



Horsforth Town Council
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To Members of the Planning, Licensing & Traffic Committee:

You are summonsed to attend a meeting of the Planning, Licensing and Traffic Committee at the Horsforth Museum, 5 The Green, Horsforth LS18 5JB on **Thursday 13th November 2025 at 7pm.**

Members of the public are welcome to attend the meeting.

POLITE REMINDER TO ALL CLLRS: WE ARE A GREEN COUNCIL AND PRINTING BY THE OFFICE SHOULD BE KEPT TO A MINIMUM. PLEASE BRING AN ELECTRONIC DEVICE FOR THE MEETING TO USE TO VIEW DOCUMENTS.

B. Crabtree
Clerk
07.11.2025

Agenda

1. **To receive apologies for absence and to consider the reason for the absence**
2. **Declaration of Disclosable Pecuniary and other Interests**
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with the Members Code of Conduct.
3. **To consider questions and comments from members of the public at the Chairman's discretion**
Members of the Public are reminded that this is their opportunity to speak (Maximum time allowed is three minutes each) to the meeting on any topic relevant to the work of the committee. However, they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
4. **Minutes of the previous meetings**
To approve the minutes of the meeting held on Thursday 16th October 2025. See agenda pack.
5. **Leeds City Council Planning Decisions**
To note. See agenda pack.
6. **New Planning Applications**
 - 6.1. To note the planning applications received since the meeting held on 16th October 2025 and the comments made by the Proper Officer whilst she had delegated powers to comment.
 - 6.2. To consider and comment on planning applications received from Leeds City Council since the last meeting of the Committee. See agenda pack.

7. Planning Appeals & Planning Appeal Decisions

To note any received and to consider further comments or action in relation to appeals where these are permitted. See agenda pack.

Details of any appeal and appeal decisions received after date of publication of the agenda will be provided at the meeting.

8. Planning Enforcements

To note key planning enforcement case updates (if any).

9. Licensing Applications

9.1 To consider applications received since the last meeting. See Agenda Pack.

9.2 To note the letter sent to licencing regarding reporting litter outside the Black Bull pub on Town Street and discuss correspondence received. See the letter at appendix 1.

10. Traffic

To consider and approve any action in relation to traffic issues, including the following:

10.1. Complaints

10.2. Traffic schemes (if any)

To note the letter sent to Leeds City Council regarding the complaint received regarding displaced parking on Hall Lane and surrounding areas after the introduction of parking charges at Fink Hill car park. See appendix 2.

10.3. Speed indicator device (SID) updates, any data and update on mobile SID.

11. Leeds Bradford Airport (LBA)

To consider the following and agree any necessary action:

11.1. Leeds Bradford Airport Consultative Committee.

11.2. Any other matters relating to LBA.

To discuss the proposals seeking to update planning conditions which control night flights at LBA, via a s73 application of planning permission P/07/02208/FU.

12. Neighbourhood Plan.

12.1 To consider any updates and agree any necessary action.

12.2 To receive an update about the community actions and progress.

13. Leeds City Council Core Strategy and Site Allocation Plan

14. To consider correspondence received and agree any necessary action

14.1 To discuss a tree preservation order (no 114) 2025 TRP 2025_114 (land lying to the north-east of Low Lane Horsforth). To consider and agree whether to support the implementation of this tree preservation order.

14.2 To discuss application [25/00240/FU](#) and amendment 25/9/00137/MOD and consider taking issues relating to materials used to Leeds City Council Planning Enforcement.

15. To discuss the budget

16. Matters for information

17. Items for future agenda

18. Date of the next meeting

Next meeting of the Committee: 15th January 2026

Deadline for agenda items: 5th January 2026

Distribution: Cllrs Distribution: Cllrs, A Goulden, D Brosnan, E Bromley, B Cousins, J Garvani, R Hardcastle, E Hyndes, A Radford

Appendix 1

I write on behalf of Horsforth Town Council. Recently, the issue of littering and broken glass outside The Black Bull pub (located on Town Street) was raised to our Planning, Licencing and Traffic committee. The committee considered the issue and resolved to write to the Licencing Committee to raise it formally, given that the premises is licensed.

Town Councillors recently carried out a litter pick and were appalled at the number of cigarette butts and amount of broken glass outside the pub. Compared to the rest of Town Street, the seating area was, frankly, a mess. We wondered if the Licencing Committee had any powers to ensure that only plastic glasses could be used in outdoor areas of the pub, and wondered if the issue of littering of cigarette butts could also be dealt with by the same committee please?

We look forward to your response.

Kind regards,

Appendix 2

Good morning,

I write on behalf of Horsforth Town Council regarding parking issues on Hall Lane and Fink Hill following the implementation of car parking charges at the Fink Hill public car park. We have received correspondence from members of the public highlighting the increase of on-street parking. This on-street parking is causing issues with traffic flow, and is also presenting safety risks to pedestrians: the parking is making road crossings less safe. Our Planning, Licencing and Traffic committee has considered evidence supplied by members of the public and has resolved to write to Leeds City Council as a result.

We understand that the City Council advised Ward City Councillors that a review of on-street parking would be carried out 6 months after the implementation of the parking charges at Fink Hill public car park, after they raised concerns that parking would simply be displaced elsewhere. However, given that issues are already being reported by members of the public just weeks after implementation of parking charges, we would kindly request that this review process be accelerated and consideration given to further parking restrictions (additional double yellow lines and/or residents parking permit implementation) as soon as possible.

Looking forward to your response on the matter,

Kind regards