



Horsforth Town Council  
The Stables, 2 Church Road  
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Leeds  
LS18 5LG

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**To Members of the Planning, Licensing & Traffic Committee:**

You are summonsed to attend a meeting of the Planning, Licensing and Traffic Committee at the Horsforth Town Council, The Stables, 2 Church Road, Horsforth, Leeds LS18 5LG on **Thursday 12<sup>th</sup> February 2026 at 7pm.**

Members of the public are welcome to attend the meeting.

**POLITE REMINDER TO ALL CLLRS: WE ARE A GREEN COUNCIL AND PRINTING BY THE OFFICE SHOULD BE KEPT TO A MINIMUM. PLEASE BRING AN ELECTRONIC DEVICE FOR THE MEETING TO USE TO VIEW DOCUMENTS.**

S. White  
Acting Clerk  
06.02.2026

**Agenda**

1. **To receive apologies for absence and to consider the reason for the absence**
2. **Declaration of Disclosable Pecuniary and other Interests**  
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with the Members Code of Conduct.
3. **To consider questions and comments from members of the public at the Chairman's discretion**  
Members of the Public are reminded that this is their opportunity to speak (Maximum time allowed is three minutes each) to the meeting on any topic relevant to the work of the committee. However, they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
4. **Minutes of the previous meetings**  
To approve the minutes of the meeting held on Thursday 15<sup>th</sup> January 2026. See agenda pack.
5. **Leeds City Council Planning Decisions**  
To note. See agenda pack.
6. **New Planning Applications**
  - 6.1. To note the planning applications received since the meeting held on 15<sup>th</sup> January 2026 and the comments made by the Proper Officer whilst she had delegated powers to comment.
  - 6.2. To consider and comment on planning applications received from Leeds City Council since the last meeting of the Committee. See agenda pack.

**7. Planning Appeals & Planning Appeal Decisions**

To note any received and to consider further comments or action in relation to appeals where these are permitted. See agenda pack.

Details of any appeal and appeal decisions received after date of publication of the agenda will be provided at the meeting.

**8. Planning Enforcements**

To note key planning enforcement case updates (if any).

**9. Licensing Applications**

To consider applications received since the last meeting. See agenda pack.

**10. Traffic**

To consider and approve any action in relation to traffic issues, including the following:

10.1. Complaints

10.2. Traffic schemes (if any)

10.3. Speed indicator device (SID) updates and any data

10.4. To update on mobile SID

**11. Leeds Bradford Airport (LBA)**

To consider the following and agree any necessary action:

11.1. Leeds Bradford Airport Consultative Committee.

11.2. Any other matters relating to LBA.

**12. Neighbourhood plan**

To receive an update about the community actions and progress.

**13. Leeds City Council Core Strategy and Site Allocation Plan**

To review and decide if the committee wishes to comment on the West Yorkshire Mass Transit West Yorkshire Mass Transit: Spatial Development Framework Joint Development Plan Document (DPD) (Regulation 18) Consultation.

**14. To consider correspondence received and agree any necessary action**

14.1 To discuss a resident's complaint over concerns about parking outside St Margaret's Primary School. Cllr R Jones has been informed under his role of City Councillor and the Senior Enforcement team at LCC has also been informed.

14.2 To discuss a complaint received from resident about building works on a street within a conservation area that has not sought planning permission for. The scaffold on the premises appears to have also been constructed illegally. After contacting Planning Enforcement, a complaint has been forwarded to Highways. To give any update.

**15. Matters for information**

15.1 To update the committee on planning application [25/04662/ADV](#) 82 Town Street Horsforth Leeds LS18 4AP. As the application was refused, to give any update on from Planning Enforcement of the application.

15.2 To provide any feedback from LCC regarding the complaint HTC submitted regarding displaced parking on Hall Lane and surrounding areas after the introduction of parking charges at Fink Hill car park.

**16. Items for future agenda**

**17. Date of the next meeting**

Next meeting of the Committee: 19<sup>th</sup> March 2026

Deadline for agenda items: 9<sup>th</sup> March 2026

*Distribution: Cllrs Distribution: Cllrs, A Goulden, D Brosnan, E Bromley, B Cousins, J Garvani,  
R Hardcastle, E Hyndes, A Radford*