



## Horsforth Town Council

The Stables  
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Horsforth  
LS18 5LG

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### **To Members of the Community and Environment Committee:**

You are summonsed to attend a meeting of the **Community and Environment Committee** on **Thursday 4<sup>th</sup> December 2025 at 7pm** to be held at The Stables, 2 Church Road, Horsforth, LS18 5LG for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

B. Crabtree  
Clerk  
25.11.2025

**POLITE REMINDER TO ALL CLLRs: WE ARE A GREEN COUNCIL AND PRINTING BY THE OFFICE SHOULD BE KEPT TO A MINIMUM. IF POSSIBLE, PLEASE BRING AN ELECTRONIC DEVICE FOR THE MEETING TO USE TO VIEW DOCUMENTS.**

### **Agenda**

- 1. Introduction from Chair**
- 2. To accept apologies and the reason for absence**
- 3. Declaration of Disclosable Pecuniary and other Interests**

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with the Members Code of Conduct.
- 4. To consider questions and comments from members of the public at the Chairman's discretion**

To hear from members of the public who wish to make representations, answer questions and give evidence in respect of the business on the agenda.  
The period of public participation shall not exceed 15 minutes unless directed by the Chairman.  
A member of the public shall not speak for more than 3 minutes.  
A question shall not require a response at the meeting nor start a debate on the question.  
The Chairman of the meeting may direct that a written or oral response be given.  
Members of the public may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
- 5. To approve the minutes of the Community and Environment Committee meeting held on 4<sup>th</sup> September 2025. See agenda pack.**
- 6. Grant/Sponsorship**
  - 6.1. To receive feedback from previous applications/sponsorship.
  - 6.2. To consider grant and sponsorship applications received. See Agenda Pack.

**7. The Heart of Horsforth Awards Scheme**

To receive an update and agree any action

**8. Events**

To receive updates/feedback from the Events Working Groups and agree any necessary action:

8.1. Christmas Event

**9. Editorial Working Group**

To receive any updates and agree any action required

**10. Council of Sanctuary Working Group**

To receive any updates and agree any action required

**11. Floral displays and Jubilee Garden**

To receive an update and agree any action required including:

11.1. To receive an update about the meeting with stakeholders regarding the Biodiversity Policy and the floral displays

11.2. To receive an update about the consultation carried out at the Green Festival

11.3. To consider the quotes for the floral displays in 2026

**12. Litter**

To receive any updates and agree any action required including:

12.1. To receive an update about the Litter Picks that took place in October

**13. To consider matters requested by Councillors/Clerk and agree any necessary action:**

13.1. To consider the Draft Committee Budget for 2026-2027.

13.2. To receive an update about the community actions stated in the Neighbourhood Plan.

**14. To consider correspondence received and agree any necessary action:**

14.1. To consider the report received from Horsforth Climate Action regarding the Green Festival, and to note that they have requested feedback from the council on the event.

**15. Items for future agenda**

**16. Matters for information**

**17. Date of the next Meeting**

Next meeting of the Committee: 5<sup>th</sup> March 2026

Deadline for agenda items: 23<sup>rd</sup> February 2026

*Distribution: B Cousins, S Dowling, M Fletcher, F Gains, C Gillinder,  
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