



## Horsforth Town Council

The Stables, 2 Church Road  
Horsforth  
Leeds  
LS18 5LG

[admin@horsforthtowncouncil.gov.uk](mailto:admin@horsforthtowncouncil.gov.uk) – [www.horsforthtowncouncil.gov.uk](http://www.horsforthtowncouncil.gov.uk) – **0113 258 0988**

### Planning, Licensing & Traffic Committee Minutes Thursday 23<sup>rd</sup> January 2025 at 7pm Horsforth Museum, 5 The Green, Horsforth, LS18 5JB

**Present: In Chair** – Cllrs R Hardcastle, D Brosnan, M Fletcher, A Goulden, and E Hydes

**In attendance:** B Crabtree – Clerk, Leeds West Despatch correspondent

**PLT/24.103 To receive apologies for absence and to consider the reason for the absence**  
Apologies were received from Cllr G Garvani, and reasons were approved.

**PLT/24.104 Declaration of Disclosable Pecuniary and other Interests**  
Cllr Hardcastle declared an interest in item PLT/24.108.2, application 25/00111/FU/NE.

**PLT/24.105 To consider questions and comments from members of the public at the Chairman's discretion**  
The Horsforth correspondent for Leeds West Despatch was in attendance.

**PLT/24.106 Minutes of the previous meetings**  
**Resolved** to approve the minutes of the meeting held on Thursday 21<sup>st</sup> November 2024 as an accurate record.

**PLT/24.107 Leeds City Council Planning Decisions**  
The planning decisions were noted.

#### **PLT/24.108 New Planning Applications**

**108.1 To note the planning applications received since the meeting held on 24<sup>th</sup> October and the comments made by the Proper Officer whilst she had delegated powers to comment.**  
The comments submitted by the Proper Officer for recent applications were noted.

**108.2 To consider and comment on planning applications received from Leeds City Council since the last meeting of the Committee.**  
**Resolved** to comment on the planning applications as per Appendix 1.

**PLT/24.109 Planning Appeals & Planning Appeal Decisions**  
The appeals were noted.

**PLT/24.110 Planning Enforcement**  
No planning enforcements to note.

#### **PLT/24.111 Licensing Applications**

The Clerk provided details about licensing applications received since the agenda was published and there were no comments.

**PLT/24.112 Traffic**

To consider and approve any action in relation to traffic issues, including the following:

**112.1 Complaints (if any)**

None to report.

**112.2 Traffic schemes (if any)**

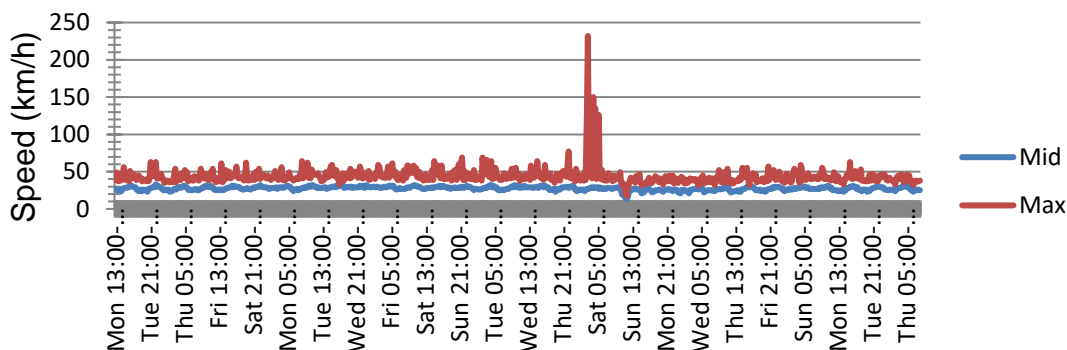
None to report.

**112.3 Speed indicator device (SID) updates and any data**

Cllr Fletcher had provided the following data to councillors in advance of the meeting.

**Resolved** to move the SID to a different location and the Clerk will investigate locations and confirm the cost. Councillors also asked the Clerk to contact the Clerk to enquire about borrowing a SID and prepare the necessary arrangements.

**Sequence Average and Maximum speed**



<b>Evaluation time</b>	16 December 2024,13:00 - 16 January 2025,19:00					
<b>Speed limit</b>	50km/h	<b>Values</b>	<b>Vehicles</b>	<b>Vd[km/h]</b>	<b>Vmax[km/h]</b>	<b>V85 [km/h]</b>
<b>Speed violations</b>	0.0005	382684	42822	27	232	31
<b>ADT</b>	1370					
<b>AYT</b>	500050					
<b>Evaluation direction</b>	Arriving					

**PLT/24.113 Leeds Bradford Airport (LBA)**

To consider the following:

**113.1. Leeds Bradford Airport Consultative Committee**

No updates to note.

**113.2. Leeds Bradford Airspace Change – to receive and note updates (if any)**

No updates to note.

**113.3. Any other matters relating to Leeds Bradford Airport (LBA).**

It was noted that LBA has invited councillors to visit the new terminal, and the Clerk will contact them about this.

The Clerk made councillors aware that she has received correspondence raising concerns about the night flights and that LCC is holding a public enquiry in March about LBA’s appeal for a change in night flight rules. A representative from GALBA is due to attend the Full Council meeting in March to discuss this further.

**PLT/24.114 Neighbourhood Plan.**

To consider any updates and agree any necessary action including:

**114.1. To receive an update from the Neighbourhood Plan working group and consider a quote for neighbourhood planning online training at a cost of £250.**

Cllr Goulden reported that the first consultation is due to end on 30<sup>th</sup> January, and he is going to collate all the data and analyse it so that it can be discussed at the next WG meeting being held in February.

Horsforth Climate Action has provided some comments on the Neighbourhood Plan and the recently adopted Biodiversity Policy. This will be considered by the working group. Cllr Goulden said the WG would like to work with HCA and other relevant community groups when reviewing the plan. It was noted that Cllr Goulden has invited I. Mackay from LCC to attend the next PL&T Committee meeting to get his insight and provide an update about the site allocation plan.  
**Resolved** to defer considering the training quote to the next Full Council meeting.

**PLT/24.115 Leeds City Council Core Strategy and Site Allocation Plan**

No update.

**PLT/24.116 To consider correspondence received and agree any necessary action:**

**116.1. To consider the Biodiversity Policy and the feedback from Horsforth Climate Action**

The feedback from HCA was discussed. It was noted that the TC would not be able to prepare a biodiversity report due to a limited budget. The Neighbourhood Plan Working Group will consider this further at the next meeting.

**PLT/24.117 Matters for information**

Cllr Goulden reported that a restaurant on Town Street is occupying more space on the street than allowed and it was agreed to monitor this.

**PLT/24.118 Items for future agenda**

No items requested.

**PLT/24.119 Date of the next meeting**

**Next meeting of the Committee: 13<sup>th</sup> February 2025**

**Deadline for agenda items: 3<sup>rd</sup> February 2025**

The meeting date was noted.

The meeting concluded at 7.57pm

*Distribution: Cllrs R Hardcastle, D Brosnan, M Fletcher, G Garvani, A Goulden, E Hydes*

**Appendix 1 - Minute No. PLT/24.108.2 – comments on new planning applications**

Reference	Application Validated	Deadline for comments	Address	Proposal	HTC Response
<a href="#">25/00091/FU/NW</a>	Tue 07 Jan 2025	Sat 01 Feb 2025	16 Stanhope Drive Horsforth Leeds	Single storey front extension with new door/raised steps and railings to side	Horsforth Town Council neither supports nor objects to this application.
<a href="#">25/00039/FU/NW</a>	Fri 03 Jan 2025	Thu 30 Jan 2025	1A Park Grove Horsforth Leeds	Two storey rear extension; dormer window to rear; roof lights to front; new first floor windows to both sides; new canopy to front; replacement windows; new front door and removal of chimneys	Horsforth Town Council neither supports nor objects to this application.
<a href="#">25/00043/FU/NW</a>	Fri 03 Jan 2025	Thu 30 Jan 2025	92 West End Drive Horsforth Leeds	Part single storey part first floor side extension and large patio doors replacing small window to rear	Horsforth Town Council neither supports nor objects to this application.

<a href="#">24/07207/FU/NW</a>	Fri 10 Jan 2025	Fri 21 Feb 2025	60 Outwood Lane Horsforth Leeds	Demolition of garden room to side/rear replaced with single storey side/rear extension; dormer window to rear; bay window replacing garage door to front making it a garage conversion to habitable room space; replacement windows to first floor rear and extension to existing detached garage forming part garage conversion to habitable room space	Horsforth Town Council neither supports nor objects to this application.
<a href="#">25/00079/FU/NW</a>	Tue 07 Jan 2025	Sat 01 Feb 2025	27 St Margarets Road Horsforth Leeds	Gable end first floor side extension; single storey rear extension; single storey front extension; garage conversion to habitable room space; replacing garage door/front door and windows	Horsforth Town Council neither supports nor objects to this application.
<a href="#">25/00087/FU/NW</a>	Tue 07 Jan 2025	Sat 01 Feb 2025	23 Victoria Close Horsforth Leeds	Demolition of existing garden shed and store; new summer house to rear, attached to existing garage	Horsforth Town Council neither supports nor objects to this application.
<a href="#">25/00111/FU/NW</a>	Wed 08 Jan 2025	Fri 07 Feb 2025	43 Hunger Hills Avenue Horsforth Leeds	Conversion of existing garage to habitable accommodation with extension over existing garage; single storey front extension; alterations to window and door openings; removal of rear chimney and alterations to existing front driveway.	Horsforth Town Council neither supports nor objects to this application.
<a href="#">25/00093/FU/NW</a>	Tue 14 Jan 2025	Sat 08 Feb 2025	37 Victoria Crescent Horsforth Leeds	Gable wall side extension with dormer window to rear and roof light to front	Horsforth Town Council neither supports nor objects to this application.