



Horsforth Town Council
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Planning, Licensing & Traffic Committee Minutes
Thursday 15th January 2026 at 7pm
Horsforth Museum, 5 The Green, Horsforth, Leeds LS18 5JB

In attendance: In Chair – Chair Cllr A Goulden.

Cllrs D. Brosnan, E. Hyndes and A. Radford. Cllr R. Jones was a substitute.

PLT/25.93 To receive apologies for absence and to consider the reason for the absence

Apologies received from Cllr B. Cousins and R Hardcastle and their reasons accepted.

PLT/25.94 Declaration of Disclosable Pecuniary and other Interests

None declared.

PLT/25.95 To consider questions and comments from members of the public at the Chairman's discretion.

No members of the public were present.

PLT/25.96 Minutes of the previous meetings

Resolved to approve the minutes of the meeting held on Thursday 13th November 2025.

PLT/25.97 Leeds City Council Planning Decisions

The planning decisions were noted.

PLT/25.98 New Planning Applications

98.1 To note the planning applications received since the meeting held on 13th November 2025 and the comments made by the Proper Officer whilst she had delegated powers to comment. See agenda pack.

The comments submitted by the Proper Officer for recent applications were noted.

98.2 To consider and comment on planning applications received from Leeds City Council since the last meeting of the Committee.

Resolved to comment on the planning applications as per Appendix 1.

PLT/25.99 Planning Appeals & Planning Appeal Decisions

Noted.

PLT/25.100 Planning Enforcement

There were no further updates on the planning application [25/04662/ADV](#) (Two Externally illuminated signs to front and side elevation) and [25/00793/CLP](#) (Certificate of Proposed Lawful Development for a change of use from retail shop to dentists surgery). Office to monitor and update the committee on updates.

PLT/25.101 Licensing Applications

To consider applications received since the last meeting.

The planning applications were noted.

PLT/25.102 Traffic

To consider and approve any action in relation to traffic issues, including the following:

102.1 Complaints

102.1.1 To consider a complaint from resident in relation to non-residents parking on Fairfax View seeking to avoid Leeds Bradford Airport charges.

Noted and to be passed on to city councillors.

102.1.2 To provide any feedback from LCC regarding the complaint HTC submitted regarding displaced parking on Hall Lane and surrounding areas after the introduction of parking charges at Fink Hill car park.

The office is still awaiting a response. Continue to monitor and update committee once a response is received.

102.1.3 To note a complaint received by resident in relation to additional parking on Rose Terrace and requesting parking permits be introduced in the area. The correspondence has been passed to Leeds City Councillors.

Noted and to be passed on to city councillors.

102.2 Traffic schemes

102.3 Speed indicator device (SID) updates and any data

Office to follow up with Cllr E Hydes and distribute data once received.

Mobile SID update: two types used, digital type preferred. Cllr D Brosnan to chase up with the SID team. This is to remain on the agenda until the mobile SID has been received.

PLT/25.103 Leeds Bradford Airport (LBA)

To consider the following:

103.1 Leeds Bradford Airport Consultative Committee

To note the minutes from the December 2025 ACC meeting.

An acquisition is planned to take place on 1 June 2026. Cllr R Jones to request a decibel meter.

103.2 Any other matters relating to Leeds Bradford Airport (LBA).

To note Aena Internacional have announced they will acquire a majority stake in the holding company that owns Leeds Bradford Airport.

PLT/25.104 Neighbourhood Plan.

104.1 To consider any updates and agree any necessary action.

Review the minutes of the neighbourhood plan working group meetings from October and December 2025.

104.2 To receive an update about the community actions and progress.

No update.

PLT/25.105 Leeds City Council Core Strategy and Site Allocation Plan

No update.

PLT/25.106 To consider correspondence received and agree any necessary action

106.1 To discuss a resident's concern over the need for residential parking permits in LS18 areas around Featherbank School.

Noted and to be passed on to city councillors.

106.2 To consider the plan for the proposed Public Path Diversion Order Horsforth Public Footpath No. 50 (part) at Horsforth School, Lee Lane East, Horsforth, Leeds LS18 5RF.

The Town Council supports the proposed diversion. It was agreed by the committee that the existing route would present safeguarding concerns for school students and the committee believed the proposed route would best safeguard the children in our community.

PLT/25.107 Matters for information.

To update the committee on planning application [25/04662/ADV](#) 82 Town Street Horsforth Leeds LS18 4AP - two externally illuminated signs to front and side elevation.

Minute moved to PLT/25.100 Planning Enforcement

PLT/25.108 Items for future agenda

No items.

PLT/25.109 Date of the next meeting

Next meeting of the Committee: 12th February 2026

Deadline for agenda items: 2nd February 2026

The meeting dates were noted.

The meeting concluded at 20:05.

Distribution: Cllrs, A Goulden, D Brosnan, E Bromley, B Cousins, J Garvani, R Hardcastle, E Hyndes, A Radford

Appendix 1 - Minute No. PLT/25.98.2 – comments on new planning applications

Reference	Application validated	Deadline for comments	Address	Proposal	HTC response
25/06460/FU	Tue 23 Dec 2025	Fri 06 Feb 2026	2 Thornfield Newlay Wood Road Horsforth Leeds LS18 4LF	Outbuilding to rear	Horsforth Town Council neither supports nor objects to this application.
26/00006/FU	Fri 02 Jan 2026	Fri 30 Jan 2026	20 Newlay Wood Drive Horsforth Leeds LS18 4LL	New dormer window to front and larger dormer window replacing small dormer window to rear	Horsforth Town Council neither supports nor objects to this application.
25/07350/FU	Fri 02 Jan 2026	Wed 28 Jan 2026	6 Fairfax View Horsforth Leeds LS18 5SZ	First floor side extension; increased height to ridge and eaves to form new roofing and alterations to existing dormer	Horsforth Town Council neither supports nor objects to this application.
25/06841/FU	Fri 19 Dec 2025	Thu 29 Jan 2026	14 Melrose Walk Horsforth Leeds LS18 4DA	Retrospective planning application for single storey front/side extension	Horsforth Town Council neither supports nor objects to this application.

25/07522/FU	Wed 07 Jan 2026	Fri 06 Feb 2026	Woodlands 21 Newlaithes Road Horsforth Leeds LS18 4LG	Demolition of sunroom; construction of basement and ground floor side and rear extension; new flat roof over existing single storey element to rear; detached garage to rear	Horsforth Town Council neither supports nor objects to this application.
25/07265/FU	Tue 06 Jan 2026	Fri 30 Jan 2026	7 Mackintosh Road Horsforth Leeds LS18 4FU	First floor gable roof extension to side; rooflights to rear	Horsforth Town Council neither supports nor objects to this application but requests that materials of construction match existing.