

Horsforth Town Council
Annual Budget and Expenditure 2023-2024
Updated 02.01.2024

		Annual Budget		Income & Expenditure		Budget Remaining	
		2023-2024		As At 31.12.2023		As At 31.12.2023	
		£	£	£	£	£	£
INCOME							
	Precept	126,035		126,035		0	
	Council Tax Support Grant	4,927		4,927		0	
	Bank Interest Received	100		1,897			
	Other			699			
	3 & 5 The Green						
	HLAH No3: Rent & Premises Insurance	3,000		0		0	
	The Museum No5: Rent & Premises Insurance	0				0	
	HTC The Stables: Rent & Premises Insurance	0		0		0	
	TOTAL INCOME		134,062		133,557		0
EXPENDITURE							
	Community & Environment						
	Grants & Sponsorship	4,500		1,700		2,800	
	Award Scheme	200		274		-74	
	Civic Service	100		100		0	
	Horsforth Gala	100		44		56	
	Remembrance Service	1,000		859		141	
	Annual Town Meeting	50		0		50	
	Horsforth Matters	1,750		1,524		226	
	Band Concerts	1,200		990		210	
	Special Events and Projects (Annual Event)	2,543		2,550		-7	
	Christmas Motifs, Lights & Trees	16,000		950		15,050	
	Christmas Switch On Event	5,000		4,163		837	
	HTC Floral Displays - Installation & Water	5,600		5,550		50	
	Community Watering - HIB & Fairtrade	4,000		4,014		-14	
	Garden Maintenance	1,000		420		580	
			43,043		23,138		19,905
	Planning, Licensing & Traffic		500		0		500
	Salaries						
	Basic Salary Costs	61,605		47,257			
			61,605		47,257		14,348
	Office						
	Office Equipment & Photocopier Lease	1,000		263		737	
	IT Support	1,175		822		353	
	Stationery & Printing	900		574		326	
	Postage	100		0		100	
	Telephone and Broadband	900		720		180	
	Subscriptions	2,325		1,944		381	
	Audit, Accounts & Data Protection	3,000		1,840		1,161	
	Miscellaneous, Quality Council & Recruitment	200		408		-208	
	Bank Charges	145		105		40	
	Chairman's Allowance	100		0		100	
	Meeting Expenses & Refreshments	185		0		185	
	Room Hire	1,300		257		1,043	
	Legal & Professional Fees	1,030		0		1,030	
	Email and website	737		18		719	
	Clock Maintenance	500		150		350	
	Defibrillator Maintenance	2,000		150		1,850	
	Combined Insurance	1,834		1,999		-165	
			17,431		9,250		8,181
	Training						
	Staff Training	1,500		200		1,300	
	Councillor Training	2,000		439		1,561	
			3,500		639		2,861
	Election		12,500		13,609		-1,109
	Property Overheads						
	3 & 5 The Green						
	Loan repayment	9,811		9,810		1	
	Site H&S & Statutory Inspections	1,000		356		645	
	Site Premises Insurance	4,000		0		4,000	
	No 3 Cleaning Charges	1,000		0		1,000	
	No 3 Business Rates	6,784		6,784		0	
	No 3 Light, Heat, Power & Water	10,000		1,354		8,646	

	Site Management & Maintenance	500		165		335	
			33,095			18,469	14,626
	Horsforth Museum - Grant re No 5 The Green Rent		4,000			0	4,000
	TOTAL EXPENDITURE		175,674			112,363	63,311
	SURPLUS / DEFICIT OF INCOME OVER EXPENDITURE		-41,612			21,195	

Horsforth Town Council
Annual Budget and Expenditure 2023-2024
Designated Funds

		As At 31.12.2023	
		£	£
DESIGNATED FUNDS			
NEIGHBOURHOOD PLAN			
	Balance B/F 01.12.23	3,243	
	Income	0	
	Expenditure	0	
	Transfer of funds	0	
	Balance C/F 31.12.2023		3,243
ELECTION			
	Balance B/F 01.12.23	3,750	
	Income	0	
	Expenditure	3,750	
	Transfer of funds	0	
	Balance C/F 31.12.2023		0
3 & 5 THE GREEN - REFURBISHMENT			
	Balance B/F 01.12.23	35,252	
	Income	0	
	Expenditure	16,182	
	Transfer of Increase DF for 2023-2024 from General reserves	83,002	
	Transfer of Decrease DF for 2023-2024 to General Reserves	48,254	
	Balance C/F 31.12.2023		53,818
3 & 5 THE GREEN - PRE-ACQUISITION COSTS			
	Balance B/F 01.12.23	2,418	
	Income	0	
	Expenditure	1,252	
	Transfer of funds	0	
	Balance C/F 31.12.2023		1,166
MECHANICS INSTITUTE			
	Balance B/F 01.12.23	4,500	
	Income	0	
	Expenditure	0	
	Transfer of funds	0	
	Balance C/F 31.12.2023		4,500
QUEEN'S PLATINUM JUBILEE			
	Balance B/F 01.12.23	126	
	Income	0	
	Expenditure		
	Transfer of Allocated to General Funds for 2023/2024	126	
	Balance C/F 31.12.2023		0
FREE SCHOOL MEALS			
	Balance B/F 01.12.23	2,750	
	Income	0	
	Expenditure	0	
	Transfer of Allocated to General Funds for 2023/2024	2,750	
	Balance C/F 31.12.2023		0

TOTAL DESIGNATED FUNDS C/F			62,727
RESTRICTED FUNDS			
COMMUNITY INFRASTRUCTURE LEVY			
	Balance B/F 01.12.23	71,173	
	Income	176	
	Expenditure	0	
	Transfer of funds	0	
	Balance C/F 31.12.2023	71,349	
3 & 5 THE GREEN - PWLB			
	Balance B/F 01.12.23	89,899	
	Income (Loan)	0	
	Expenditure (repayment)	0	
	Transfer of funds	0	
	Balance C/F 31.12.2023	89,899	
TOTAL RESTRICTED FUNDS C/F			161,248

RECONCILIATION TO CASH BOOK

CHECK TOTAL

General income less expenditure	21,195
Designated Income	0
Designated expenditure	-21,184
Restricted fund income	176
Restricted fund expenditure	0
CASH BOOK TOTAL	186

CASH BOOK TOTAL 2023-2024	185.92
(CB Receipts less payments - per cash book)	

Difference	0
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