comments about the license of alterations and a final contract of works to send to the insurance provider. The leads of the working group have now requested an urgent online meeting with the architect and contractor to receive an update and avoid further delays.

24.45.2 To receive an update about the Museum

Cllr J Garvani reported that the Museum are due to send their final comments on the draft lease and then it can be finalised. The Clerk reported that the Museum had received a fine from the broadband provider for the cabling works that had been postponed and will liaise with the museum about it. It was noted that the museum may be able to connect the TC's wi-fi when No.3 has been completed.

24.45.3 To consider and agree the quote to replace the boiler at The Stables

The Clerk reported that the boiler has been condemned and a new boiler would need to be installed in a new location to avoid the flue going out to the neighbouring land. The committee considered and discussed three quotes provided by the Clerk and it was **resolved** to approve a quote of £3450.00.

FGP/24.46 To consider matters requested by Councillors/the Clerk/Committee and agree any necessary action:

24.46.1 To receive an update about the Community Governance Review

The Clerk reported that the Community Governance Review has now commenced and the notice has been published.

FGP/24.47 Matters for information

No further matters.

FGP/24.48 Items for future agenda

None requested.

FGP/24.49 Date of the next meeting

Resolved that the next meeting will be held on 13th March 2025 and the deadline for agenda items is 3rd March 2025.

The meeting closed at 8.26pm.

*Distribution: Cllrs E Bromley, S. Dowling, G. Garvani, J. Garvani,
R. Hardcastle, R. Jones, T. Stones,*

Appendix 1
Schedule of Payments for the Finance and General Purposes Committee
Meeting being held on 16th January 2025

Payee	Details	Amount	Comments
Salaries	Staff Salary costs December 2024 (Note includes backpay)	£5075.35	To note as previously approved by virtue of the employment contract.
West Yorkshire Pension Fund	Pension Contributions December 2024	£1502.08	To note as previously approved by virtue of the employment contract
HMRC	Tax & NI – Quarter 3	£3812.65	To note as previously approved by virtue of the employment contract
Salaries	Staff salary costs January 2025	£3868.86	To note as previously approved by virtue of the employment contract
West Yorkshire Pension Fund	Pension Contributions January 2025	£1107.18	To note as previously approved by virtue of the employment contract
PPL PRS	Music license for two events	£254.44	Clerk approved using delegated powers
Larkfield Glass Engraving	Awards	£175.00	Approved at the F&GP Committee meeting held on 14 th November 2024
Asda	Frames for awards	£12.50	
Fix it	Laptop repair	£105.00	Clerk approved using delegated powers
YSS events	Stage – 25% fee only due to cancellation	£450.00	Approved at the C&E Committee meeting held on 5 th September 2024
YLCA	CLlr training	£26.30	Clerk approved using delegated powers
Post office	Card	£2.49	Clerk approved using delegated powers
Jackson Fire and Security	Fire alarm and equipment service	£221.85	Clerk approved using delegated powers
YLCA	Staff training	£35.00	
T&B Bookkeeping	Payroll	£161.00	Clerk approved using delegated powers
Robert Holler electrical	Electrical inspection at The Stables	£250.00	Clerk approved using delegated powers
YLCA	CLlr Training	£70.20	
Leeds City Council	Christmas Lights	£15116.00	Approved at the F&GP Committee meeting held on 14 th March 2024
Public Access Defibrillators	Replacement Batteries	£420.00	
Horsforth in Bloom	Floral displays	£180.00	
Canva	Annual subscription	£225.00	Clerk approved using delegated powers due to needing access for marketing materials for Christmas Event

Payments received

Payee	Details	Amount	Comments
Leeds City Council	CIL funds	£3079.29	Community Infrastructure Levy Funding

Appendix 2 - Proposed draft budget and designated funds for 2025-2026

		2023-2024	2023-2024 ACTUAL		2024-2025	2024-2025 ACTUAL AS AT 31/12/2024	2024-2025 EXPECTED AT YEAR END		2025-2026
INCOME									
Precept		£126,035	£126,035		£126,035	£144,900	£144,900		
Council Tax Support Grant		£4,927	£4,927		£5,174	£5,174	£5,174		£5,249.00
Bank Interest		£100	£4,257		£2,760	£1,824	£2,700		£2,500.00
Donations			£699			£1,000	£1,000		
CIL			£176			£8,134	£8,134		
Other			£2,990			£900	£900		
Premises income									
Museum Rent		£4,000			£1				£1.00
Grants					£5,000				£5,000.00
Donations					£10,000				£10,000.00
Lettings									
		£135,062	£139,083		£148,970	£161,932	£162,808		£22,750.00

		2023-2024	2023-2024		2024-2025	2024-2025		2025-2026
		AGREED BUDGET	ACTUAL AS AT 31/12/2023		AGREED BUDGET	ACTUAL AS AT 31/12/2024	EXPECTED AT YEAR END	Proposed Budget
EXPENDITURE								
Community and Environment								
Grants & sponsorship		£4,500	£4,000		£4,000	£1,000	£4,000	£4,000
Award scheme		£200	£274		£200	£175	£200	£250
Civic Service		£100	£100		£100	£100	£100	£100
Horsforth Gala		£100	£44		£100	£0	£0	£100
Remembrance Service		£1,000	£859		£1,000	£1,070	£1,070	£1,100
Annual Town Meeting		£50	£0		£0	£0	£0	£0
Horsforth Matters		£1,750	£1,561		£2,000	£795	£2,100	£2,000
Band concerts		£1,200	£990		£990	£990	£990	£1,100
Annual Event		£2,543	£2,550		£1,500	£1,163	£1,163	£1,500
Christmas motifs, lights and trees		£16,000	£15,881		£17,000	£950	£16,066	£17,000
Christmas Switch-On event		£5,000	£4,241		£4,500	£4,452	£4,452	£4,500
HTC baskets and planters - inc watering	-	£9,600	£9,564	-	£10,000	£9,379	£9,379	£10,000
Jubilee Garden - maintenance		£1,000	£720		£1,000	£360	£1,000	£1,000
Total		£43,043	£40,784		£42,390	£20,434	£40,520	£42,650

Planning, Licensing and Traffic		£500	£0		£500	£0	£0		£500
Total		£500	£0		£500	£0	£0		£500
Staffing costs									
Office Staff		£61,605	£63,301		£69,363	£52,286	£68,000		£74,000
Premises Staff					£7,500	£0	£0		£7,500
Recruitment					£100	£0	£0		£100
Total		£61,605	£63,301		£76,963	£52,286	£0		£81,600
Office									
Office Equipment & Photocopier Lease		£1,000	£317		£400	£267	£321		£400
IT Support		£1,175	£1,243		£1,400	£899	£1,214		£1,400
Stationery & Printing		£900	£884		£900	£478	£670		£900
Postage		£100	£0		£25	£0	£0		£25
Telephone and Broadband		£900	£977		£1,500	£644	£900		£1,000
Subscriptions		£2,325	£2,242		£2,450	£2,070	£2,595		£2,800
Audit, Accounts & Data Protection		£3,000	£1,555		£2,000	£1,439	£1,800		£2,000
Miscellaneous		£200	£421		£750	£70	£150		£500
Bank Charges		£145	£144		£150	£117	£170		£200
Chairman's Allowance		£100	£23		£100	£0	£0		£100
Meeting Expenses & Refreshments		£185	£73		£100	£26	£26		£50
Room Hire		£1,300	£362		£500	£296	£414		£250
Legal & Professional Fees		£1,030	£355		£2,500	£0	£0		£2,500
Email and Website		£737	£815		£800	£83	£800		£850
Clock Maintenance		£500	£434		£500	£0	£0		£500
Defibrillator Maintenance		£2,000	£720		£2,000	£0	£420		£2,000
Roll Of Honour		£0	£0		£0	£0	£0		£0
Combined Insurance		£1,834	£1,999		£2,500	£2,073	£2,073		£2,500
Total		£17,431	£12,564		£18,575	£8,462	£11,553		£17,975
Training									
Staff Training		£1,500	£320		£1,000	£166	£250		£500
Councillor Training		£2,000	£439		£1,000	£738	£988		£1,000
Total		£3,500	£759		£2,000	£904	£1,238		£1,500
Election (TRANSFER FROM DF)		£12,500	£13,609		£12,500	£0	£0		£12,500
Total		£12,500	£13,609		£12,500	£0	£0		£12,500
Premises									
Utilities and Services		£16,784	£11,909		£13,500	£7,728	£10,000		£15,100
Cleaning and Caretaking		£1,000			£2,500	£41	£100		£2,500

Maintenance and Statutory Checks	£1,500	£96	£13,150	£1,113	£1,500	£13,150
Sundry expenditure	£13,811	£9,786	£19,561	£9,810	£9,810	£19,561
Total	£33,095	£21,790	£48,711	£18,692	£21,410	£50,311
Horsforth Museum - Grant re No5 The Green Rent	£4,000	£0	£0	£0		£0
Total	£4,000	£0	£0	£0	£0	£0
	£175,674	£152,806	£201,639	£100,778	£74,721	£207,036
SURPLUS / DEFICIT OF INCOME OVER EXPENDITURE	-40,612	-13,723	-52,669	61,154	88,087	-184,286

DRAFT

Period 01.01.2025 to 31.01.2025

Period 01.01.2025 to 31.01.2025[illegible]

Period 01.02.2025 to 28.02.2025

Period 01.02.2025 to 28.02.2025

[illegible]

Horsforth Town Council
Bank Reconciliation as at 28.02.2025
Prepared by Becky Crabtree 05.03.2025

At next y/end
S / L term

Balance per bank statements as at 28.02.2025

Current Account	Virgin Money (per stmt 31.01.2025)	89,391.99	Short term
	Unity Trust Bank (per Stmt 28.02.2025)	127,387.78	Short term
	Nationwide Building Society (Per stmt 31.03.2024)	87,494.89	Short term
	Lloyds (per stmt 31.12.2024)	0.00	Short term

Term deposit accounts

304,274.66

Add uncredited receipts

0.00

Less unpresented cheques

0.00

0.00

Net Balances as at 28.02.2025

304,274.66

Cash book

Opening balances as at 01.04.2024

303,284.01

Add cash book receipts

173,350.83

Less cash book payments

172,360.18

Closing cash book balance as at 28.02.2025

304,274.66

Difference

0.00

Horsforth Town Council
Annual Budget and Expenditure 2024-2025
Updated 05.03.2025

		Annual Budget		Income & Expenditure		Budget Remaining	
		2024-2025		As At 28.02.2025		As At 28.02.2025	
		£	£	£	£	£	£
INCOME							
	Precept	144,900		144,900		0	
	Council Tax Support Grant	5,174		5,174		0	
	Bank Interest Received	2,760		2,240			
	Donations			1,000			
	CIL						
	Other			900			
	Premises						
	Museum rent	1		0		0	
	Grants	5,000		0		0	
	Donations	10,000		0		0	
TOTAL INCOME			167,835		154,214		0
EXPENDITURE							
	Community & Environment						
	Grants & Sponsorship	4,000		1,000		3,000	
	Award Scheme	200		195		5	
	Civic Service	100		100		0	
	Horsforth Gala	100		0		100	
	Remembrance Service	1,000		1,070		-70	
	Annual Town Meeting	0		0		0	
	Horsforth Matters	2,000		1,155		845	
	Band Concerts	990		990		0	
	Special Events and Projects (Annual Even	1,500		1,163		337	
	Christmas Motifs, Lights & Trees	17,000		16,066		934	
	Christmas Switch On Event	4,500		4,452		48	
	HTC Floral Displays - Installation & Water	5,800		5,179		621	
	Community Watering - HIB & Fairtrade	4,200		4,200		0	
	Garden Maintenance	1,000		660		340	
			42,390		36,230		6,160
	Planning, Licensing & Traffic		500		0		500
	Salaries						
	Office Staff	69,363		61,510		7,853	
	Premises Staff	7,500				7,500	
	Recruitment	100				100	
			76,963		61,510		15,453
	Office						
	Office Equipment & Photocopier Lease	400		321		79	
	IT Support	1,400		1,109		291	
	Stationery & Printing	900		662		238	
	Postage	25		0		25	
	Telephone and Broadband	1,500		784		716	
	Subscriptions	2,450		2,475		-25	
	Audit, Accounts & Data Protection	2,000		1,439		561	
	Miscellaneous, Quality Council & Recruit	750		170		580	
	Bank Charges	150		147		3	
	Chairman's Allowance	100		0		100	
	Meeting Expenses & Refreshments	100		26		74	
	Room Hire	500		296		204	
	Legal & Professional Fees	2,500		0		2,500	
	Email and website	800		83		717	
	Clock Maintenance	500		312		188	
	Defibrillator Maintenance	2,000		420		1,580	
	Combined Insurance	2,500		2,073		427	
			18,575		10,318		8,257

		Training							
		Staff Training	1,000		176		824		
		Councillor Training	1,000		808		192		
				2,000		984		1,016	
		Election		12,500		0		12,500	
		Premises							
		Utilities and Services	13,500		8,498		5,002		
		Cleaning and caretaking	2,500		41		2,459		
		Maintenance and Statutory Checks	13,150		1,113		12,037		
		Sundry Expenditure	19,561		9,810		9,751		
				48,711		19,462		29,249	
		TOTAL EXPENDITURE		201,639		128,503		73,136	
		SURPLUS / DEFICIT OF INCOME OVER EXPENDITURE		-33,804		25,711			

Horsforth Town Council
Annual Budget and Expenditure 2024-2025
Designated Funds

		As At 28.02.2025	
		£	£
DESIGNATED FUNDS			
NEIGHBOURHOOD PLAN			
	Balance B/F 01.04.2024	3,243	
	Income	0	
	Expenditure	100	
	Transfer of funds	0	
	Balance C/F 28.02.2025		3,143
3 & 5 THE GREEN - REFURBISHMENT			
	Balance B/F 01.04.2024	53,068	
	Income	0	
	Expenditure	6,046	
	Transfer/Decrease DF for 2024-2025 to General re	4,106	
	Balance C/F 28.02.2025		42,916
THE MUSUEM			
	Balance B/F 01.04.2024	5,000	
	Income	0	
	Expenditure	845	
	Transfer of funds	0	
	Balance C/F 28.02.2025		4,155
No.3 PHASE 2 RENOVATION			
	Balance B/F 01.04.2024	80,000	
	Income	0	
	Expenditure		
	Transfer of funds	0	
	Balance C/F 28.02.2025		80,000
CONTINGENCY FOR PREMISES REPAIRS			
	Balance B/F 01.04.2024	5,000	
	Income	0	
	Expenditure		
	Transfer of funds	0	
	Balance C/F 28.02.2025		5,000

3 & 5 THE GREEN - PRE-ACQUISITION COSTS				
	Balance B/F 01.04.2024		1,166	
	Income		0	
	Expenditure			
	Transfer of funds		0	
	Balance C/F 28.02.2025		1,166	
MECHANICS INSTITUTE				
	Balance B/F 01.04.2024		4,500	
	Income		0	
	Expenditure			
	Transfer of funds			
	Decrease DF for 2024-2025 to General re		4,500	
	Balance C/F 28.02.2025		0	
TOTAL DESIGNATED FUNDS C/F				
			136,380	
RESTRICTED FUNDS				
COMMUNITY INFRASTRUCTURE LEVY				
	Balance B/F 01.04.2024		72,949	
	Income		8,134	
	Expenditure		24,793	
	Transfer of funds		0	
	Balance C/F 28.02.2025		56,290	
3 & 5 THE GREEN - PWLB				
	Balance B/F 01.04.2024		89,899	
	Income (Loan)		0	
	Expenditure (repayment)		0	
	Transfer of funds		0	
	Balance C/F 28.02.2025		89,899	
TOTAL RESTRICTED FUNDS C/F				
			146,189	

Note: CIL allocations
£40,000 No.3
£600 Plaques
£6750 Pinning kerb at bandstand
£8940.08 remaing to spend

RECONCILIATION TO CASH BOOK

CHECK TOTAL

General income less expenditure	25,711
Designated Income	0
Designated expenditure	-6,991
Restricted fund income	8,134
Restricted fund expenditure	-24,793
CASH BOOK TOTAL	2,061

CASH BOOK TOTAL 2024-2025 **2,060.53**
(CB Receipts less payments - per cash book)

Difference **0**

Horsforth Town Council
 Remaining General Funds at 28.02.2025

	£	£	£
Bank Balances per reconciliation as at 28.02.2025			
Virgin Money (as at 31.01.2025)		89,391.99	
Unity Trust Bank		133,517.55	
Nationwide Building Society (Per stmt 31.03.2024)		87,494.89	
Lloyds		0.00	
			310,404
 Unspent General Budgets			
Community & Environment	6,160		
Planning, Licensing & Traffic	500		
Salaries	15,453		
Office	8,257		
Training	1,016		
Election	12,500		
Premises	29,249		
		73,136	
 Unspent Designated Fund Balances			
Neighbourhood Plan	3,143		
3&5 The Green Renovation	42,916		
The Museum	4,155		
No.3 Phase 2 Renovation	80,000		
Contingency for repairs	5,000		
3&5 The Green - Pre-acquisition costs	1,166		
		136,380	
 Unspent Restricted Fund			
CIL	56,290		
3&5 The Green - PWLB	89,899		
		146,189	
 Unspent Funds			355,705
 Remaining General Funds			-45,300



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Schedule of Payments for the Finance and General Purposes Committee meeting
Meeting being held on 13th March 2025

Payee	Details	Amount	Comments
Salaries	Staff salary costs – Feb 2025	£3309.62	To note as previously approved by virtue of the employment contract.
West Yorkshire Pension Fund	Pension contributions – Feb 2025	£937.09	To note as previously approved by virtue of the employment contract.
Smith of Derby	Clock service	£312.00	Clerk approved using delegated powers
Ace Leaflets	HM distribution	£359.69	Clerk approved using delegated powers as this was approved previously but the Clerk requested a refund due to issues
Vision ICT	Website and Email	£740.00	To note as previously approved by virtue of contract.
YLCA	Training	£35.10	
YLCA	Training	£10.00	
Costco	Refreshments for Covid 19 event	£86.86	The TC approved £100 at the Full Council meeting held on 30 th January 2025
Amazon	Stationary	£8.99	Clerk approved using delegated powers

**Horsforth Town Council: CIL Receipts and Expenditure Report
2024-2025**

Updated: 23.01.2025

Date	Details	Receipts £	Expenditure £	Balance £	Notes
<u>Previous Years b/f</u>					
2017-18	CIL Payment	2,116.88	-		
2018-19	CIL Payment	24,013.20	-		
2019-20	CIL Payment	25,132.45			
2020-21	CIL Payment	26,918.28			
2021-22	CIL Payment	2,486.04			
2022-23	Leeds City Council - Wheelchair accessible roundabout at Newlaithes Playground		5,093.00		
2023-24	Bench and bins at Newlaithes playground		2,800.00		Paid Nov 2022
2023-24		175.54			Paid July 2024
Total previous years		83,921.68	7,893.00	76,028.68	
<u>Current Year</u>					
2024-25	LCC - Various projects - Open Spaces		24,793.00		
2024-25	No.3 The Green - Phase 1		40,000.00		
2024-25	Plaques for benches		600.00		
2024-25	CIL Payment	5,054.40			
2024-25	CIL Payment	3,079.29			
2025-26	Pinning kerb at bandstand		6,750.00		
Total in current year		8,133.69	72,143.00		
Total all years		88976.08	80,036.00	£8,940.08	
al CIL receipts in current year retained at year end		-			
eceipts from previous years retained at year end*		76,028.68			
Total receipts retained		76,028.68			

Receipts subject to notices served in accordance with Regulation 59E

Total CIL receipts subject to notices served in	-
Total CIL receipts subject to a notice served in	-

Note: for the purposes of this annual report, CIL monies paid to the town council in April 2023 relate to monies collected between October 2022 and March 2023 and are therefore treated as 2022-23 payments in this report

*including receipts subject to a Regulation 59E notice but not yet repaid

CIL Update

The Town Council has the following projects allocated:

Project	Cost	Update	Status
Bench and bins at Newlaithes playground	£2800	LCC has now installed the bins and benches at Newlaithes play area. The benches were installed into the grass rather than onto concrete bases as originally discussed. They are at the side of the play area footprint so concrete bases were not needed. LCC has confirmed that the new cost is £2800 rather than the £4400 that LCC originally quoted the TC.	Completed
<p>Various projects</p> <p>The TC ordered the following:</p> <p>1 Tri Mobility picnic table on Gravel surface 4m2 with HTC Plaques at Horsforth Hall Park and installation</p> <p>2 Picnic Tables with Plaques at Horsforth Hall Park and installation</p> <p>Purchase and install 1x smaller 5 a-side white football post at Woodside Rec</p> <p>Install a pin kerb on the path to the bandstand To area 63m x 5.5m sweep and apply tac coat. Supply lay and roll 40mm x 6mm H/S wear course. Leave flower border and current grassed area as they are.</p> <p>1 Tri Mobility picnic table on Gravel surface 4m2 with HTC Plaques at Horsforth Hall Park and installation</p>	£24793	<p>The path near the bandstand has been completed. The Clerk has been in touch about the weeds and LCC is monitoring it.</p> <p>The benches at the Old Ball have been installed.</p> <p>The picnic benches/tri-mobility picnic table and benches were installed in Hall Park at the end of August 2024.</p> <p>The goal posts have now been installed.</p> <p>LCC have agreed to install a path to the wheelchair friendly picnic bench. This will be carried out asap free of charge.</p>	Completed
No.3 The Green - Phase 1	£40,000	The funds were allocated to the No.3 The Green renovation and the works will be commencing in the next couple of months.	
Waste bin to be installed at Featherbank Lane.	£0	The bin was installed wc 19 th August in the wrong location. Becky has contacted them and asked them to move it.	No charge due to not being able

		LCC said they are unable to relocate the bin to the requested location. The bin remains in that location at no charge to the TC.	to install in requested location.
Dig out, Supply & Install 80LM Pin kerbs to inside and outside edge of bandstand, Make good 300mm patch to inside of pin kerb, Soil up and remove spoil from site	£6750	Cllrs have carried out a site visit. They discussed what the work would involve and the materials with the contractor. Alternative edgings materials were discussed especially a cobble set treatment that would look effective and fit the curve better. This treatment could be supplied and fitted at no extra cost. Samples and pictures are due to be sent to Becky from the contractor for further review.	