



## Horsforth Town Council

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### Community and Environment Committee Meeting Minutes Thursday 4<sup>th</sup> September 2025 at 7pm Horsforth Museum, 5 The Green, Horsforth, LS18 5JB

**Present: In Chair** – Cllr Fletcher (Appointed Chair of meeting)

M. Fletcher, G. Garvani, J. Garvani, C. Gillinder, A. Goulden, E. Hyndes, R. Jones

**In attendance:** B. Crabtree – Clerk, Cllr Bromley

#### **CE/25.18 Introduction from Chair**

In the absence of Cllr Cousins and Cllr Dowling, Cllr Fletcher was appointed Chair of the meeting and welcomed all present.

#### **CE/25.19 To accept apologies and the reason for absence**

Apologies were received from Cllr Cousins, Cllr Richards, Cllr Dowling, Cllr Gains, Cllr Wishart and reasons were approved. It was noted that Cllr J Garvani, Cllr G Garvani, Cllr Jones and Cllr Goulden were in attendance as substitutes.

#### **CE/25.20 Declaration of Disclosable Pecuniary and other Interests**

Cllr Goulden and Cllr Gillinder declared an interest in Item CE/25.24.

#### **CE/25.21 To consider questions and comments from members of the public at the Chairman's discretion**

Cllr Bromley was in attendance to give an update about the floral displays. See Item CE/25.28.

#### **CE/25.22 To approve the minutes of the Community and Environment Committee meeting held on 5<sup>th</sup> June 2025**

**Resolved** to approve the minutes of the meeting held on 5<sup>th</sup> June 2025 as a true and accurate record.

#### **CE/25.23 Grant/Sponsorship**

##### **25.23.1 To receive feedback from previous applications/sponsorship**

The Clerk provided feedback received from The Grove Methodist Church.

##### **25.23.2 To consider grant and sponsorship applications received**

**Resolved** to grant £500 to Walk of Art towards a community event being held in February 2026.

#### **CE/25.24 The Heart of Horsforth Awards Scheme**

The nominations for the Heart of Horsforth Awards Scheme were considered and the winners were confirmed.

#### **CE/25.25 Events**

**To receive updates/feedback from the Events Working Groups and agree any necessary action:**

##### **25.25.1 Annual Event**

Cllr Gillinder reported that arrangements are in place for the Town Council's stall at the Green Festival on 21st September 2025. The saplings will be planted by Cllr Hyndes, the Council's Peace Champion, and Richard Outram, Secretary of UK/Ireland Mayors for Peace, will be in attendance.

The stall will include information on the Neighbourhood Plan and the maintenance of green spaces, details of the litter picks, and a residents' survey on the floral displays in Horsforth. It was agreed that a press release will be issued prior to the event regarding the sapling planting.

**Resolved** to approve the first aid quote for £685 (R. Service and Christmas Event), stage (R. Service) for £363.90 and waive the requirement to seek three quotes.

#### **25.25.2 Christmas Event**

It was noted that the working group is due to meet on 8<sup>th</sup> September 2025.

**Resolved** to approve the road closure quote for £1675 and waive the requirement to seek three quotes.

#### **CE/25.26 Editorial Working Group**

The Working Group is due to meet on 8th September 2025, and it was suggested that the next edition of Horsforth Matters include articles on upcoming events, an update on the Green Festival, information on No. 3 Green, and updates from the Council of Sanctuary.

#### **CE/25.27 Council of Sanctuary Working Group**

**To receive any updates and agree any action required including:**

##### **25.27.1 To consider and agree on the publication of testimonies and other relevant information relating to Horsforth Town of Sanctuary and the work of the Council of Sanctuary Working Group**

**Resolved** to publish the information with a trigger warning. It was further **resolved** that Cllr Gillinder be authorised to arrange for volunteers to carry out work in Hall Park on behalf of the Town Council, in liaison with the relevant community groups.

#### **CE/25.28 Floral displays and Jubilee Garden**

**To receive an update and agree any action required including:**

##### **25.28.1 To receive an update about the meeting with stakeholders regarding the Biodiversity Policy and the floral displays**

Cllr Bromley reported that she and Cllr Gains had met with representatives from Horsforth in Bloom and Horsforth Climate Action to share ideas and examples of good practice in sustainable and impactful planting, both from elsewhere and from Horsforth in Bloom's existing work. Suggestions included the use of larger ground-level planters with perennial plants and bulbs, which require less watering.

They have also spoken to businesses on New Road Side, who have expressed interest in being involved. Horsforth in Bloom plan to create an exemplar bed to demonstrate how hanging baskets could be reduced or replaced without diminishing the attractiveness of shopping areas. Consideration is being given to the size and layout of shopping frontages, as some spaces are smaller. The plan is to consult with residents and hold conversations at the Green Festival.

#### **CE/25.29 Litter**

**To receive any updates and agree any action required including:**

##### **25.29.1 To receive an update about the Litter Picks taking place in October**

Cllr Gillinder reported that she is liaising with P. Pinn and the Admin Assistant to organise the litter picks taking place each Sunday in October across all Wards.

#### **CE/25.30 To consider matters requested by Councillors/Clerk and agree any necessary action:**

##### **25.30.1 To receive an update about the community actions stated in the Neighbourhood Plan.**

There was no update and Cllr Goulden reported that the actions need to be monitored on an ongoing basis to ensure progress and alignment with the Council's objectives.

#### **CE/25.31 Items for future agenda**

No items requested.

#### **CE/25.32 Matters for information**

No further matters were raised.

#### **CE/25.33 Date of the next Meeting**

**Next meeting of the Committee: 4<sup>th</sup> December 2025**

**Deadline for agenda items: 24<sup>th</sup> November 2025**

The meeting dates were noted.

Meeting closed at 8.13pm.

*Distribution: B Cousins, S Dowling, M Fletcher, F Gains, C Gillinder,  
E Hyndes, E Richards, T Stones, A Wishart*

DRAFT