



Horsforth Town Council
The Stables, 2 Church Road
Horsforth
Leeds
LS18 5LG

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To Members of the Planning, Licensing & Traffic Committee:

You are summonsed to attend a meeting of the Planning, Licensing and Traffic Committee at the Horsforth Town Council, The Stables, 2 Church Road, Horsforth, Leeds LS18 5LG on **Thursday 15th January 2026 at 7pm**.

Members of the public are welcome to attend the meeting.

POLITE REMINDER TO ALL CLLRS: WE ARE A GREEN COUNCIL AND PRINTING BY THE OFFICE SHOULD BE KEPT TO A MINIMUM. PLEASE BRING AN ELECTRONIC DEVICE FOR THE MEETING TO USE TO VIEW DOCUMENTS.

S. White
Acting Responsible Officer
09.01.2026

Agenda

1. To receive apologies for absence and to consider the reason for the absence

2. Declaration of Disclosable Pecuniary and other Interests

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with the Members Code of Conduct.

3. To consider questions and comments from members of the public at the Chairman's discretion

Members of the Public are reminded that this is their opportunity to speak (Maximum time allowed is three minutes each) to the meeting on any topic relevant to the work of the committee. However, they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

4. Minutes of the previous meetings

To approve the minutes of the meeting held on Thursday 13th November 2025. See agenda pack.

5. Leeds City Council Planning Decisions

To note. See agenda pack.

6. New Planning Applications

- 6.1. To note the planning applications received since the meeting held on 13th November 2025 and the comments made by the Proper Officer whilst she had delegated powers to comment.
- 6.2. To consider and comment on planning applications received from Leeds City Council since the last meeting of the Committee. See agenda pack.

7. Planning Appeals & Planning Appeal Decisions

To note any received and to consider further comments or action in relation to appeals where these are permitted. See agenda pack.

Details of any appeal and appeal decisions received after date of publication of the agenda will be provided at the meeting.

8. Planning Enforcements

To note key planning enforcement case updates (if any).

9. Licensing Applications

To consider applications received since the last meeting. See Agenda Pack.

10. Traffic

To consider and approve any action in relation to traffic issues, including the following:

10.1. Complaints

10.1.1 To consider a complaint from resident in relation to non-residents parking on Fairfax View seeking to avoid Leeds Bradford Airport charges.

10.1.2 To provide any feedback from LCC regarding the complaint HTC submitted regarding displaced parking on Hall Lane and surrounding areas after the introduction of parking charges at Fink Hill car park.

10.1.3 To note a complaint received by resident in relation to additional parking on Rose Terrace and requesting parking permits be introduced in the area. The correspondence has been passed to Leeds City Councillors.

10.2. Traffic schemes (if any)

10.3. Speed indicator device (SID) updates, any data and update on mobile SID.

11. Leeds Bradford Airport (LBA)

To consider the following and agree any necessary action:

11.1. Leeds Bradford Airport Consultative Committee.

To note the minutes from the December 2025 ACC meeting.

11.2. Any other matters relating to LBA.

To note Aena Internacional have announced they will acquire a majority stake in the holding company that owns Leeds Bradford Airport.

12. Neighbourhood plan

12.1 To consider any updates and agree any necessary action.

Review the minutes of the neighbourhood plan working group meetings from October and December 2025

12.2 To receive an update about the community actions and progress.

13. Leeds City Council Core Strategy and Site Allocation Plan

14. To consider correspondence received and agree any necessary action

14.1 To discuss a resident's concern over the need for residential parking permits in LS18 areas around Featherbank School.

14.2 To consider the plan for the proposed Public Path Diversion Order Horsforth Public Footpath No. 50 (part) at Horsforth School, Lee Lane East, Horsforth, Leeds LS18 5RF.

14.3 To update any progress on a property (application number [25/00793/CLP](#)) potentially taking place without appropriate permission.

15. Matters for information

To update the committee on planning application [25/04662/ADV](#) 82 Town Street Horsforth Leeds LS18 4AP - two externally illuminated signs to front and side elevation. Application refused on the grounds that siting and design of the advertisements would create an unsympathetic and overly

dominant feature within the street scene and which would adversely affect the appearance of the shop fronts on the Town Street, the visual amenities of the surrounding area and the special character of the Horsforth Conservation Area. [See report for full details](#).

16. Items for future agenda

17. Date of the next meeting

Next meeting of the Committee: 12th February 2026

Deadline for agenda items: 2nd February 2026

Distribution: Cllrs Distribution: Cllrs, A Goulden, D Brosnan, E Bromley, B Cousins, J Garvani, R Hardcastle, E Hyndes, A Radford