

Horsforth Town Council
Annual Budget and Expenditure 2024-2025
Updated 05.03.2025

		Annual Budget		Income & Expenditure		Budget Remaining	
		2024-2025		As At 28.02.2025		As At 28.02.2025	
		£	£	£	£	£	£
INCOME							
	Precept	144,900		144,900		0	
	Council Tax Support Grant	5,174		5,174		0	
	Bank Interest Received	2,760		2,415			
	Donations			1,000			
	CIL						
	Other			900			
	Premises						
	Museum rent	1		0		0	
	Grants	5,000		0		0	
	Donations	10,000		0		0	
	TOTAL INCOME		167,835		154,389		0
EXPENDITURE							
	Community & Environment						
	Grants & Sponsorship	4,000		1,000		3,000	
	Award Scheme	200		195		5	
	Civic Service	100		100		0	
	Horsforth Gala	100		0		100	
	Remembrance Service	1,000		1,070		-70	
	Annual Town Meeting	0		0		0	
	Horsforth Matters	2,000		1,155		845	
	Band Concerts	990		990		0	
	Special Events and Projects (Annual Even	1,500		1,163		337	
	Christmas Motifs, Lights & Trees	17,000		16,066		934	
	Christmas Switch On Event	4,500		4,452		48	
	HTC Floral Displays - Installation & Water	5,800		5,179		621	
	Community Watering - HIB & Fairtrade	4,200		4,200		0	
	Garden Maintenance	1,000		660		340	
			42,390		36,230		6,160
	Planning, Licensing & Traffic		500		0		500
	Salaries						
	Office Staff	69,363		61,510		7,853	
	Premises Staff	7,500				7,500	
	Recruitment	100				100	
			76,963		61,510		15,453
	Office						
	Office Equipment & Photocopier Lease	400		321		79	
	IT Support	1,400		1,109		291	
	Stationery & Printing	900		662		238	
	Postage	25		0		25	
	Telephone and Broadband	1,500		784		716	
	Subscriptions	2,450		2,475		-25	
	Audit, Accounts & Data Protection	2,000		1,439		561	
	Miscellaneous, Quality Council & Recruit	750		170		580	
	Bank Charges	150		147		3	
	Chairman's Allowance	100		0		100	
	Meeting Expenses & Refreshments	100		26		74	
	Room Hire	500		296		204	
	Legal & Professional Fees	2,500		0		2,500	
	Email and website	800		83		717	
	Clock Maintenance	500		312		188	
	Defibrillator Maintenance	2,000		420		1,580	
	Combined Insurance	2,500		2,073		427	
			18,575		10,318		8,257

	Training							
	Staff Training	1,000		176		824		
	Councillor Training	1,000		808		192		
			2,000		984		1,016	
	Election		12,500		0		12,500	
	Premises							
	Utilities and Services	13,500		8,504		4,996		
	Cleaning and caretaking	2,500		41		2,459		
	Maintenance and Statutory Checks	13,150		1,113		12,037		
	Sundry Expenditure	19,561		9,810		9,751		
			48,711		19,468		29,243	
	TOTAL EXPENDITURE		201,639		128,510		73,129	
	SURPLUS / DEFICIT OF INCOME OVER EXPENDITURE		-33,804		25,880			

Horsforth Town Council
Annual Budget and Expenditure 2024-2025
Designated Funds

		As At 28.02.2025	
		£	£
DESIGNATED FUNDS			
NEIGHBOURHOOD PLAN			
	Balance B/F 01.04.2024	3,243	
	Income	0	
	Expenditure	100	
	Transfer of funds	0	
	Balance C/F 28.02.2025		3,143
3 & 5 THE GREEN - REFURBISHMENT			
	Balance B/F 01.04.2024	53,068	
	Income	0	
	Expenditure	6,046	
	Transfer of funds	4,106	
	Balance C/F 28.02.2025		42,916
THE MUSUEM			
	Balance B/F 01.04.2024	5,000	
	Income	0	
	Expenditure	845	
	Transfer of funds	0	
	Balance C/F 28.02.2025		4,155
No.3 PHASE 2 RENOVATION			
	Balance B/F 01.04.2024	80,000	
	Income	0	
	Expenditure		
	Transfer of funds	0	
	Balance C/F 28.02.2025		80,000
CONTINGENCY FOR PREMISES REPAIRS			
	Balance B/F 01.04.2024	5,000	
	Income	0	
	Expenditure		
	Transfer of funds	0	
	Balance C/F 28.02.2025		5,000

3 & 5 THE GREEN - PRE-ACQUISITION COSTS			
	Balance B/F 01.04.2024	1,166	
	Income	0	
	Expenditure		
	Transfer of funds	0	
	Balance C/F 28.02.2025		1,166
MECHANICS INSTITUTE			
	Balance B/F 01.04.2024	4,500	
	Income	0	
	Expenditure		
	Transfer of funds		
	Decrease DF for 2024-2025 to General re	4,500	
	Balance C/F 28.02.2025		0
TOTAL DESIGNATED FUNDS C/F			136,380
RESTRICTED FUNDS			
COMMUNITY INFRASTRUCTURE LEVY			
	Balance B/F 01.04.2024	72,949	
	Income	8,134	
	Expenditure	24,793	
	Transfer of funds	0	
	Balance C/F 28.02.2025		56,290
3 & 5 THE GREEN - PWLB			
	Balance B/F 01.04.2024	89,899	
	Income (Loan)	0	
	Expenditure (repayment)	0	
	Transfer of funds	0	
	Balance C/F 28.02.2025		89,899
TOTAL RESTRICTED FUNDS C/F			146,189

Note: CIL allocations
£40,000 No.3
£600 Plaques
£6750 Pinning kerb at bandstand
£8940.08 remaining to spend

RECONCILIATION TO CASH BOOK

CHECK TOTAL

General income less expenditure	25,880
Designated Income	0
Designated expenditure	-6,991
Restricted fund income	8,134
Restricted fund expenditure	-24,793
CASH BOOK TOTAL	2,229

CASH BOOK TOTAL 2024-2025 **2,229.29**
(CB Receipts less payments - per cash book)

Difference **0**