

Horsforth Town Council
Annual Budget and Expenditure 2024-2025
Updated 04.10.2024

		Annual Budget		Income & Expenditure		Budget Remaining	
		2024-2025		As At 31.10.2024		As At 31.10.2024	
		£	£	£	£	£	£
INCOME							
	Precept	144,900		144,900		0	
	Council Tax Support Grant	5,174		5,174		0	
	Bank Interest Received	2,760		1,619			
	Donations						
	CIL						
	Other						
	Premises						
	Museum rent	1		0		0	
	Grants	5,000		0		0	
	Donations	10,000		0		0	
	TOTAL INCOME		167,835		151,693		0
EXPENDITURE							
	Community & Environment						
	Grants & Sponsorship	4,000		500		3,500	
	Award Scheme	200		0		200	
	Civic Service	100		100		0	
	Horsforth Gala	100		0		100	
	Remembrance Service	1,000		342		658	
	Annual Town Meeting	0		0		0	
	Horsforth Matters	1,000		45		955	
	Band Concerts	990		990		0	
	Special Events and Projects (Annual Event)	2,500		1,163		1,337	
	Christmas Motifs, Lights & Trees	17,000		0		17,000	
	Christmas Switch On Event	4,500		342		4,158	
	HTC Floral Displays - Installation & Water	5,800		3,512		2,288	
	Community Watering - HIB & Fairtrade	4,200		4,126		74	
	Garden Maintenance	1,000		300		700	
			42,390		11,419		30,971
	Planning, Licensing & Traffic		500		0		500
	Salaries						
	Office Staff	69,363		37,384		31,979	
	Premises Staff	7,500				7,500	
	Recruitment	100				100	
			76,963		37,384		39,579
	Office						
	Office Equipment & Photocopier Lease	400		162		238	
	IT Support	1,400		689		711	
	Stationery & Printing	900		323		577	
	Postage	25		0		25	
	Telephone and Broadband	1,500		481		1,019	
	Subscriptions	2,450		2,070		380	
	Audit, Accounts & Data Protection	2,000		1,023		977	
	Miscellaneous, Quality Council & Recruitment	750		70		680	
	Bank Charges	150		86		64	
	Chairman's Allowance	100		0		100	
	Meeting Expenses & Refreshments	100		26		74	
	Room Hire	500		0		500	
	Legal & Professional Fees	2,500		0		2,500	
	Email and website	800		83		717	
	Clock Maintenance	500		0		500	
	Defibrillator Maintenance	2,000		0		2,000	
	Combined Insurance	2,500		2,073		427	
			18,575		7,086		11,489
	Training						
	Staff Training	1,000		101		899	
	Councillor Training	1,000		0		1,000	
			2,000		101		1,899
	Election		12,500		0		12,500
	Premises						
	Utilities and Services	13,500		5,275		8,225	
	Cleaning and caretaking	2,500		13		2,487	
	Maintenance and Statutory Checks	13,150		567		12,583	
	Sundry Expenditure	19,561		4,905		14,656	
			48,711		10,760		37,951

TOTAL EXPENDITURE		201,639		66,750		134,889
SURPLUS / DEFICIT OF INCOME OVER EXPENDITURE		-33,804		84,943		

Horsforth Town Council
Annual Budget and Expenditure 2024-2025
Designated Funds

		As At 31.10.2024	
		£	£
DESIGNATED FUNDS			
NEIGHBOURHOOD PLAN			
	Balance B/F 01.04.2024	3,243	
	Income	0	
	Expenditure	0	
	Transfer of funds	0	
	Balance C/F 31.10.2024		3,243
3 & 5 THE GREEN - REFURBISHMENT			
	Balance B/F 01.04.2024	53,068	
	Income	0	
	Expenditure	6,046	
	Transfer of Decrease DF for 2024-2025 to General reserves	4,106	
	Balance C/F 31.10.2024		42,916
THE MUSIEM			
	Balance B/F 01.04.2024	5,000	
	Income	0	
	Expenditure	845	
	Transfer of funds	0	
	Balance C/F 31.10.2024		4,155
No.3 PHASE 2 RENOVATION			
	Balance B/F 01.04.2024	80,000	
	Income	0	
	Expenditure		
	Transfer of funds	0	
	Balance C/F 31.10.2024		80,000
CONTINGENCY FOR PREMISES REPAIRS			
	Balance B/F 01.04.2024	5,000	
	Income	0	
	Expenditure		
	Transfer of funds	0	
	Balance C/F 31.10.2024		5,000
3 & 5 THE GREEN - PRE-ACQUISITION COSTS			
	Balance B/F 01.04.2024	1,166	
	Income	0	
	Expenditure		
	Transfer of funds	0	
	Balance C/F 31.10.2024		1,166
MECHANICS INSTITUTE			
	Balance B/F 01.04.2024	4,500	
	Income	0	
	Expenditure		
	Transfer of Decrease DF for 2024-2025 to General reserves	4,500	
	Balance C/F 31.10.2024		0
TOTAL DESIGNATED FUNDS C/F			136,480
RESTRICTED FUNDS			
COMMUNITY INFRASTRUCTURE LEVY			
	Balance B/F 01.04.2024	72,949	
	Income	5,054	
	Expenditure		
	Transfer of funds	0	
	Balance C/F 31.10.2024		78,003
3 & 5 THE GREEN - PWLB			
	Balance B/F 01.04.2024	89,899	
	Income (Loan)	0	
	Expenditure (repayment)	0	
	Transfer of funds	0	

Note: The brought forward figure has been amended as I noticed there was an error once I allocated the £2800 payment for CIL. This amount was a credit at the end of the last financial year. This now reconciles with the CIL spreadsheet.

	Balance C/F 31.10.2024		89,899
	TOTAL RESTRICTED FUNDS C/F		167,902

RECONCILIATION TO CASH BOOK

CHECK TOTAL

General income less expenditure	84,943
Designated Income	0
Designated expenditure	-6,891
Restricted fund income	5,054
Restricted fund expenditure	0
CASH BOOK TOTAL	83,106

CASH BOOK TOTAL 2024-2025	83,106.35
(CB Receipts less payments - per cash book)	

Difference	0
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