



Horsforth Town Council | The Stables | 2 Church Road | Horsforth | Leeds | LS18 5LG  
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**Minutes of the Community and Environment Committee  
Held at 19:00 on Thursday, 21 April 2026  
at The Stables, 2 Church Road, Horsforth, Leeds LS18 5LG**

**Members Present:** Cllr Simon Dowling Vice Chair  
Cllr Mark Fletcher  
Cllr Cathy Gillinder  
Cllr Eddie Hyndes  
Cllr Andrew Wishart

**In attendance:** Administrative assistant Steph White and one member of the public.

**CE/25.69 INTRODUCTION FROM THE CHAIR**

Cllr S Dowling welcomed everyone to the meeting.

**CE/25.70 TO RECEIVE APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASON FOR THE ABSENCE**

Apologies were received from Cllrs B Cousins, F Gains and E Richards and their reasons approved.

**CE/25.71 DECLARATIONS OF DISCLOSABLE PECUNIARY & OTHER INTERESTS**

Cllr C Gillinder is a member of Horsforth Climate Action and Friends of Horsforth Hall Park.

**CE/25.72 TO CONSIDER QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC AT THE CHAIR'S DISCRETION**

A representative from Friends of Horsforth Hall Park (FOHHP) was in attendance to discuss fires in the park and to also hear the discussion regarding the grant application for Friends of Horsforth Hall Park, Horsforth Community Garden and the Japanese Garden Group (See agenda item: CE/25.74). This grant application was discussed first as the member of the public was present.

Some trees in the Japanese Garden in Horsforth Hall Park have been set on fire in recent weeks. The fires have been started near furniture in the area, which potentially could have been damaged too. It has been picked up on CCTV. Parks and Countryside have been informed and have advised FOHHP to report this to the police via 101 which they have done. FOHHP have also reported that the Japanese Gardens are being locked overnight. The gardens should be locked at dusk every evening, FOHHP have written to Parks and Countryside to inform them that they are not being locked.

Signed: \_\_\_\_\_ Chairman Dated: \_\_\_\_\_

**RESOLVED:** The office to write to Parks and Countryside, copying in the city councillors asking to ensure the gates are locked when they should be.

**RESOLVED:** The office to raise the issue of the fires with the local PCSO when inviting them to the full council meeting.

**CE/25.73**      **TO APPROVE THE MINUTES OF THE COMMUNITY AND ENVIRONMENT COMMITTEE HELD ON 5 MARCH 2026.**

**RESOLVED:** to approve the minutes of the meeting held on 5 March 2026 as a true and accurate record.

**CE/25.74**      **GRANTS/SPONSORSHIP**

**TO CONSIDER GRANT AND SPONSORSHIP APPLICATIONS RECEIVED IN THE PREVIOUS FINANCIAL YEAR FOR THE FOLLOWING:**

- **Friends of Horsforth Hall Park: Horsforth Community Garden and the Japanese Garden Group**

**RESOLVED:** To approve a grant of £500 from the 2026/27 budget to go towards educational materials and plants for the upkeep of the garden.

- **Horsforth Climate Action: Move it Horsforth, incorporating Walk to School Week.**

**RESOLVED:** To approve a grant of £250 of the original £500 requested from the 2025/26 budget for the Move it Horsforth, Walk to School Week to go towards the cost of printing treasure hunts, certificates for children taking part and bike fixes. Due to limited pots of money available from Horsforth Town Council, it was felt that we can only offer half the requested amount.

- **Horsforth Climate Action: Green Festival**

**RESOLVED:** To approve a sponsorship of £100 from the 2025/26 budget and £150 from the 2026/27 budget to fund the running of the Green Festival held in Horsforth Hall Park in September, including, but not limited to, help towards the hire of toilets, first aid and hire of a marquee. Due to limited pots of money available from Horsforth Town Council, it was felt that we can only offer half the requested amount.

**CE/25.75**      **TO CONSIDER MATTERS REQUESTED BY COUNCILLORS/CLERK AND AGREE ANY NECESSARY ACTION**

**To fix a date for the first litter pick of 2026.**

**RESOLVED:** As agreed at the C&E meeting on 5 March 2026, the litter picks will take place on alternate months to when we have a stall at the Horsforth farmers' market. The first litter pick will take place on Sunday, 5 July 2026.

**CE/25.76**      **ITEMS FOR FUTURE AGENDA**

To review the grants and sponsorship policies, taking into account the work Cllr C Gillinder is doing on sustainability and carbon literacy.

**CE/25.78**      **MATTERS FOR INFORMATION**

None to note.

**CE/25.79      DATE OF THE NEXT MEETING**

**Resolved** that the next meeting will be held on 4<sup>th</sup> June 2026. The deadline for agenda items is 25<sup>th</sup> May 2026.

**The meeting closed at 20:05.**

DRAFT