



Horsforth Town Council
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Planning, Licensing & Traffic Committee Minutes
Thursday 12th June 2025 at 7pm
Horsforth Museum, 5 The Green, Horsforth, LS18 5JB

Present: In Chair – Cllr R Jones (substitute Chair)
E Bromley, B Cousins, J Garvani, R Hardcastle, E Hyndes

In attendance: Administration Assistant Steph White

PLT/25.1 Introduction from the Chairman

PLT/25.2 To receive apologies for absence and to consider the reason for the absence
Apologies received from Cllrs D Brosnan and A Goulden and their reasons were approved.

PLT/25.3 Declaration of Disclosable Pecuniary and other Interests
None declared.

PLT/25.4 To consider questions and comments from members of the public at the Chairman's discretion.
No members of the public were in attendance.

PLT/25.5 Minutes of the previous meetings
Resolved to approve the minutes of the meeting held on Thursday 15th May 2025.

PLT/25.6 Leeds City Council Planning Decisions
The planning decisions were noted.

PLT/25.7 New Planning Applications

- 7.1 To note the planning applications received since the meeting held on 15th May 2025 and the comments made by the Proper Officer whilst she had delegated powers to comment. See agenda pack.**
The comments submitted by the Proper Officer for recent applications were noted.
- 7.2 To consider and comment on planning applications received from Leeds City Council since the last meeting of the Committee.**
Resolved to comment on the planning applications as per Appendix 1.

PLT/25.8 Planning Appeals & Planning Appeal Decisions
Appeals were noted.

PLT/25.9 Planning Enforcement
No planning enforcements to note.

PLT/25.10 Licensing Applications

The licensing applications were noted.

PLT/25.11 Traffic

To consider and approve any action in relation to traffic issues, including the following:

11.1 Complaints

None to report.

11.2 Traffic schemes

None to report.

11.3 Speed indicator device (SID) updates and any data

Cllr M Fletcher sent details to Cllr E Hydes and he has agreed to take over collating the SID data.

PLT/25.12 Leeds Bradford Airport (LBA)

To consider the following:

12.1 Leeds Bradford Airport Consultative Committee

No updates to note.

12.2 Leeds Bradford Airspace Change – to receive and note updates (if any)

A public enquiry is to take place next Wednesday, 18 June 2025. Airspace change is ongoing, 300 yards come into land towards the woods. Robin Hood Doncaster Airport opening depends on a national review on airspace.

12.3 Any other matters relating to Leeds Bradford Airport (LBA).

No updates to note.

PLT/25.13 Neighbourhood Plan.

Leeds Local Plan consultation monitoring will be completed and feedback given on Friday 13th June 2025.

PLT/25.15 Leeds City Council Core Strategy and Site Allocation Plan

Consultation came back from landlords and developers. Assessed site criteria and most scored very poorly.

PLT/25.16 To consider correspondence received and agree any necessary action

No correspondence received.

PLT/25.17 Matters for information.

No matters for information.

PLT/25.18 Items for future agenda

No agenda items were requested.

PLT/25.18 Date of the next meeting

Next meeting of the Committee: 10th July 2025

Deadline for agenda items: 30th June 2025

The meeting dates were noted.

The meeting concluded at 7:20pm

Distribution: Cllrs, A Goulden, D Brosnan, E Bromley, B Cousins, J Garvani, R Hardcastle, E Hyndes

Appendix 1 - Minute No. PLT/25.7.2 – comments on new planning applications

Application Validated	Deadline for comments	Address	Proposal	HTC Response
Mon 12 May 2025	Fri 27 Jun 2025	74 Broadgate Lane Horsforth Leeds	Roof lantern, french doors and stairs to rear extension; replacement windows to front and rear	Horsforth Town Council neither supports nor objects to this application.
Mon 12 May 2025	Fri 27 Jun 2025	22 Brodrick Drive Horsforth Leeds	Garage conversion to habitable room space and window replacing garge door	Horsforth Town Council neither supports nor objects to this application.
Wed 21 May 2025	Sun 15 Jun 2025	2 Brownberrie Avenue Horsforth Leeds LS18 5PN	Removal of garage and gates to side; erection of two storey and single story side extension; outbuilding to rear; replacement of front bay window with new window; removal of front entrance door to create open porch area	Horsforth Town Council neither supports nor objects to this application.
Fri 23 May 2025	Wed 25 Jun 2025	19 Victoria Mount Horsforth Leeds LS18 4PU	Demolition of existing garage; single storey extension to side and rear.	Horsforth Town Council neither supports nor objects to this application.
Wed 28 May 2025	Fri 18 Jul 2025	27 Jackman Drive Horsforth Leeds LS18 4HS	Demolition of existing garage; single storey rear extension; conversion of loft to form habitable rooms; dormer window to rear; new garage to rear; replacement of ground floor side window with larger window	Horsforth Town Council neither supports nor objects to this application.
Fri 16 May 2025	Fri 27 Jun 2025	St James Church Low Lane Horsforth Leeds LS18 5QW	Installation of Solar Panels to the South Nave and South Aisle pitched roofs	Horsforth Town Council neither supports nor objects to this application.
Mon 19 May 2025	Fri 27 Jun 2025	25 Hopwood Bank Horsforth Leeds LS18 5AW	Removal of existing roof lights and erection of dormer windows to front and rear.	Horsforth Town Council neither supports nor objects to this application.
Mon 02 Jun 2025	Fri 27 Jun 2025	95 Springfield Mount Horsforth LS18 5QD	Part single storey part two storey extension to side and rear	Horsforth Town Council neither supports nor objects to this application.