



## Horsforth Town Council

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### To Members of the Council

You are summonsed to attend the **Full Council Meeting of Horsforth Town Council**, at **St Margaret's Parish Centre, Church Lane, Horsforth** on **Thursday 17<sup>th</sup> July 2025 at 7:00pm** for the purpose of transacting the following business.

Members of the public are welcome to attend the meetings.

B Crabtree

Town Clerk

11<sup>th</sup> July 2025

### Agenda

- 1. Introduction from Chair**
- 2. To receive apologies for absence and to consider and approve the reason for the absence**
- 3. Declaration of Disclosable Pecuniary and other Interests**

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members' Code of Conduct.
- 4. Public Participation**

To hear from members of the public who wish to make representations, answer questions and give evidence in respect of the business on the agenda.  
The period of public participation shall not exceed 15 minutes unless directed by the Chairman.  
A member of the public shall not speak for more than 3 minutes.  
A question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given.  
Members of the public may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
- 5. Police report**
  - 5.1. To note and consider the latest crime statistics for Horsforth.
  - 5.2. To consider any other policing matters.

Police representatives have been invited to the meeting.

**6. Horsforth Climate Action**

To welcome a representative from Horsforth Climate Action who will provide further information about the Nature Recovery Plan.

**7. To approve the minutes of the Full Council meeting held on 29<sup>th</sup> May 2025. See agenda pack.**

**8. To receive an update and note previous minutes for the following committees. See Agenda Pack.**

8.1. Finance and General Purposes

8.2. Planning, Licensing and Traffic

i. To consider a recommendation to establish a Local Plan Working Group and adopt the Working Group Terms of Reference. See Agenda Pack.

8.3. Community and Environment

8.4. Staffing and Employment

**9. Financial Matters. See Agenda Pack**

9.1. To consider and approve the accounts to 31<sup>st</sup> May 2025

9.2. To approve the Schedule of Payments and Income

9.3. To consider and resolve to seek the approval of the Secretary of State for Housing, Communities and Local Government to apply for a loan from the Public Works Loan Board (PWLb) in the amount of £200,000 to be repaid over a term of 40 years for the purpose of completing both Phase 1 and Phase 2 of the renovation No. 3 The Green, including the provision of fixtures and fittings, in order to ensure the building is fully completed, equipped, and open for community use in 2025.

**10. To consider matters requested by the Councillors/Clerk/Committee and agree any necessary action:**

10.1. To receive an update from the Premises Development Working Group

10.2. To consider and agree any necessary amendments to the Committee/Working Group membership. See Agenda Pack.

10.3. To receive an update on the floral displays and review the current arrangements

10.4. To resolve to exclude members of the press and public under the Public Bodies (Admissions to Meetings) Act 1960, due to the nature of the business at item 10.5 being prejudicial to the public interest.

10.5. To receive an update about the Admin Assistant and consider and agree any necessary action

**11. Reports from external organisations**

To consider reports and any action required in relation to:

11.1. Dementia Friendly. See Agenda Pack.

11.2. Horsforth Fairtrade

11.3. Young People's Champion

11.4. Horsforth Climate action. See Agenda Pack.

11.5. MHA Communities

11.6. Peace Champion

**12. Council Surgery**

Two councillors are requested to provide their names for attendance at the next Council Surgery – 6:30pm to 7:00pm, 25<sup>th</sup> September 2025

**13. Items for future agenda**

**14. Date of next meeting**

Members are asked to note the date of the next meeting: 25<sup>th</sup> September 2025

Deadline for agenda items: 15<sup>th</sup> September 2025

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