

Horsforth Town Council
Annual Budget and Expenditure 2023-2024
Updated 26.06.2023

		Annual Budget		Income & Expenditure		Budget Remaining	
		2023-2024		As At 31.05.2023		As At 31.05.2023	
		£	£	£	£	£	£
INCOME							
	Precept	126,035		126,035		0	
	Council Tax Support Grant	4,927		4,927		0	
	Bank Interest Received	100		330			
	Other			254			
	3 & 5 The Green						
	HLAH No3: Rent & Premises Insurance	3,000		0		0	
	The Museum No5: Rent & Premises Insurance	0		0		0	
	HTC The Stables: Rent & Premises Insurance	0		0		0	
	TOTAL INCOME		134,062		131,546		0
EXPENDITURE							
	Community & Environment						
	Grants & Sponsorship	4,500		0		4,500	
	Award Scheme	200		0		200	
	Civic Service	100		0		100	
	Horsforth Gala	100		0		100	
	Remembrance Service	1,000		0		1,000	
	Annual Town Meeting	50		0		50	
	Horsforth Matters	1,500		0		1,500	
	Band Concerts	1,200		0		1,200	
	Special Events and Projects (Annual Event)	2,543		2,550		-7	
	Christmas Motifs, Lights & Trees	15,000		0		15,000	
	Christmas Switch On Event	5,000		0		5,000	
	HTC Floral Displays - Installation & Water	5,600		0		5,600	
	Community Watering - HIB & Fairtrade	4,000		0		4,000	
	Garden Maintenance	1,000		60		940	
			41,793		2,610		39,183
	Planning, Licensing & Traffic		500		0		500
	Salaries						
	Basic Salary Costs	61,605		7,136			
			61,605		7,136		54,469
	Office						
	Office Equipment & Photocopier Lease	1,000		54		946	
	IT Support	1,175		101		1,075	
	Stationery & Printing	900		127		773	
	Postage	100		0		100	
	Telephone and Broadband	900		69		831	
	Subscriptions	2,325		1,944		381	
	Audit, Accounts & Data Protection	3,000		887		2,113	
	Miscellaneous, Quality Council & Recruitment	200		0		200	
	Bank Charges	145		3		142	
	Chairman's Allowance	100		0		100	
	Meeting Expenses & Refreshments	185		0		185	
	Room Hire	1,300		67		1,233	
	Legal & Professional Fees	1,030		0		1,030	
	Email and website	737		0		737	
	Clock Maintenance	500		0		500	
	Defibrillator Maintenance	2,000		0		2,000	
	Combined Insurance	1,834		0		1,834	
			17,431		3,251		14,180
	Training						
	Staff Training	1,500		0		1,500	
	Councillor Training	2,000		0		2,000	
			3,500		0		3,500
	Election		12,500		0		12,500
	Property Overheads						
	3 & 5 The Green						
	Loan repayment	9,811		4,905		4,906	
	Site H&S & Statutory Inspections	1,000		0		1,000	
	Site Premises Insurance	4,000		0		4,000	
	No 3 Cleaning Charges	1,000		0		1,000	
	No 3 Business Rates	6,784		1,360		5,424	
	No 3 Light, Heat, Power & Water	10,000		0		10,000	
	Site Management & Maintenance	500		0		500	
			33,095		6,265		26,830
	Horsforth Museum - Grant re No 5 The Green Rent		3,000		0		3,000
	TOTAL EXPENDITURE		173,424		19,262		154,162
	SURPLUS / DEFICIT OF INCOME OVER EXPENDITURE		-39,362		112,283		

Received £79 sponsorship towards banners

Horsforth Town Council
Annual Budget and Expenditure 2023-2024
Designated Funds
Horsforth Town Council

	As At 31.05.2023	
	£	£
DESIGNATED FUNDS		
NEIGHBOURHOOD PLAN		
Balance B/F 01.05.23	3,243	
Income	0	
Expenditure	0	
Transfer of funds	0	
Balance C/F 31.05.2023		3,243

ELECTION				
	Balance B/F 01.05.23		3,750	
	Income		0	
	Expenditure		0	
	Transfer of funds		0	
	Balance C/F 31.05.2023		3,750	
3 & 5 THE GREEN - REFURBISHMENT				
	Balance B/F 01.05.23		35,252	
	Income		0	
	Expenditure		1,420	
	Transfer of funds	Increase DF for 2023-2024 from General reserves	83,002	
	Balance C/F 31.05.2023		116,834	
3 & 5 THE GREEN - PRE-ACQUISITION COSTS				
	Balance B/F 01.05.23		2,418	
	Income		0	
	Expenditure		0	
	Transfer of funds		0	
	Balance C/F 31.05.2023		2,418	
MECHANICS INSTITUTE				
	Balance B/F 01.05.23		4,500	
	Income		0	
	Expenditure		0	
	Transfer of funds		0	
	Balance C/F 31.05.2023		4,500	
QUEEN'S PLATINUM JUBILEE				
	Balance B/F 01.05.23		126	
	Income		0	
	Expenditure		0	
	Transfer of funds	Allocated to General Funds for 2023/2024	126	
	Balance C/F 31.05.2023		0	
FREE SCHOOL MEALS				
	Balance B/F 01.05.23		2,750	
	Income		0	
	Expenditure		0	
	Transfer of funds	Allocated to General Funds for 2023/2024	2,750	
	Balance C/F 31.05.2023		0	
TOTAL DESIGNATED FUNDS C/F			130,745	
RESTRICTED FUNDS				
COMMUNITY INFRASTRUCTURE LEVY				
	Balance B/F 01.05.23		71,173	
	Income		0	
	Expenditure		0	
	Transfer of funds		0	
	Balance C/F 31.05.2023		71,173	
3 & 5 THE GREEN - PWLB				
	Balance B/F 01.05.23		89,899	
	Income (Loan)		0	
	Expenditure (repayment)		0	
	Transfer of funds		0	
	Balance C/F 31.05.2023		89,899	
TOTAL RESTRICTED FUNDS C/F			161,072	

RECONCILIATION TO CASH BOOK

CHECK TOTAL

General income less expenditure	112,283
Designated income	0
Designated expenditure	-1,420
Restricted fund income	0
Restricted fund expenditure	0
CASH BOOK TOTAL	110,863

CASH BOOK TOTAL 2023-2024 110,863.49
(CB Receipts less payments - per cash book)

Difference 0

TOTAL ADJUSTMENTS 0