

Horsforth Town Council
Annual Budget and Expenditure 2024-2025
Updated 07.01.2025

		Annual Budget		Income & Expenditure		Budget Remaining	
		2024-2025		As At 31.12.2024		As At 31.12.2024	
		£	£	£	£	£	£
INCOME							
	Precept	144,900		144,900		0	
	Council Tax Support Grant	5,174		5,174		0	
	Bank Interest Received	2,760		2,032			
	Donations			1,000			
	CIL						
	Other			900			
	Premises						
	Museum rent	1		0		0	
	Grants	5,000		0		0	
	Donations	10,000		0		0	
	TOTAL INCOME		167,835		154,006		0
EXPENDITURE							
	Community & Environment						
	Grants & Sponsorship	4,000		1,000		3,000	
	Award Scheme	200		175		25	
	Civic Service	100		100		0	
	Horsforth Gala	100		0		100	
	Remembrance Service	1,000		1,070		-70	
	Annual Town Meeting	0		0		0	
	Horsforth Matters	2,000		795		1,205	
	Band Concerts	990		990		0	
	Special Events and Projects (Annual Event)	1,500		1,163		337	
	Christmas Motifs, Lights & Trees	17,000		950		16,050	
	Christmas Switch On Event	4,500		4,452		48	
	HTC Floral Displays - Installation & Water	5,800		5,179		621	
	Community Watering - HIB & Fairtrade	4,200		4,200		0	
	Garden Maintenance	1,000		360		640	
			42,390		20,434		21,956
	Planning, Licensing & Traffic		500		0		500
	Salaries						
	Office Staff	69,363		52,287		17,076	
	Premises Staff	7,500				7,500	
	Recruitment	100				100	
			76,963		52,287		24,676
	Office						
	Office Equipment & Photocopier Lease	400		267		133	
	IT Support	1,400		899		501	
	Stationery & Printing	900		478		422	
	Postage	25		0		25	
	Telephone and Broadband	1,500		644		856	
	Subscriptions	2,450		2,070		380	
	Audit, Accounts & Data Protection	2,000		1,439		561	
	Miscellaneous, Quality Council & Recruitment	750		70		680	
	Bank Charges	150		117		33	
	Chairman's Allowance	100		0		100	
	Meeting Expenses & Refreshments	100		26		74	
	Room Hire	500		296		204	
	Legal & Professional Fees	2,500		0		2,500	
	Email and website	800		83		717	
	Clock Maintenance	500		0		500	
	Defibrillator Maintenance	2,000		0		2,000	
	Combined Insurance	2,500		2,073		427	
			18,575		8,462		10,113
	Training						
	Staff Training	1,000		166		834	
	Councillor Training	1,000		738		262	
			2,000		904		1,096
	Election		12,500		0		12,500
	Premises						

	Utilities and Services	13,500		7,728		5,772
	Cleaning and caretaking	2,500		41		2,459
	Maintenance and Statutory Checks	13,150		1,113		12,037
	Sundry Expenditure	19,561		9,810		9,751
			48,711		18,692	30,019
	TOTAL EXPENDITURE		201,639		100,779	100,860
	SURPLUS / DEFICIT OF INCOME OVER EXPENDITURE		-33,804		53,227	

Horsforth Town Council
Annual Budget and Expenditure 2024-2025
Designated Funds

		As At 31.12.2024	
		£	£
DESIGNATED FUNDS			
NEIGHBOURHOOD PLAN			
	Balance B/F 01.04.2024	3,243	
	Income	0	
	Expenditure	100	
	Transfer of funds	0	
	Balance C/F 31.12.2024		3,143
3 & 5 THE GREEN - REFURBISHMENT			
	Balance B/F 01.04.2024	53,068	
	Income	0	
	Expenditure	6,046	
	Transfer of funds Decrease DF for 2024-2025 to General reserve	4,106	
	Balance C/F 31.12.2024		42,916
THE MUSUEM			
	Balance B/F 01.04.2024	5,000	
	Income	0	
	Expenditure	845	
	Transfer of funds	0	
	Balance C/F 31.12.2024		4,155
No.3 PHASE 2 RENOVATION			
	Balance B/F 01.04.2024	80,000	
	Income	0	
	Expenditure		
	Transfer of funds	0	
	Balance C/F 31.12.2024		80,000
CONTINGENCY FOR PREMISES REPAIRS			
	Balance B/F 01.04.2024	5,000	
	Income	0	
	Expenditure		
	Transfer of funds	0	
	Balance C/F 31.12.2024		5,000
3 & 5 THE GREEN - PRE-ACQUISITION COSTS			
	Balance B/F 01.04.2024	1,166	
	Income	0	
	Expenditure		
	Transfer of funds	0	
	Balance C/F 31.12.2024		1,166
MECHANICS INSTITUTE			
	Balance B/F 01.04.2024	4,500	
	Income	0	
	Expenditure		
	Transfer of funds Decrease DF for 2024-2025 to General reserve	4,500	
	Balance C/F 31.12.2024		0
	TOTAL DESIGNATED FUNDS C/F		136,380
RESTRICTED FUNDS			
COMMUNITY INFRASTRUCTURE LEVY			

	Balance B/F 01.04.2024	72,949	
	Income	8,134	Note: CIL allocations
	Expenditure	24,793	£40,000 No.3
	Transfer of funds	0	£600 Plaques
	Balance C/F 31.12.2024	56,290	£6750 Pinning kerb at bandstand
			£8940.08 remainig to spend
3 & 5 THE GREEN - PWLB			
	Balance B/F 01.04.2024	89,899	
	Income (Loan)	0	
	Expenditure (repayment)	0	
	Transfer of funds	0	
	Balance C/F 31.12.2024	89,899	
TOTAL RESTRICTED FUNDS C/F		146,189	

RECONCILIATION TO CASH BOOK

CHECK TOTAL

General income less expenditure	53,227
Designated Income	0
Designated expenditure	-6,991
Restricted fund income	8,134
Restricted fund expenditure	-24,793
CASH BOOK TOTAL	29,576

CASH BOOK TOTAL 2024-2025	29,576.32
(CB Receipts less payments - per cash book)	

Difference	0
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