



Horsforth Town Council

The Stables
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LS18 5LG

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To Members of the Community and Environment Committee:

You are summonsed to attend a meeting of the **Community and Environment Committee** on **Thursday 6th March 2025 at 7pm** to be held at Horsforth Museum, 5 The Green, Horsforth, LS18 5JB for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

B. Crabtree
Clerk
28.02.2025

POLITE REMINDER TO ALL CLLRS: WE ARE A GREEN COUNCIL AND PRINTING BY THE OFFICE SHOULD BE KEPT TO A MINIMUM. IF POSSIBLE, PLEASE BRING AN ELECTRONIC DEVICE FOR THE MEETING TO USE TO VIEW DOCUMENTS.

Agenda

1. **Introduction from Chair**
2. **To accept apologies and the reason for absence**
3. **Declaration of Disclosable Pecuniary and other Interests**
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with the Members Code of Conduct.
4. **To consider questions and comments from members of the public at the Chairman's discretion**
To hear from members of the public who wish to make representations, answer questions and give evidence in respect of the business on the agenda.
The period of public participation shall not exceed 15 minutes unless directed by the Chairman.
A member of the public shall not speak for more than 3 minutes.
A question shall not require a response at the meeting nor start a debate on the question.
The Chairman of the meeting may direct that a written or oral response be given.
Members of the public may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
5. **To approve the minutes of the Community and Environment Committee meeting held on 5th December 2025. See agenda pack.**
6. **Grant/Sponsorship**
 - 6.1. To receive feedback from previous applications/sponsorship.
 - 6.2. To consider grant and sponsorship applications received.
 - 6.3. To review the Grant and Sponsorship Policy and agree any action. See Agenda Pack.

- 7. The Heart of Horsforth Awards Scheme**
To receive an update and agree any action
- 8. Events**
To receive updates/feedback from the Events Working Groups and agree any necessary action:
 - 8.1. Annual Event
 - 8.2. Remembrance Service
 - 8.3. Christmas Event
- 9. Editorial Working Group**
To receive any updates and agree any action required including:
 - 9.1. To consider a recommendation about the delivery of future editions
- 10. Council of Sanctuary Working Group**
To receive any updates and agree any action required including:
 - 10.1. To agree to provide a press release to Leeds West Despatch
 - 10.2. To consider working with Friends of Hall Park and organise volunteers to help with the community garden
- 11. Floral displays and Jubilee Garden**
To receive an update and agree any action required including:
 - 11.1. To consider the floral display quotes for 2025. See Agenda Pack.
- 12. Band Concerts**
To receive any updates and agree any action required.
- 13. Hall Park**
To receive any updates and agree any action required.
- 14. Litter**
To receive any updates and agree any action required including:
 - 14.1. To consider arrangements for working with Horsforth School to raise awareness about litter issues in Horsforth
 - 14.2. To consider correspondence regarding litter issues in Church Lane carpark
- 15. To consider matters requested by Councillors/Clerk and agree any necessary action:**
 - 15.1. To consider the Biodiversity Policy and feedback from Horsforth Climate Action
 - 15.2. To consider the survey provided by Horsforth Climate Action
 - 15.3. To consider the community actions stated on the Neighbourhood Plan
 - 15.4. To consider and agree the quote for the festive lights. To follow.
- 16. To consider correspondence received and agree any necessary action:**
 - 16.1. To consider correspondence received about a safety of lithium-ion batteries campaign. See Agenda Pack.
 - 16.2. To consider recent correspondence received regarding concerns with increased graffiti
 - 16.3. To consider the proposed introduction of parking charges at Fink Hill carpark. See Agenda Pack.
- 17. Items for future agenda**
- 18. Matters for information**
- 19. Date of the next Meeting**
Next meeting of the Committee: 5th June 2025
Deadline for agenda items: 26th May 2025

*Distribution: B Cousins, E Bromley, M Fletcher, F Gains, C Gillinder,
E Hyndes, E Richards, N Smith, T Stones, A Wishart*