



Horsforth Town Council

The Stables
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Horsforth
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To Members of the Council

You are summonsed to attend the **Full Council Meeting of Horsforth Town Council**, at **St Margaret's Parish Centre, Church Lane, Horsforth** on **Thursday 20th November 2025 at 7:00pm** for the purpose of transacting the following business.

Members of the public are welcome to attend the meetings.

B Crabtree
Town Clerk
14th November 2025

Agenda

1. **Introduction from Chair**
2. **To receive apologies for absence and to consider and approve the reason for the absence**
3. **Declaration of Disclosable Pecuniary and other Interests**
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members' Code of Conduct.
4. **Public Participation**
To hear from members of the public who wish to make representations, answer questions and give evidence in respect of the business on the agenda.
The period of public participation shall not exceed 15 minutes unless directed by the Chairman.
A member of the public shall not speak for more than 3 minutes.
A question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given.
Members of the public may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
5. **Police report**
 - 5.1. To note and consider the latest crime statistics for Horsforth.
 - 5.2. To consider any other policing matters.Police representatives have been invited to the meeting.
6. **To approve the minutes of the Full Council meeting held on 25th September 2025 and the Extraordinary meeting held on 2nd October 2025. See agenda pack.**

- 7. To receive an update and note previous minutes for the following committees. See Agenda Pack.**
 - 7.1. Finance and General Purposes
 - 7.2. Planning, Licensing and Traffic
 - 7.3. Community and Environment
 - 7.4. Staffing and Employment
- 8. Financial Matters. See Agenda Pack**
 - 8.1. To consider and approve the financial reports to 31st October 2025 as recommended by the F&GP Committee including the proposed amendments to the 2025/2026 budget
 - 8.2. To approve the Schedule of Payments and Income
 - 8.3. To receive an update about the loan application and agree any necessary action.
- 9. Organisation Matters**
 - 9.1. To consider and adopt the Premises Committee Terms of Reference. See Agenda Pack.
 - 9.2. To review the Committee and Working Group membership including the Premises Committee
 - 9.3. To note the half yearly attendance figures
 - 9.4. To consider and agree the meeting dates for 2026/2027
- 10. To consider matters requested by the Councillors/Clerk/Committee and agree any necessary action:**
 - 10.1. To receive an update from the Premises Development Working Group
 - 10.2. To consider and agree to having a stall at the Farmers Market in 2026 on a bi-monthly basis
 - 10.3. To receive an update from the Christmas Event Working Group including:
 - i. To consider and approve a quote of £425 for Storm in a teacup
- 11. Reports from external organisations**

To consider reports and any action required in relation to:

 - 11.1. Dementia Friendly
 - 11.2. Horsforth Fairtrade
 - 11.3. Young People's Champion
 - 11.4. Horsforth Climate action. See Agenda Pack.
 - 11.5. MHA Communities
 - 11.6. Peace Champion
- 12. Council Surgery**

Two councillors are requested to provide their names for attendance at the next Council Surgery – 6:30pm to 7:00pm, 22nd January 2026
- 13. Items for future agenda**
- 14. Date of next meeting**

Members are asked to note the date of the next meeting: 22nd January 2026
Deadline for agenda items: 12th January 2026

Distribution: E Bromley, D Brosnan, D Collins, B Cousins, S Dowling, M Fletcher, F Gains, G Garvani, J Garvani, C Gillinder, S Gomersall, A Goulden, R Hardcastle, B Heaviside, E Hyndes, R Jones, A Martin, A Radford, E Richards, T Stones, J Tumalan, A Wishart