

Horsforth Town Council  
Annual Budget and Expenditure 2025-2026  
Updated 15.07.2025

		Annual Budget		Income & Expenditure		Budget Remaining	
		2025-2026		As At 15.07.2025		As At 15.07.2025	
		£	£	£	£	£	£
<b>INCOME</b>							
	Precept	152,367		152,367		0	
	Council Tax Support Grant	5,249		5,249		0	
	Bank Interest Received	2,500		528			
	Donations						
	CIL						
	Other			516			
	<b>Premises</b>						
	Museum rent	1				0	
	Grants	5,000				0	
	Donations	10,000				0	
<b>TOTAL INCOME</b>			<b>175,117</b>		<b>158,660</b>		<b>0</b>
<b>EXPENDITURE</b>							
	<b>Community &amp; Environment</b>						
	Grants & Sponsorship	4,000				4,000	
	Award Scheme	250				250	
	Civic Service	100				100	
	Horsforth Gala	100				100	
	Remembrance Service	1,100				1,100	
	Annual Town Meeting	0				0	
	Horsforth Matters	1,000				1,000	
	Band Concerts	1,100				1,100	
	Annual Event	1,500		1,016		484	
	Christmas Motifs, Lights & Trees	18,000				18,000	
	Christmas Switch On Event	4,500				4,500	
	HTC baskets and planters - inc watering	10,000		1,338		8,662	
	Garden Maintenance	1,000		180		820	
			<b>42,650</b>		<b>2,533</b>		<b>40,117</b>
	<b>Planning, Licensing &amp; Traffic</b>		<b>500</b>		<b>83</b>		<b>417</b>
	<b>Salaries</b>						
	Office Staff	74,000		19,337		54,663	
	Premises Staff	7,500				7,500	
	Recruitment	100				100	
			<b>81,600</b>		<b>19,337</b>		<b>62,263</b>
	<b>Office</b>						
	Office Equipment & Photocopier Lease	400		108		292	
	IT Support	1,400		216		1,184	
	Stationery & Printing	900		116		784	
	Postage	25		16		9	
	Telephone and Broadband	1,000		199		801	
	Subscriptions	2,800		2,341		459	
	Audit, Accounts & Data Protection	2,000		876		1,125	
	Miscellaneous	500				500	
	Bank Charges	200		40		160	
	Chairman's Allowance	100				100	
	Meeting Expenses & Refreshments	50				50	
	Room Hire	250		203		48	
	Legal & Professional Fees	2,500				2,500	
	Email and website	850				850	
	Clock Maintenance	500				500	
	Defibrillator Maintenance	2,000		325		1,675	
	Combined Insurance	2,500				2,500	
			<b>17,975</b>		<b>4,440</b>		<b>13,535</b>
	<b>Training</b>						
	Staff Training	500		20		480	
	Councillor Training	1,000		260		740	
			<b>1,500</b>		<b>280</b>		<b>1,220</b>
	<b>Election</b>		<b>12,500</b>		<b>0</b>		<b>12,500</b>
	<b>Premises</b>						
	Utilities and Services	15,100		3,228		11,872	
	Cleaning and caretaking	2,500				2,500	

	Maintenance and Statutory Checks	13,150		75		13,075	
	Sundry Expenditure	19,561		4,905		14,656	
			50,311		8,208		42,103
	TOTAL EXPENDITURE		207,036		34,882		172,154
	SURPLUS / DEFICIT OF INCOME OVER EXPENDITURE		-31,919		123,778		

**Horsforth Town Council  
Annual Budget and Expenditure 2025-2026  
Designated Funds**

		As At 15.07.2025	
		£	£
<b>DESIGNATED FUNDS</b>			
<b>NEIGHBOURHOOD PLAN</b>			
	<b>Balance B/F 01.07.2025</b>	<b>3,143</b>	
	Income		
	Expenditure		
	Transfer of funds		
	<b>Balance C/F 15.07.2025</b>		<b>3,143</b>
<b>3 &amp; 5 THE GREEN - REFURBISHMENT</b>			
	<b>Balance B/F 01.07.2025</b>	<b>42,770</b>	
	Income		
	Expenditure	42,770	
	Transfer of funds		
	<b>Balance C/F 15.07.2025</b>		<b>0</b>
<b>THE MUSUEM</b>			
	<b>Balance B/F 01.07.2025</b>	<b>4,155</b>	
	Income		
	Expenditure		
	Transfer of funds		
	<b>Balance C/F 15.07.2025</b>		<b>4,155</b>
<b>No.3 PHASE 2 RENOVATION</b>			
	<b>Balance B/F 01.07.2025</b>	<b>80,000</b>	
	Income	0	
	Expenditure		
	Transfer of funds	0	
	<b>Balance C/F 15.07.2025</b>		<b>80,000</b>
<b>CONTINGENCY FOR PREMISES REPAIRS</b>			
	<b>Balance B/F 01.07.2025</b>	<b>5,000</b>	
	Income	0	
	Expenditure		
	Transfer of funds	0	
	<b>Balance C/F 15.07.2025</b>		<b>5,000</b>
<b>3 &amp; 5 THE GREEN - PRE-ACQUISITION COSTS</b>			
	<b>Balance B/F 01.07.2025</b>	<b>1,166</b>	
	Income	0	
	Expenditure		
	Transfer of funds	0	
	<b>Balance C/F 15.07.2025</b>		<b>1,166</b>
<b>TOTAL DESIGNATED FUNDS C/F</b>			<b>93,464</b>
<b>RESTRICTED FUNDS</b>			
<b>COMMUNITY INFRASTRUCTURE LEVY</b>			
	<b>Balance B/F 01.07.2025</b>	<b>56,290</b>	
	Income		
	Expenditure	50,018	
	Transfer of funds		
	<b>Balance C/F 15.07.2025</b>		<b>6,272</b>
<b>3 &amp; 5 THE GREEN - PWLB</b>			
	<b>Balance B/F 01.07.2025</b>	<b>89,899</b>	

	Income (Loan)			
	Expenditure (repayment)			
	Transfer of funds			
	<b>Balance C/F 15.07.2025</b>			<b>89,899</b>
	<b>TOTAL RESTRICTED FUNDS C/F</b>			<b>96,171</b>

# **RECONCILIATION TO CASH BOOK**

## **CHECK TOTAL**

General income less expenditure	123,778
Designated Income	0
Designated expenditure	-42,770
Restricted fund income	0
Restricted fund expenditure	-50,018
<b>CASH BOOK TOTAL</b>	<b>30,990</b>

<b>CASH BOOK TOTAL 2025-2026</b>	<b>30,990.52</b>
<b>(CB Receipts less payments - per cash book)</b>	

<b>Difference</b>	<b>0</b>
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