



Horsforth Town Council

The Stables
2 Church Road
Horsforth
LS18 5LG

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**Schedule of Payments for the Finance and General Purposes Committee
Meeting being held on 16th January 2025**

Payee	Details	Amount	Comments
Salaries	Staff Salary costs December 2024 (Note includes backpay)	£5075.35	To note as previously approved by virtue of the employment contract.
West Yorkshire Pension Fund	Pension Contributions December 2024	£1502.08	To note as previously approved by virtue of the employment contract
HMRC	Tax & NI – Quarter 3	£3812.65	To note as previously approved by virtue of the employment contract
Salaries	Staff salary costs January 2025	£3868.86	To note as previously approved by virtue of the employment contract
West Yorkshire Pension Fund	Pension Contributions January 2025	£1107.18	To note as previously approved by virtue of the employment contract
PPL PRS	Music license for two events	£254.44	Clerk approved using delegated powers
Larkfield Glass Engraving	Awards	£175.00	Approved at the F&GP Committee meeting held on 14 th November 2024
Asda	Frames for awards	£12.50	
Fix it	Laptop repair	£105.00	Clerk approved using delegated powers
YSS events	Stage – 25% fee only due to cancellation	£450.00	Approved at the C&E Committee meeting held on 5 th September 2024
YLCA	Cllr training	£26.30	Clerk approved using delegated powers
Post office	Card	£2.49	Clerk approved using delegated powers
Jackson Fire and Security	Fire alarm and equipment service	£221.85	Clerk approved using delegated powers
YLCA	Staff training	£35.00	
T&B Bookkeeping	Payroll	£161.00	Clerk approved using delegated powers
Robert Holler electrical	Electrical inspection at The Stables	£250.00	Clerk approved using delegated powers
YLCA	Cllr Training	£70.20	
Leeds City Council	Christmas Lights	£15116.00	Approved at the F&GP Committee meeting held on 14 th March 2024
Public Access Defibrillators	Replacement Batteries	£420.00	
Horsforth in Bloom	Floral displays	£180.00	
Canva	Annual subscription	£225.00	Clerk approved using delegated powers due to needing access for marketing materials for Christmas Event

Payments received

Payee	Details	Amount	Comments
Leeds City Council	CIL funds	£3079.29	Community Infrastructure Levy Funding