

Horsforth Town Council
Annual Budget and Expenditure 2024-2025 with provisions
Updated 05.03.2025

		Annual Budget		Income & Expenditure		Budget Remaining	
		2024-2025		As At 31.03.2025		As At 31.03.2025	
		£	£	£	£	£	£
INCOME							
	Precept	144,900		144,900		0	
	Council Tax Support Grant	5,174		5,174		0	
	Bank Interest Received	2,760		4,489			
	Donations			1,000			
	CIL						
	Other			1,639			
	Premises						
	Museum rent	1		0		0	
	Grants	5,000		0		0	
	Donations	10,000		0		0	
TOTAL INCOME			167,835		157,202		0
EXPENDITURE							
	Community & Environment						
	Grants & Sponsorship	4,000		2,000		2,000	
	Award Scheme	200		195		5	
	Civic Service	100		100		0	
	Horsforth Gala	100		0		100	
	Remembrance Service	1,000		1,070		-70	
	Annual Town Meeting	0		0		0	
	Horsforth Matters	2,000		1,155		845	
	Band Concerts	990		990		0	
	Special Events and Projects (Annual B	1,500		1,237		263	
	Christmas Motifs, Lights & Trees	17,000		16,066		934	
	Christmas Switch On Event	4,500		4,452		48	
	HTC Floral Displays - Installation & W	5,800		5,179		621	
	Community Watering - HIB & Fairtrac	4,200		4,200		0	
	Garden Maintenance	1,000		720		280	
			42,390		37,364		5,026
	Planning, Licensing & Traffic		500		0		500
	Salaries						
	Office Staff	69,363		68,835		528	
	Premises Staff	7,500				7,500	
	Recruitment	100				100	
			76,963		68,835		8,128
	Office						
	Office Equipment & Photocopier Leas	400		321		79	
	IT Support	1,400		1,425		-25	
	Stationery & Printing	900		808		92	
	Postage	25		0		25	
	Telephone and Broadband	1,500		863		637	
	Subscriptions	2,450		2,475		-25	
	Audit, Accounts & Data Protection	2,000		1,577		423	
	Miscellaneous, Quality Council & Rec	750		170		580	
	Bank Charges	150		168		-18	
	Chairman's Allowance	100		6		94	
	Meeting Expenses & Refreshments	100		26		74	
	Room Hire	500		369		131	
	Legal & Professional Fees	2,500		180		2,320	
	Email and website	800		838		-38	
	Clock Maintenance	500		312		188	
	Defibrillator Maintenance	2,000		420		1,580	
	Combined Insurance	2,500		2,073		427	
			18,575		12,031		6,544
	Training						
	Staff Training	1,000		221		779	
	Councillor Training	1,000		808		192	
			2,000		1,029		971
	Election		12,500		0		12,500

	Premises								
		Utilities and Services	13,500			8,227		5,273	
		Cleaning and caretaking	2,500			41		2,459	
		Maintenance and Statutory Checks	13,150			1,253		11,897	
		Sundry Expenditure	19,561			9,785		9,776	
				48,711			19,306		29,405
	TOTAL EXPENDITURE			201,639			138,566		63,073
	SURPLUS / DEFICIT OF INCOME OVER EXPENDITURE			-33,804			18,637		

Horsforth Town Council
Annual Budget and Expenditure 2024-2025 with provisions
Designated Funds

		As At 31.03.2025	
		£	£
DESIGNATED FUNDS			
NEIGHBOURHOOD PLAN			
	Balance B/F 01.04.2024	3,243	
	Income	0	
	Expenditure	100	
	Transfer of funds	0	
	Balance C/F 31.03.2025		3,143
3 & 5 THE GREEN - REFURBISHMENT			
	Balance B/F 01.04.2024	53,068	
	Income	0	
	Expenditure	6,192	
	Transfer of funds	Decrease DF for 2024-2025 to Gener	4,106
	Balance C/F 31.03.2025		42,770
THE MUSUEM			
	Balance B/F 01.04.2024	5,000	
	Income	0	
	Expenditure	845	
	Transfer of funds	0	
	Balance C/F 31.03.2025		4,155
No.3 PHASE 2 RENOVATION			
	Balance B/F 01.04.2024	80,000	
	Income	0	
	Expenditure		
	Transfer of funds	0	
	Balance C/F 31.03.2025		80,000
CONTINGENCY FOR PREMISES REPAIRS			
	Balance B/F 01.04.2024	5,000	
	Income	0	
	Expenditure		
	Transfer of funds	0	
	Balance C/F 31.03.2025		5,000
3 & 5 THE GREEN - PRE-ACQUISITION COSTS			
	Balance B/F 01.04.2024	1,166	
	Income	0	
	Expenditure		
	Transfer of funds	0	
	Balance C/F 31.03.2025		1,166
MECHANICS INSTITUTE			
	Balance B/F 01.04.2024	4,500	
	Income	0	
	Expenditure		
	Transfer of funds	Decrease DF for 2024-2025 to Gener	4,500
	Balance C/F 31.03.2025		0
	TOTAL DESIGNATED FUNDS C/F		136,234

RESTRICTED FUNDS				
COMMUNITY INFRASTRUCTURE LEVY				
	Balance B/F 01.04.2024		72,949	
	Income		8,134	
	Expenditure		24,793	
	Transfer of funds		0	
	Balance C/F 31.03.2025			56,290
3 & 5 THE GREEN - PWLB				
	Balance B/F 01.04.2024		89,899	
	Income (Loan)		0	
	Expenditure (repayment)		0	
	Transfer of funds		0	
	Balance C/F 31.03.2025			89,899
TOTAL RESTRICTED FUNDS C/F				146,189

RECONCILIATION TO CASH BOOK

CHECK TOTAL

General income less expenditure	18,637
Designated Income	0
Designated expenditure	-7,137
Restricted fund income	8,134
Restricted fund expenditure	-24,793
CASH BOOK TOTAL	-5,159

CASH BOOK TOTAL 2024-2025 -5,189.28
(CB Receipts less payments - per cash book)

Difference 30

in budget figures	Provisions 2025	
ADD	Creditors	-598
ADD	Accruals	-2,459
MINUS	Prepayments	1,418
	Debtors	239
	Reverse Prepayments 2024	
ADD	Vision ICT	-755
	Reverse Accruals 2024	
Minus	Loan interest	2,185
	Utilities	
	LCC- CIL	
	REVERSE Creditors 2024	
	TOTAL ADJUSTMENTS	30