



Horsforth Town Council

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Finance and General Purposes Committee Minutes Meeting held on Thursday 8th January 2026 at 7pm The Stables, 2 Church Road, Horsforth Leeds LS18 5LG

Present: In Chair – Cllr G. Garvani (Chair)

Cllrs M. Fletcher, J. Garvani, R. Jones, T Stones. Cllr F. Gains (substitute).

FGP/25.33 Introduction from the Chair

Cllr G Garvani welcomed all to the meeting.

FGP/25.34 To consider apologies and the reason for absence

Apologies from Cllrs S. Dowling and R. Hardcastle and their reasons accepted.

FGP/25.35 Declaration of Disclosable Pecuniary and other Interests

None declared.

FGP/25.36 To consider questions and comments from members of the public at the Chairman's discretion

No members of public were present.

FGP/25.37 To confirm and accept the minutes of the Finance and General Purposes meeting held on 6th November 2026

Resolved to approve the minutes of the Finance and General Purposes meeting held on 6th November 2026 as a true and accurate record.

FGP/25.38 Financial Matters

25.38.1 To consider recommending that the Council approves the financial reports to 30th November 2025, review the budget and agree any necessary action.

The financial reports to 30th November 2025 were agreed and councillors reviewed and agreed to the 2025/2026 budget.

25.38.2 To consider and approve the schedule of payments.

To be added for agreement to the next Full Council meeting on 22nd January 2026.

25.38.3 To receive an update about the internal audit and internal control checks:

- i Interim internal Audit – **Noted**
- ii Review of internal audit – **Cllr Jones agreed to go through this.**
- iii Internal control checks – **Completed by Cllrs Gains & Fletcher, this was noted**

25.38.4 To consider the budget and precept for 2026-2027 to make recommendations to the Full Council.

As part of this Cllr Gains explained about the New Road Side initiative re hanging baskets and planters.

The following amendments were made to the budget:

Item	From	To	Explanation
Christmas motifs, lights and trees	£16,000	£13,000	Seek sponsorship if individual motifs by individuals and businesses – need to check that Leeds Lights will allow hanging of plaques from the motifs that say who sponsored them
HTC baskets and planters – including watering	£7,500	£5,000	Horsforth in Bloom to be asked to request funding from ONW Community Committee to cover the £3000
Jubilee Garden - maintenance	£1,000	£500	
Office Staff	£100,000	£80,000	Unlikely that the new clerk will be on the same salary as Becky.
Councillor Training	£1000	£500	Rarely spend more than this

Total amount cut from budget: £26500

Councillors unanimously agreed this budget.

Councillors unanimously agreed that the precept be set at £215000.

FGP/25.39 Matters for information

Email from Cllr Brosnan asking about paying some expenses to “Hummingbirds” for the Christmas Event – Agreed that this should be added to the Full Council agenda.

FGP/25.40 Items for future agenda

FGP/25.32 Date of the next meeting

Resolved that the next meeting will be held on 12th March 2026 and the deadline for agenda items is 2nd March 2026.

The meeting closed at 8.21pm.

*Distribution: Cllrs S. Dowling, M. Fletcher, G. Garvani, J. Garvani,
R. Hardcastle, R. Jones, T. Stones*