



Horsforth Town Council | The Stables | 2 Church Road | Horsforth | Leeds | LS18 5LG
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Date: 13th March 2026

NOTICE OF A COUNCIL MEETING

Members of the public are welcome to attend the meeting.

TO MEMBERS OF THE PLANNING, LICENSING AND TRAFFIC COMMITTEE

You are summonsed to attend a meeting of the Planning, Licensing and Traffic Committee at the Horsforth Town Council, The Stables, 2 Church Road, Horsforth, Leeds LS18 5LG on **Thursday 19th March 2026 at 7pm.**

Members of the public are welcome to attend the meeting.

POLITE REMINDER TO ALL CLLRS: WE ARE A GREEN COUNCIL AND PRINTING BY THE OFFICE SHOULD BE KEPT TO A MINIMUM. PLEASE BRING AN ELECTRONIC DEVICE FOR THE MEETING TO USE TO VIEW DOCUMENTS.

Signed: S.Kauser

Ms Safia Kauser

Locum Town Clerk & RFO

Agenda

- 1. To receive apologies for absence and to consider the reason for the absence**
- 2. Declaration of Disclosable Pecuniary and other Interests**
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with the Members Code of Conduct.
- 3. To consider questions and comments from members of the public at the Chairman's discretion**
Members of the Public are reminded that this is their opportunity to speak (Maximum time allowed is three minutes each) to the meeting on any topic relevant to the work of the committee. However, they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
- 4. Minutes of the previous meetings**
To approve the minutes of the meeting held on Thursday 12th February 2026. See agenda pack.
- 5. Leeds City Council Planning Decisions**

To note. See agenda pack.

6. New Planning Applications

6.1. To note the planning applications received since the meeting held on 12th February 2026 and the comments made by the Proper Officer whilst she had delegated powers to comment.

6.2. To consider and comment on planning applications received from Leeds City Council since the last meeting of the Committee. See agenda pack.

7. Planning Appeals & Planning Appeal Decisions

To note any received and to consider further comments or action in relation to appeals where these are permitted. See agenda pack.

Details of any appeal and appeal decisions received after date of publication of the agenda will be provided at the meeting.

8. Planning Enforcements

To note key planning enforcement case updates (if any).

9. Licensing Applications

To consider applications received since the last meeting. See agenda pack.

10. Traffic

To consider and approve any action in relation to traffic issues, including the following:

10.1. Complaints

To discuss the complaint received regarding an ongoing issue of parking on Back Lane resulting in property damage.

10.2. Traffic schemes

To consider the pedestrian safety scheme proposed for North Broadgate Lane.

10.3. Speed indicator device (SID) updates and any data

10.4. To update on mobile SID

11. Leeds Bradford Airport (LBA)

To consider the following and agree any necessary action:

11.1. To consider submitting evidence to LCC as part of application reference [26/00926/CLE](#)

11.2. Leeds Bradford Airport Consultative Committee.

11.3 Any other matters relating to LBA.

12. Neighbourhood plan

12.1. To review the minutes and updated milestones from the latest neighbourhood plan working group. See agenda pack.

12.2. To receive an update about the community actions and progress.

12.3. To note that the town council were unable to submit a response to the consultation regarding the Leeds North West Employment Hub as the deadline had passed.

13. Leeds City Council Core Strategy and Site Allocation Plan

To consider any updates and agree any necessary action.

14. To consider correspondence received and agree any necessary action

14.1 To discuss the correspondence received regarding a damaged roundabout on between

Drury Lane and Broadway.

15. Matters for information

15.1 To consider the application types the PL&T committee review at committee meetings.

15.2 To review application [25/03244/FU](#) to determine if planning conditions were breached.

15.3 **Ongoing agenda item:** To update the committee on planning application [25/04662/ADV](#) 82 Town Street Horsforth Leeds LS18 4AP. As the application was refused, to give any update from Planning Enforcement of the application.

15.4 **On going agenda item:** To provide any feedback from LCC regarding the complaint HTC submitted regarding displaced parking on Hall Lane and surrounding areas after the introduction of parking charges at Fink Hill car park. Office followed up, to update on any progress.

15.5 To consider and agree the town council's position regarding development on the Cragg Hill Quarry site (see attached position statement.

15.6 To consider and agree whether to request support from Environmental Health relating to light pollution from a digital advertising board installed as part of [24/00327/ADV](#)

16. Items for future agenda

17. Date of the next meeting

Next meeting of the committee: 16th April 2026

Deadline for agenda items: 6th April 2026

Distribution: Cllrs Distribution: Cllrs, A Goulden, D Brosnan, E Bromley, B Cousins, J Garvani, R Hardcastle, E Hyndes, A Radford