

Horsforth Town Council
Annual Budget and Expenditure 2024-2025
Updated 12.08.2024

		Annual Budget		Income & Expenditure		Budget Remaining	
		2024-2025		As At 31.07.2024		As At 31.07.2024	
		£	£	£	£	£	£
INCOME							
	Precept	144,900		144,900		0	
	Council Tax Support Grant	5,174		5,174		0	
	Bank Interest Received	2,760		951			
	Donations						
	CIL						
	Other						
	Premises						
	Museum rent	1		0		0	
	Grants	5,000		0		0	
	Donations	10,000		0		0	
	TOTAL INCOME		167,835		151,025		0
EXPENDITURE							
	Community & Environment						
	Grants & Sponsorship	4,000		0		4,000	
	Award Scheme	200		0		200	
	Civic Service	100		100		0	
	Horsforth Gala	100		0		100	
	Remembrance Service	1,000		0		1,000	
	Annual Town Meeting	0		0		0	
	Horsforth Matters	1,000		45		955	
	Band Concerts	990		0		990	
	Special Events and Projects (Annual Event)	2,500		1,063		1,437	
	Christmas Motifs, Lights & Trees	17,000		0		17,000	
	Christmas Switch On Event	4,500		0		4,500	
	HTC Floral Displays - Installation & Water	5,800		0		5,800	
	Community Watering - HIB & Fairtrade	4,200		1,216		2,984	
	Garden Maintenance	1,000		240		760	
			42,390		2,664		39,726
	Planning, Licensing & Traffic		500		0		500
	Salaries						
	Office Staff	69,363		21,590		47,773	
	Premises Staff	7,500				7,500	
	Recruitment	100				100	
			76,963		21,590		55,373
	Office						
	Office Equipment & Photocopier Lease	400		108		292	
	IT Support	1,400		315		1,085	
	Stationery & Printing	900		188		712	
	Postage	25		0		25	
	Telephone and Broadband	1,500		271		1,229	
	Subscriptions	2,450		2,001		449	
	Audit, Accounts & Data Protection	2,000		504		1,497	
	Miscellaneous, Quality Council & Recruitment	750		70		680	
	Bank Charges	150		35		115	
	Chairman's Allowance	100				100	
	Meeting Expenses & Refreshments	100		0		100	
	Room Hire	500		0		500	
	Legal & Professional Fees	2,500		0		2,500	
	Email and website	800		0		800	
	Clock Maintenance	500		0		500	
	Defibrillator Maintenance	2,000		0		2,000	
	Combined Insurance	2,500		0		2,500	
			18,575		3,492		15,083
	Training						
	Staff Training	1,000		60		940	
	Councillor Training	1,000		0		1,000	
			2,000		60		1,940
	Election		12,500		0		12,500
	Premises						
	Utilities and Services	13,500		2,937		10,563	
	Cleaning and caretaking	2,500				2,500	
	Maintenance and Statutory Checks	13,150		285		12,865	
	Sundry Expenditure	19,561		4,905		14,656	
			48,711		8,127		40,584

TOTAL EXPENDITURE			201,639			35,934			165,705
SURPLUS / DEFICIT OF INCOME OVER EXPENDITURE			-33,804			115,091			

Horsforth Town Council
Annual Budget and Expenditure 2024-2025
Designated Funds

		As At 31.07.2024	
		£	£
DESIGNATED FUNDS			
NEIGHBOURHOOD PLAN			
	Balance B/F 01.04.2024	3,243	
	Income	0	
	Expenditure	0	
	Transfer of funds	0	
	Balance C/F 31.07.2024		3,243
3 & 5 THE GREEN - REFURBISHMENT			
	Balance B/F 01.04.2024	53,068	
	Income	0	
	Expenditure	6,046	
	Transfer of Decrease DF for 2024-2025 to General reserves	4,106	
	Balance C/F 31.07.2024		42,916
THE MUSUEM			
	Balance B/F 01.04.2024	5,000	
	Income	0	
	Expenditure	845	
	Transfer of funds	0	
	Balance C/F 31.07.2024		4,155
No.3 PHASE 2 RENOVATION			
	Balance B/F 01.04.2024	80,000	
	Income	0	
	Expenditure		
	Transfer of funds	0	
	Balance C/F 31.07.2024		80,000
CONTINGENCY FOR PREMISES REPAIRS			
	Balance B/F 01.04.2024	5,000	
	Income	0	
	Expenditure		
	Transfer of funds	0	
	Balance C/F 31.07.2024		5,000
3 & 5 THE GREEN - PRE-ACQUISITION COSTS			
	Balance B/F 01.04.2024	1,166	
	Income	0	
	Expenditure		
	Transfer of funds	0	
	Balance C/F 31.07.2024		1,166
MECHANICS INSTITUTE			
	Balance B/F 01.04.2024	4,500	
	Income	0	
	Expenditure		
	Transfer of Decrease DF for 2024-2025 to General reserves	4,500	
	Balance C/F 31.07.2024		0
TOTAL DESIGNATED FUNDS C/F			136,480
RESTRICTED FUNDS			
COMMUNITY INFRASTRUCTURE LEVY			
	Balance B/F 01.04.2024	72,949	
	Income	5,054	
	Expenditure		
	Transfer of funds	0	
	Balance C/F 31.07.2024		78,003
3 & 5 THE GREEN - PWLB			
	Balance B/F 01.04.2024	89,899	
	Income (Loan)	0	
	Expenditure (repayment)	0	
	Transfer of funds	0	
	Balance C/F 31.07.2024		89,899

Note: The brought forward figure has been amended as I noticed there was an error once I allocated the £2800 payment for CIL. This amount was a credit at the end of the last financial year. This now reconciles with the CIL spreadsheet.

TOTAL RESTRICTED FUNDS C/F			167,902

RECONCILIATION TO CASH BOOK

CHECK TOTAL

General income less expenditure	115,091
Designated Income	0
Designated expenditure	-6,891
Restricted fund income	5,054
Restricted fund expenditure	0
CASH BOOK TOTAL	113,254

CASH BOOK TOTAL 2024-2025	113,254.10
(CB Receipts less payments - per cash book)	

Difference	0
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