



Horsforth Town Council

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Planning, Licensing & Traffic Committee Minutes Thursday 15th May 2025 at 7pm Horsforth Museum, 5 The Green, Horsforth, LS18 5JB

Present: In Chair – Cllr D Brosnan (Vice Chair)
Cllrs M Fletcher, G Garvani, Cllr Goulden and E Hydes

PLT/24.175 Introduction from the Chair

Cllr Brosnan welcomed all to the meeting in Cllr Hardcastle's absence.

PLT/24.176 To receive apologies for absence and to consider the reason for the absence

Apologies were received from Cllr Hardcastle and reasons were approved

PLT/24.177 Declaration of Disclosable Pecuniary and other Interests

None declared.

PLT/24.178 To consider questions and comments from members of the public at the Chairman's discretion

No members of public were present.

PLT/24.179 Minutes of the previous meetings

Resolved to approve the minutes of the meeting held on 24th April 2025 as an accurate record.

PLT/24.180 Leeds City Council Planning Decisions

The planning decisions were noted.

PLT/24.181 New Planning Applications

181.1 To note the planning applications received since the meeting held on 24th April 2025 and the comments made by the Proper Officer whilst she had delegated powers to comment.

The Proper Officer had not submitted any comments.

181.2 To consider and comment on planning applications received from Leeds City Council since the last meeting of the Committee.

Resolved to comment on the planning applications as per Appendix 1.

PLT/24.182 Planning Appeals & Planning Appeal Decisions

An appeal received since the agenda was issued was noted and no comment was made.
(APP/N4720/W/25/3365200).

PLT/24.183 Planning Enforcement

Cllr Goulden reported that the LCC Enforcement Department is currently investigating unauthorised tree works at Wood Lane and Cragg Quarry.

It was also noted that the department is looking into concerns raised at the previous meeting regarding the commercial property on Town Street.

PLT/24.184 Licensing Applications

Applications since the agenda was issued were noted.

PLT/24.185 Traffic

To consider and approve any action in relation to traffic issues, including the following:

185.1 Complaints (if any)

None to report.

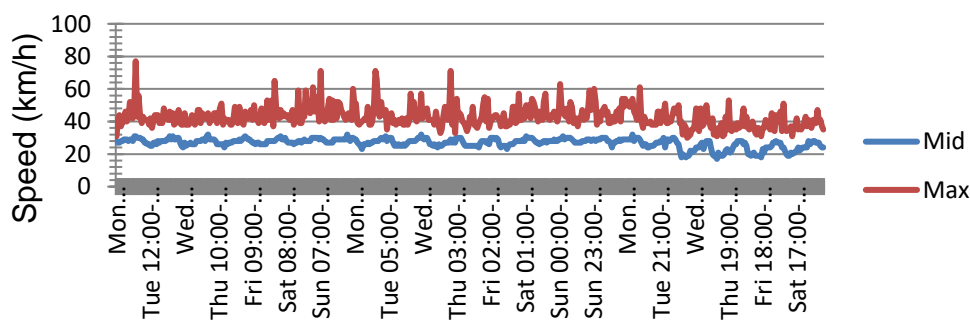
185.2 Traffic schemes (if any)

None to report.

185.3 Speed indicator device (SID) updates and any data

Cllr Fletcher had circulated the following data to councillors prior to the meeting. It was noted that the SID device had been relocated to a new position on Low Lane; however, there does not appear to be any significant change in speeding issues. The situation will continue to be monitored.

Sequence Average and Maximum speed



Evaluation time					
21 April 2025,13:00 - 11 May 2025,12:00					
Speed limit	50 km/h	Values	Vehicles	Vd[km/h]	Vmax[km/h]
Speed violations	0.04 %	261352	28874	27	77
ADT	1447				
AYT	528155				
Evaluation direction	Arriving				
V85 [km/h]					
					31

PLT/24.186 Leeds Bradford Airport (LBA)

To consider the following and agree any necessary action:

186.1 Leeds Bradford Airport Consultative Committee.

It was noted that Leeds Bradford Airport (LBA) is preparing a 2025 Time Capsule to celebrate the £100 million transformation of the airport and the opening of Phase One this summer. LBA has invited partners to contribute to the project.

It was **resolved** that the Town Council would like to include a piece of artwork created during the 2024 Walk of Art as its contribution.

186.2 Leeds Bradford Airspace Change – to receive and note updates (if any)

No update.

186.3 Any other matters relating to LBA.

The Clerk reported that she has not yet received confirmation regarding when councillors will be able to visit the new terminal and will chase this.

PLT/24.187 Neighbourhood Plan.

To consider any updates and agree any necessary action including:

187.1 To consider and agree the approach by which the committee will review and assess community actions in relation to progress made toward agreed objectives

Resolved that Cllr Goulden and the Clerk will review the PL&T Committee's specific community actions and report back at the next meeting.

187.2 To consider specific community actions including items:

- **Lobby LCC re Article 4 Direction extension**
- **Restrictions on charity shops, betting shops & hairdressers**

Resolved that Cllr Goulden will engage with LCC and the City Councillors to investigate the feasibility of the two identified actions and report back to the committee.

PLT/24.188 Leeds City Council Core Strategy and Site Allocation Plan

To consider any updates and agree any necessary action.

Resolved that the Clerk will contact I. Mackay at LCC to follow up on a recent email sent by the Clerk and to enquire whether there are any updates regarding the site allocations.

PLT/24.189 To consider correspondence received and agree any necessary action:

189.1 To consider correspondence received regarding concerns raised about certain businesses operating in Horsforth

Councillors considered the concerns raised and noted that the Town Council has limited powers in relation to the issues highlighted. However, it was acknowledged that the Neighbourhood Plan Working Group and the Planning, Licensing & Transport Committee are currently investigating restrictions on betting shops, charity shops, and hairdressers as part of the community actions within the existing Neighbourhood Plan, which is currently under review.

It was further noted that some of the concerns fall under the remit of the Police and Trading Standards, and the Clerk will advise contacting these authorities in the response.

189.2 To consider an enquiry about a Car Club vehicle in Fink Hill car park

Councillors considered a suggestion for a Car Club vehicle to be located in Fink Hill Car Park. It was noted that the land is owned by LCC, and the Clerk had referred the enquiry to a City Councillor, who subsequently forwarded it to LCC Parking Services.

Councillors suggested that the Clerk respond to the resident, advising them to raise the suggestion during the next consultation phase of the Neighbourhood Plan.

PLT/24.190 Matters for information

No further matters were raised.

PLT/24.191 Items for future agenda

- Outcome of community actions review
- Update on item PLT/24.187.2

PLT/24.192 Date of the next meeting

Next meeting of the Committee: 12th June 2025

Deadline for agenda items: 2nd June 2025

The meeting date was noted.

The meeting concluded at 8.10pm

Distribution: Cllrs R Hardcastle, D Brosnan, M Fletcher, G Garvani, A Goulden, E Hyndes

Appendix 1 - Minute No. PLT/24.181.2 – comments on new planning applications

Reference	Address	Proposal	HTC Response
25/02079/FU/NW	28 Knoll Wood Park Horsforth Leeds	Demolition of single storey front extension; Conversion of existing bungalow to a two storey dwellinghouse, incorporating two storey side/rear extension; amendments to fenestration including new doors to rear; associated landscaping including hardstanding to front to form enlarged driveway; new material finish	Horsforth Town Council objects to this application on the grounds that the proposed conversion would dominate neighbouring properties and is a substantial increase to the building envelope.
25/02599/FU/NW	9 Hall Park Close Horsforth Leeds	Raising of roof height and dormer windows to each side to form first floor; Bi-fold doors and additional window to side/ground floor	Horsforth Town Council neither supports nor objects to this application, but wishes to note concerns regarding the size of the proposed dormers, the potential for overlooking neighbouring properties, and that the design may be visually out of keeping with the roofs of neighbouring properties.
25/02398/FU/NW	2 Troy Road Horsforth Leeds	Two storey rear extension	Horsforth Town Council neither supports nor objects to this application.
25/02524/FU/NW	2 Oliver Hill Horsforth Leeds	Retrospective application for demolition of garage and removal of existing terraced area to rear; new raised terrace area with steps to rear; creation of new first floor level; one new window at ground floor level	Horsforth Town Council objects to this application on the grounds of the height and mass of the proposed building. Horsforth Town Council would like to comment to note that the style of property is not in-keeping with the style of the surrounding buildings.
25/01970/FU/NW	36 Sussex Avenue Horsforth Leeds	One detached dwelling	Horsforth Town Council objects to this application on the grounds that the proposed dwelling is too large for the available space on the boundary and is positioned too close to the neighbouring property.