



Horsforth Town Council

The Stables, 2 Church Road

Horsforth

Leeds

LS18 5LG

admin@horsforthtowncouncil.gov.uk – www.horsforthtowncouncil.gov.uk – **0113 258 0988**

Planning, Licensing and Traffic Committee

Thursday 23rd January 2025

AGENDA PACK

Distribution: Cllrs R Hardcastle, D Brosnan, M Fletcher, G Garvani, A Goulden, E Hydes



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 The Stables, 2 Church Road
 Horsforth
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Planning, Licensing & Traffic Committee Minutes
Thursday 21st November 2024 at 7pm
The Stables, 2 Church Road, Horsforth, Leeds LS18 5LG

Present: In Chair – Cllrs R Hardcastle, D Brosnan, M Fletcher, A Goulden, G Garvani, and E Hydes

In attendance: S White Administration Assistant.

PLT/24.86 To receive apologies for absence and to consider the reason for the absence

No apologies were received.

PLT/24.87 Declaration of Disclosable Pecuniary and other Interests

Councillor D. Brosnan declared an interest in relation to planning application 24/06319/FU and Councillor G. Garvani for planning application 24/06299/FU.

PLT/24.88 To consider questions and comments from members of the public at the Chairman's discretion.

No members of the public were in attendance.

PLT/24.89 Minutes of the previous meetings

Resolved to approve the minutes of the meeting held on Thursday 24th October 2024.

PLT/24.90 Leeds City Council Planning Decisions

The planning decisions were noted.

PLT/24.91 New Planning Applications

91.1 To note the planning applications received since the meeting held on 24th October and the comments made by the Proper Officer whilst she had delegated powers to comment. See agenda pack.

The comments submitted by the Proper Officer for recent applications were noted.

91.2 To consider and comment on planning applications received from Leeds City Council since the last meeting of the Committee.

Resolved to comment on the planning applications as per Appendix 1.

PLT/24.92 Planning Appeals & Planning Appeal Decisions

Appeals were noted.

PLT/24.93 Planning Enforcement

No planning enforcements to note.

PLT/24.94 Licensing Applications

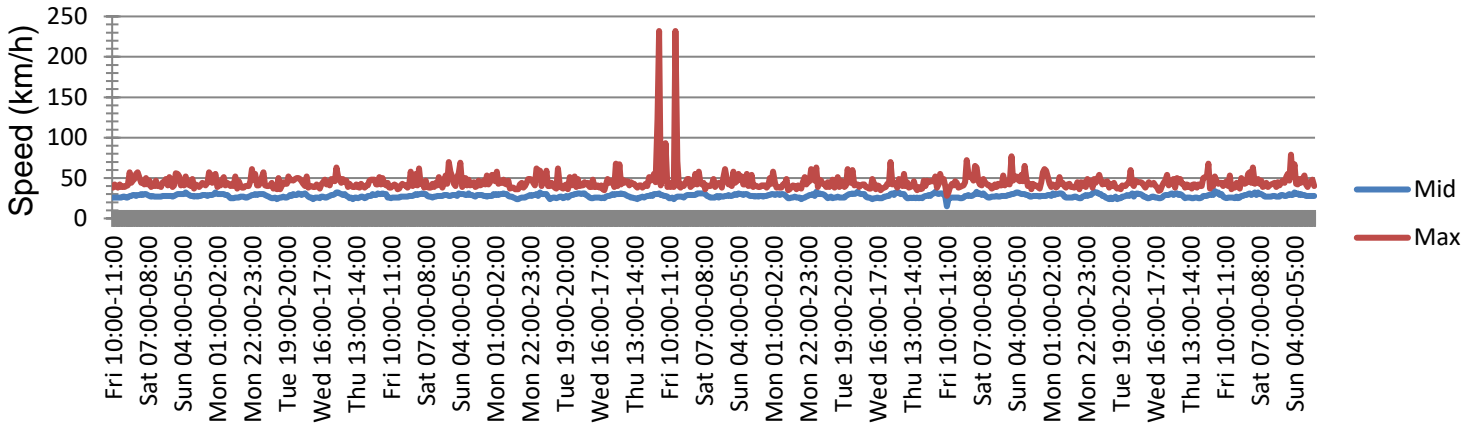
No licensing applications to note.

PLT/24.95 Traffic

To consider and approve any action in relation to traffic issues, including the following:

- 95.1 Complaints**
None to report.
- 95.2 Traffic schemes**
None to report.
- 95.3 Speed indicator device (SID) updates and any data**

Sequence Average and Maximum speed



Evaluation time	18 October 2024,10:00 - 17 November 2024,17:00							
Speed limit	50	km/h	Values	Vehicles	Vd[km/h]	Vmax[k m/h]	V85 [km/h]	
Speed violations	0.06	%	423510	48156	27	232	31	
ADT	1590							
AYT	580350							
Evaluation direction	Arriving							

PLT/24.96 Leeds Bradford Airport (LBA)

To consider the following:

- 96.1 Leeds Bradford Airport Consultative Committee**
No updates to note.
- 96.2 Leeds Bradford Airspace Change – to receive and note updates (if any)**
No updates to note.
- 96.3 Any other matters relating to Leeds Bradford Airport (LBA).**
No updates to note.

PLT/24.97 Neighbourhood Plan.

Councillor A Goulden gave an update on the progress of the neighbourhood plan. The residents’ survey is live and links to complete it have been shared on HTC’s website and Facebook page. The survey is also available in the latest edition of the newsletter, Horsforth Matters. An online version has gone to the mailing list and paper copies will be delivered to each household in the next week or two. So far, we have had 45 responses. It was agreed to review the surveys by mid-January 2025. Steph White to keep the working group up to date with responses.

PLT/24.98 Leeds City Council Core Strategy and Site Allocation Plan

No update.

PLT/24.99 To consider correspondence received and agree any necessary action

No correspondence received.

PLT/24.100 Matters for information.

The budget for next year was agreed to be kept at £500.

PLT/24.101 Items for future agenda

No agenda items were requested.

PLT/24.102 Date of the next meeting

Next meeting of the Committee: 23rd January 2025

Deadline for agenda items: 13th January 2025

It was agreed that no meeting would take place in December and the meeting dates were noted.

The meeting concluded at 8:30pm

Distribution: Cllrs R Hardcastle, D Brosnan, M Fletcher, G Garvani, A Goulden, E Hydes

Appendix 1 - Minute No. PLT/24.91.2 – comments on new planning applications

Reference	Application Validated	Deadline for comments	Address	Proposal	HTC Response
24/06233/FU	Mon 28 Oct 2024	Fri 13 Dec 2024	7A Woodside Hill Close Horsforth Leeds LS18 4HW	Demolition of existing dormers and erection of new dormers with windows to front and rear, and roof light to front	Horsforth Town Council neither supports nor objects to this application.
24/06040/FU	Mon 21 Oct 2024	Fri 22 Nov 2024	2 Oliver Hill Horsforth Leeds LS18 4JF	Demolition of existing single storey extensions and a chimney; conversion of bungalow to two storey dwelling with rooms in roof space above, including balcony terrace to rear and roof lights to front; amendments to fenestration; new render and material finishes	Horsforth Town Council objects to this application on the grounds of the height and mass of the proposed building. Horsforth Town Council would like to comment to note that the style of property is not in-keeping with the style of the surrounding buildings.
24/06319/FU	Tue 05 Nov 2024	Thu 28 Nov 2024	70 Stanhope Drive Horsforth Leeds LS18 4ES	Two storey side/rear extension	Horsforth Town Council neither supports nor objects to this application.

24/06217/FU	Wed 13 Nov 2024	Wed 04 Dec 2024	The Meadows North Road Horsforth Leeds LS18 5HG	Demolition of existing rear extension; construction of single storey side and rear extension with addition of rooms to first floor; roof alterations including gable roof to front; dormer windows to side and rear; new rooflights; change of use of adopted highway to private highway (shared)	Horsforth Town Council neither supports nor objects to this application.
24/06494/FU	Fri 08 Nov 2024	Thu 05 Dec 2024	49 Hall Park Avenue Horsforth Leeds LS18 5LR	Demolition of detached garage, erection of two storey part single storey front, side and rear extension; widening of access and enlargement driveway; replacement of first floor rear window with obscured window; replacement of ground floor rear sliding doors with bi folding doors; new first floor side window	Horsforth Town Council neither supports nor objects to this application.
24/06289/FU	Thu 07 Nov 2024	Sat 30 Nov 2024	64 Rawdon Road Horsforth Leeds LS18 5EW	Variation of Condition 2 (plans to be approved) to previously approved Planning Application 22/07818/FU (Alterations including demolition of side conservatory; construction of new conservatory to rear; extension and alterations to basement; part two storey, part single storey front extension, with gables extended and new rooflights; remodelling of roof; remodelling of annex with single storey extensions; removal of existing outbuilding,	Horsforth Town Council neither supports nor objects to this application.

				<p>new timber bin store; external alterations including new access steps to front terrace with stone balustrade; new steel gates; replacement of rear tarmac yard with terraced area with steps to lawn, drive and parking area, stone retaining wall) as the development has deviated from the approved plans; previous NMA application (24/9/00109/MOD) was rejected as the works exceeded what was considered to be non-material. This application seeks to regularise the development delivered "on the ground"</p>	
24/06299/FU	Tue 05 Nov 2024	Sat 30 Nov 2024	41 Newlay Grove Horsforth Leeds LS18 4LQ	Single storey extensions to side and rear	Horsforth Town Council neither supports nor objects to this application.
24/06423/FU	Tue 05 Nov 2024	Sat 30 Nov 2024	4 Greenbanks Close Horsforth Leeds LS18 5SA	Single storey extension to side and rear, incorporating new garage; new window to side elevation at ground floor; demolition of existing conservatory; solar panels to rear	Horsforth Town Council neither supports nor objects to this application.

24/06370/LI	Mon 04 Nov 2024	Fri 13 Dec 2024	55 Long Row Horsforth Leeds LS18 5AP	Replacement of timber doors to front and rear to existing openings	Horsforth Town Council neither supports nor objects to this application.
24/06334/FU	Wed 06 Nov 2024	Fri 13 Dec 2024	Ibethan Wood Newlay Wood Road Horsforth Leeds LS18 4LF	Raising of ridge height to form additional floor in roof space, incorporating dormer to front, roof lights to front and rear, solar panels to rear and extension to chimney; Part two and single storey front, side and rear extension; Conversion of existing garage to habitable rooms; new pitched roof to existing side extension; alterations to existing fenestration; new raised terrace with steps to rear and associated landscaping; new material and render finish	Horsforth Town Council neither supports nor objects to this application. Horsforth Town Council notes that the development may impact views and out of keeping of the neighbourhood. We reference policy BE1: Horsforth Character areas - development and design, area 5 Newlay and New Road Side, (including Newlay, Horsforth (Town Street) (part) and Cragg Hill and Woodside (part) Conservation Areas)
24/06193/FU	Mon 04 Nov 2024	Thu 28 Nov 2024	128 Hall Lane Horsforth Leeds LS18 5JG	Single storey front extension with roof light, dormer window to rear and small roof lights replacing big roof lights to front	Horsforth Town Council neither supports nor objects to this application.
24/05989/FU	Mon 04 Nov 2024	Thu 28 Nov 2024	6 Fairfax View Horsforth Leeds LS18 5SZ	First floor side extension joining to existing link between house and garage to create habitable room to the rear. Porch to the front	Horsforth Town Council neither supports nor objects to this application.
24/06240/FU	Mon 04 Nov 2024	Wed 27 Nov 2024	29 Alexandra Road Horsforth Leeds LS18 4HE	Single story side and rear extension	Horsforth Town Council neither supports nor objects to this application.

END OF DRAFT MINUTES

Item 5

Leeds City Council Planning Decisions 12.11.2024 to 15.01.2025

Reference	Address	Proposal	HTC Response	Decision
24/05890/FU	25 Victoria Mount Horsforth	First floor side rear extension; new flat roof with roof lantern to existing single storey rear	No comment submitted	Approved
24/05767/FU	100 New Road Side Horsforth Leeds LS18 4QB	Change of use from Class E to Sui Generis (Public houses, wine bars or drinking establishments) for use as a wine bar and alcohol retail/bottleshop. Internal works including painting of walls and addition of shelving. Shop front to be repainted and vinyl stickers to windows	Horsforth Town Council neither supports nor objects to this application.	Approved
24/05446/FU	4 Arran Drive Horsforth Leeds LS18 5SW	Single storey front, side and rear extensions	Horsforth Town Council neither supports nor objects to this application.	Approved
24/05962/ADV	118 Town Street Horsforth Leeds LS18 4AH	Replacement of current fascia and sign from wood to aluminium composite panel with acrylic letters due to constantly filling and repainting the wood due to deterioration of the timber fascia.	Horsforth Town Council neither supports nor objects to this application.	Refused: Local Planning Authority consider that the siting and design of the fascia panel would create an unsympathetic feature within the street scene, and detract from the character of the conservation area, which would adversely affect the appearance of the shop fronts on the Town Street, the visual amenities of the surrounding area and the special character of the Horsforth Conservation Area. Additionally, the proposed alterations to replace the existing sympathetic shop frontage causes harm to visual amenity, character, and appearance of the conservation area. As such the application is contrary to Policy P10 and P11

				of the Core Strategy, saved policies GP5, BC7, BD7 and BD8 of the Unitary Development Plan Review (2006), and guidance contained within the NPPF and Horsforth Conservation Area Appraisal and Management Plan, the Neighbourhood Plan Policy BE1 and guidance set out within the Councils SPG Advertising Design Guide.
24/05621/FU	118 Town Street Horsforth	External shopfront alterations including replacing timber fenestration with uPVC to existing openings; change of materials; addition of a retractable awning	Horsforth Town Council neither supports nor objects to this application.	As above
24/05341/FU	49 Newlaithes Road Horsforth Leeds LS18 4SX	Single storey rear extension with balcony; external steps and handrail leading to lower ground level to rear; replacement of porch door with two windows; repositioning porch door/entrance	Horsforth Town Council neither supports nor objects to this application.	Approved
24/06097/FU	5 Newlaithes Gardens Horsforth Leeds LS18 4JU	Single storey side and rear extension, including patio rear with steps to rear and balustrade to front/side	Horsforth Town Council neither supports nor objects to this application.	Approved
24/05954/FU	4 Poets Place Horsforth	Demolition of conservatory to rear and new fenestrations to the dwelling.	No comment submitted	Approved
24/05956/FU	49 Outwood Lane Horsforth	Single storey side extension and new fence to rear	No comment submitted	Approved

24/05958/FU	1A Park Grove Horsforth Leeds LS18 5EE	Two storey rear extension; hip to gable roof extensions and raised ridge height to form new floor including dormer window to rear with patio doors, terrace and balustrade; new entrance door and canopy to front; new windows to side at first floor	Horsforth Town Council neither supports nor objects to this application.	Refused: 1) The Local Planning Authority considers that the proposal, by reason of the unsympathetic scale, form and poor design would lead to an unsympathetic and incongruous form of development which would fail to respect the existing character and appearance of the house and would lead to harm within the context and the wider streetscene. As a result, the proposal is unacceptable in design and character terms and would be contrary to policies GP5, BD6 of the UDP and with policies P10 and P11 of the Core Strategy and with the aims and intentions of the NPPF. 2) The Local Planning Authority considers that the proposed development by virtue of its elevated position, location and proximity to the neighbouring rear amenity space at close quarters will cause overlooking detriment of their amenity, contrary to Policy GP5 of the UDPR, Householder Design Guide, Policy P10 of the Core Strategy and guidance contained within the NPPF.
24/05969/FU	Bayton House Bayton Lane Horsforth Leeds LS18 5EY	Demolition of existing conservatories, replacement extension to southern elevation and dormer window, replacing roof light to roof space.	Horsforth Town Council neither supports nor objects to this application.	Approved

24/05944/FU	Woodlands 1B Southway Horsforth	First floor extension to side over existing garage, single storey front extension; glazed canopy to rear; new window at side at ground floor	No comment submitted	Refused: The Local Planning Authority considers that the proposed front extension, by reason of its unsympathetic scale, siting, form and detailing would be detrimental to the character and appearance of the streetscene. As such the proposal is contrary to the aims and intentions of policy HDG1 of the Leeds Householder Design Guide SPD (and to the guidance contained within this document), policy P10 of Leeds Core Strategy, policies GP5 and BD6 of Leeds Unitary Development Plan (Review) 2006, Policy BE1 of the Neighbourhood Plan and guidance contained within the National Planning Policy Framework.
24/05709/FU	110 Low Lane Horsforth Leeds LS18 5PX	Single storey rear extension with rooflights and a rendered finish; Dormer window to the rear; alterations to existing driveway to form two vehicle parking area to the front	Horsforth Town Council neither supports nor objects to this application, but we ask the planners to consider being sympathetic to boundary treatments. Reference to policy BE1, area 2 Low Lane and Tro, of the Horsforth Neighbourhood Plan: Retain historic and other positive boundary treatments. Any new boundary treatments should seek to include walls and new planting and to be consistent with any historic / positive boundary	Approved

			treatments already present.	
24/06233/FU	7A Woodside Hill Close Horsforth Leeds LS18 4HW	Demolition of existing dormers and erection of new dormers with windows to front and rear, and roof light to front	Horsforth Town Council neither supports nor objects to this application.	Approved
24/06040/FU	2 Oliver Hill Horsforth Leeds LS18 4JF	Demolition of existing single storey extensions and a chimney; conversion of bungalow to two storey dwelling with rooms in roof space above, including balcony terrace to rear and roof lights to front; amendments to fenestration; new render and material finishes	Horsforth Town Council objects to this application on the grounds of the height and mass of the proposed building. Horsforth Town Council would like to comment to note that the style of property is not in-keeping with the style of the surrounding buildings.	Refused: The Local Planning Authority considers that the proposal, by reason of the unsympathetic scale, form and poor design would lead to an unsympathetic and incongruous form of development which would fail to respect the existing character and proportions of the dwelling house and the wider streetscene. As a result, the proposal is unacceptable in design and character terms and would be contrary to Policy P10 of the Leeds Core Strategy, saved Policies GP5 and BD6 of the Leeds Unitary Development Plan, Policy HDG1 of the Householder Design Guide and guidance contained within the NPPF
24/05907/FU	1 West End Rise Horsforth	First floor extension to rear; render to walls; changes to fenestration at rear and new door to side	No comment submitted	Approved
24/06334/FU	Ibethan Wood Newlay Wood Road Horsforth Leeds LS18 4LF	Raising of ridge height to form additional floor in roof space, incorporating dormer to front, roof lights to front and rear, solar panels to rear and extension to chimney; Part two and single storey front, side and rear extension; Conversion of existing garage to habitable rooms; new pitched roof to existing side extension; alterations to existing fenestration; new raised terrace with steps to rear and associated landscaping;	Horsforth Town Council neither supports nor objects to this application. Horsforth Town Council notes that the development may impact views and out of keeping of the neighbourhood. We reference policy BE1: Horsforth Character areas - development and design, area 5	Approved

		new material and render finish	Newlay and New Road Side, (including Newlay, Horsforth (Town Street) (part) and Cragg Hill and Woodside (part) Conservation Areas)	
24/06289/FU	64 Rawdon Road Horsforth Leeds LS18 5EW	Variation of Condition 2 (plans to be approved) to previously approved Planning Application 22/07818/FU (Alterations including demolition of side conservatory; construction of new conservatory to rear; extension and alterations to basement; part two storey, part single storey front extension, with gables extended and new rooflights; remodelling of roof; remodelling of annex with single storey extensions; removal of existing outbuilding, new timber bin store; external alterations including new access steps to front terrace with stone balustrade; new steel gates; replacement of rear tarmac yard with terraced area with steps to lawn, drive and parking area, stone retaining wall) as the development has deviated from the approved plans; previous NMA application (24/9/00109/MOD) was rejected as the works exceeded what was considered to be non-material. This application seeks to regularise the development delivered "on the ground"	Horsforth Town Council neither supports nor objects to this application.	Approved

24/06370/LI	55 Long Row Horsforth Leeds LS18 5AP	Replacement of timber doors to front and rear to existing openings	Horsforth Town Council neither supports nor objects to this application.	Approved
24/05989/FU	6 Fairfax View Horsforth Leeds LS18 5SZ	First floor side extension joining to existing link between house and garage to create habitable room to the rear. Porch to the front	Horsforth Town Council neither supports nor objects to this application.	Approved
24/06778/FU	64A Victoria Gardens Horsforth	Pitched roof to garage, porch to front; single storey extension to the rear; side window to replace side door	Horsforth Town Council neither supports nor objects to this application.	Approved
24/06594/FU	High Trees 1 Southway Horsforth Leeds LS18 5RN	Ground floor front extension; internal alterations	No comment submitted	Approved
24/05542/FU	Park View Cottage Parkside Horsforth Leeds LS18 4DJ	Demolition of single storey element to rear; erection of two storey and single storey rear extension	Horsforth Town Council neither supports nor objects to this application.	Approved
24/06193/FU	128 Hall Lane Horsforth Leeds LS18 5JG	Single storey front extension with roof light, dormer window to rear and small roof lights replacing big roof lights to front	Horsforth Town Council neither supports nor objects to this application.	Approved

Item 6.1

Leeds City Council Planning Applications since 22nd November 2024 and the comments made by the Proper Officer with delegated powers.

Reference	Address	Proposal	HTC Response
24/07034/FU/NW	9 Woodvile Crescent Horsforth	Removal of a chimney; addition of dormer with windows to front to form rooms in roof space	Horsforth Town Council neither supports nor objects to this application.

24/06987/FU/NW	231 Hall Lane Horsforth Leeds	Construction of detached timber car port and garage; sliding vehicle gate, and swinging pedestrian gate to existing stone wall; new stone wall with pedestrian gate to side	The Town Council objects to this development on the basis that it is contrary to policy BE1 of the Horsforth Neighbourhood Plan. Hall Lane is considered an important character area, and the Neighbourhood Plan states that any development should respect important views, and retain the distinctiveness of the varied architectural styles. The proposed structure, by its design and construction, would be inappropriate for this site and would impact the distinctiveness of the area.
24/06873/FU/NW	57 Long Row Horsforth Leeds	Convert garage to habitable accommodation and increase roof height	Horsforth Town Council neither supports nor objects to this application.
24/06904/FU/NW	1 Poplar Drive Horsforth Leeds	Single storey rear and side extension	Horsforth Town Council neither supports nor objects to this application.
24/06911/FU/NW	36 Regent Road Horsforth Leeds	Erection of single storey outbuilding	Horsforth Town Council neither supports nor objects to this application.
24/06920/FU	39 Lee Lane East Horsfort	Gable wall extension to side; dormer window to rear; roof light to front	Horsforth Town Council neither supports nor objects to this application.
24/06914/FU	The Stable Bayton House Bayton Lane Horsforth	Demolition of existing conservatory and erection of single storey side extension; new first floor balcony to front; new and altered fenestration to front	Horsforth Town Council neither supports nor objects to this application.
24/06778/FU	64A Victoria Gardens Horsforth	Pitched roof to garage, porch to front; single storey esxtension to the rear; side window to replace side door	Horsforth Town Council neither supports nor objects to this application.
24/06194/FU	The Bungalow Farm Scotland Lane Horsfort	Demolition of existing dwelling and outbuildings; erection of dwelling with new access and associated site levelling, hard and soft landscaping works including new dropped kerb, driveway and boundary wall to front	Horsforth Town Council neither supports nor objects to this application.

24/07095/FU/NW	31 Breary Avenue Horsforth	Single storey extension to side and front; new canopy to front	Horsforth Town Council neither supports nor objects to this application.
24/07100/FU/NW	2 Calverley Lane Horsforth	Single storey side and rear extension	Horsforth Town Council neither supports nor objects to this application.
24/07020/FU/NW	17 Craggwood Road Horsforth	Addition of solar panels to front and wall mounted battery/inverter to rear	Horsforth Town Council neither supports nor objects to this application.
24/07216/FU/NW	15 Woodway Drive Horsforth	Loft conversion with dormer window to the rear	Horsforth Town Council neither supports nor objects to this application.
24/07224/FU/NW	105 Hawsworth Road Horsforth	Single storey side extension, dormer window to the front and bi-fold doors to the rear	Horsforth Town Council neither supports nor objects to this application.
24/07202/FU/NW	87 Long Row Horsforth	Single storey extension with steps to rear	Horsforth Town Council neither supports nor objects to this application.
24/07387/FU	91 Hall Park Avenue Horsforth Leeds	Single storey rear extension	Horsforth Town Council neither supports nor objects to this application.
24/07148/FU/NW	28 Knol Wood Park	Formation of additional first and second storey with dormer window to rear and rooflights to front; Infill extension to existing bungalow; removal of lobby and new steps to front	Horsforth Town Council neither supports nor objects to this application.

Item 6.2

Leeds City Council Planning Applications to consider.

Reference	Deadline for comments	Address	Proposal
25/00091/FU/NW	Sat 01 Feb 2025	16 Stanhope Drive Horsforth Leeds	Single storey front extension with new door/raised steps and railings to side
25/00039/FU/NW	Thu 30 Jan 2025	1A Park Grove Horsforth Leeds	Two storey rear extension; dormer window to rear; roof lights to front; new first floor windows to both sides; new canopy to front; replacement windows; new front door and removal of chimneys
25/00043/FU/NW	Thu 30 Jan 2025	92 West End Drive Horsforth Leeds	Part single storey part first floor side extension and large patio doors replacing small window to rear

24/07207/FU/NW	Fri 21 Feb 2025	60 Outwood Lane Horsforth Leeds	Demolition of garden room to side/rear replaced with single storey side/rear extension; dormer window to rear; bay window replacing garage door to front making it a garage conversion to habitable room space; replacement windows to first floor rear and extension to existing detached garage forming part garage conversion to habitable room space
25/00079/FU/NW	Sat 01 Feb 2025	27 St Margarets Road Horsforth Leeds	Gable end first floor side extension; single storey rear extension; single storey front extension; garage conversion to habitable room space; replacing garage door/front door and windows
25/00087/FU/NW	Sat 01 Feb 2025	23 Victoria Close Horsforth Leeds	Demolition of existing garden shed and store; new summer house to rear, attached to existing garage
25/00111/FU/NW	Fri 07 Feb 2025	43 Hunger Hills Avenue Horsforth Leeds	Conversion of existing garage to habitable accommodation with extension over existing garage; single storey front extension; alterations to window and door openings; removal of rear chimney and alterations to existing front driveway.
25/00093/FU/NW	Sat 08 Feb 2025	37 Victoria Crescent Horsforth Leeds	Gable wall side extension with dormer window to rear and roof light to front

Item 7
 Planning Appeals & Planning Appeal Decisions after 21.11.2024

Application number	Address location	Details	HTC comments on application	Appeal ref	Procedure	Appeal outcome
24/03149/FU	21 Far Reef Close Horsforth Leeds LS18 5AX	Variation of condition 2 (approved plans) to previously approved planning application 23/07295/FU (Part two storey part single storey side/rear extension, including balcony to side at first floor; single storey extension to front; conversion of existing garage to habitable room) for alterations to first floor layout, roof line and fenestration	Horsforth Town Council neither supports nor objects to this application.	APP/N4720/D/24/3349313	Written reps	Appeal dismissed

Item 9 Temporary event notices

No notices as of 16.01.2025



Biodiversity Policy

Horsforth Town Council formally adopted this policy on 28th November 2024 in response to the strengthened 'biodiversity duty' placed on local authorities introduced by the Environment Act 2021. Horsforth Town Council will take biodiversity into account in all its decisions and actions.

Background

All local authorities including parish sector councils must complete their first consideration of what action to take for biodiversity by 1 January 2024. Policies and objectives must be agreed as soon as possible after this. Councils can and should reconsider their actions on a quarterly, annual or regular basis and must reconsider the actions they can take within five years of when they completed their previous reconsideration.

According to the Act, public authorities need to check if a number of strategies affect how they comply with their biodiversity duty including:

- Local nature recovery strategies
- Species conservation strategies
- Protected site strategies.

They need to understand how or if they are relevant to their organisation, be aware of how these strategies affect land that is owned and managed by them, or actions they could take to conserve or enhance biodiversity and consider how they can contribute to the strategy where appropriate.

Biodiversity is the collective term for the variety and abundance of forms of life found in an area, including animals, plants, fungi and microorganisms like bacteria. Each of these species and organisms work together in ecosystems to maintain, balance and support life. Biodiversity supports everything in nature that we need to survive including, food, oxygen, clean air and clean water.

Commitment

Horsforth Town Council will:

1. Consider the impact on biodiversity in the decisions it makes in council, committee, and working group meetings. It will seek to minimise adverse impacts on biodiversity as a result of the council's activities and will identify opportunities to increase biodiversity when practicable.
2. Encourage practices and projects beneficial to biodiversity through grants it makes to local groups.
3. Communicate information and raise awareness of biodiversity through its website and newsletters.
4. The Council will work in partnership with other organisations to protect, promote and enhance biodiversity within areas of the parish.
5. The Council will, wherever possible, raise public awareness of biodiversity issues as part of its leadership role within the local community.
6. The Council, when commenting on planning applications, will support site and building design that benefits biodiversity through the conservation and integration of existing habitats or provision of new habitats. It will support protection of sensitive habitats from development and will consider whether the development would mean the loss of important habitats for wildlife in respect of all applications.

7. Monitor its internal policies and processes to enhance biodiversity.

As a leaseholder, Horsforth Town Council will consider how land it manages could improve biodiversity. It will:

1. Proactively remove invasive species as required under appropriate legislation in order to prevent harm to native species.
2. Avoid the use of herbicides except in exceptional circumstances.
3. Properly scale and time grounds maintenance work or vegetation removal such that the impact on biodiversity is minimised. Maintenance practices that are beneficial to biodiversity will be taken into consideration when contracts are placed.
4. Create dedicated spaces to attract and enhance wildlife
5. Improve the buildings it manages and land around them to enhance biodiversity

Horsforth Town Council will not produce a biodiversity report and there is no legislative requirement to do so.

Adopted: 28th November 2024

Review date: May 2025