



Horsforth Town Council

The Stables
2 Church Road
Horsforth
Leeds
LS18 5LG

admin@horsforthtowncouncil.gov.uk – www.horsforthtowncouncil.gov.uk – [0113 258 0988](tel:01132580988)

To Members of the Finance and General Purposes Committee:

You are summonsed to attend a meeting of the **Finance and General Purposes Committee** on Thursday 11th September 2025 at 7pm to be held at the Horsforth Museum, 5 The Green, Horsforth, LS18 5JB for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

B Crabtree
Town Clerk
02.09.2025

POLITE REMINDER TO ALL CLLRS: WE ARE A GREEN COUNCIL AND PRINTING BY THE OFFICE SHOULD BE KEPT TO A MINIMUM. PLEASE BRING AN ELECTRONIC DEVICE FOR THE MEETING TO USE TO VIEW DOCUMENTS.

Agenda

1. Introduction from the Chair

2. To consider apologies and the reason for absence

3. Declaration of Disclosable Pecuniary and other Interests

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 29 of the Localism Act 2011 and the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with the Members Code of Conduct.

4. To consider questions and comments from members of the public at the Chairman's discretion

Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Committee. However, they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

5. To confirm and accept the minutes of the Finance and General Purposes meeting held on 3rd July 2025. See agenda pack.

6. Financial Matters

- 6.1. To consider recommending that the Council approves the year end accounts and cash book entries to 31st August 2025 and agree any necessary action. See Agenda Pack.
- 6.2. To consider and approve the schedule of payments. See Agenda Pack.

6.3. To agree to delegate authority to the Clerk, in conjunction with the Chair and authorised bank signatories, to transfer funds between the Council's bank accounts as necessary, and to make any other necessary arrangements, including opening a new bank account if required and authorising the Clerk.

7. 3&5 The Green

To receive an update and agree any necessary action including:

7.1. To receive an update about No.3 The Green

- i. To consider the quotes for the accounts and booking software packages and agree on a preferred provider.

7.2. To receive an update about the Museum

8. To consider matters requested by the Councillors/Clerk/Committee and agree any necessary action:

8.1. To note the Local Government Services Pay Agreement for 2025/2026

9. Matters for information

10. Items for future agenda

11. Date of the next meeting

Next meeting date: 6th November 2025

Deadline for agenda items: 27th October 2025

*Distribution: Cllrs S. Dowling, M. Fletcher, G. Garvani, J. Garvani,
R. Hardcastle, R. Jones, T. Stones*