

Horsforth Town Council  
Annual Budget and Expenditure 2023-2024 - WITH PROVISIONS AT YEAR END  
Updated 11.04.2024

		Annual Budget		Income & Expenditure		Budget Remaining	
		2023-2024		As At 31.03.204		As At 31.03.204	
		£	£	£	£	£	£
<b>INCOME</b>							
	Precept	126,035		126,035		0	
	Council Tax Support Grant	4,927		4,927		0	
	Bank Interest Received	100		4,257			
	Other			4,189			
	<b>3 &amp; 5 The Green</b>						
	HLAH No3: Rent & Prem	3,000		0		0	
	The Museum No5: Rent	0		0		0	
	HTC The Stables: Rent &	0		0		0	
<b>TOTAL INCOME</b>			<b>134,062</b>		<b>139,408</b>		<b>0</b>
<b>EXPENDITURE</b>							
	<b>Community &amp; Environment</b>						
	Grants & Sponsorship	4,500		4,000		500	
	Award Scheme	200		274		-74	
	Civic Service	100		100		0	
	Horsforth Gala	100		44		56	
	Remembrance Service	1,000		859		141	
	Annual Town Meeting	50		0		50	
	Horsforth Matters	1,750		1,561		189	
	Band Concerts	1,200		990		210	
	Special Events and Proj	2,543		2,550		-7	
	Christmas Motifs, Lights	16,000		15,881		119	
	Christmas Switch On Ev	5,000		4,241		759	
	HTC Floral Displays - Ins	5,600		5,550		50	
	Community Watering - f	4,000		4,014		-14	
	Garden Maintenance	1,000		720		280	
			<b>43,043</b>		<b>40,783.52</b>		<b>2,259</b>
	<b>Planning, Licensing &amp; Traffic</b>		<b>500</b>		<b>0</b>		<b>500</b>
	<b>Salaries</b>						
	Basic Salary Costs	61,605		63,301			
			<b>61,605</b>		<b>63,301</b>		<b>-1,696</b>
	<b>Office</b>						
	Office Equipment & Pho	1,000		317		683	
	IT Support	1,175		1,243		-68	
	Stationery & Printing	900		884		16	
	Postage	100		0		100	
	Telephone and Broadba	900		977		-77	
	Subscriptions	2,325		2,242		83	
	Audit, Accounts & Data	3,000		1,555		1,446	
	Miscellaneous, Quality C	200		421		-221	
	Bank Charges	145		144		1	
	Chairman's Allowance	100		23		78	
	Meeting Expenses & Ref	185		73		112	
	Room Hire	1,300		362		938	
	Legal & Professional Fee	1,030		355		675	
	Email and website	737		815		-78	
	Clock Maintenance	500		434		66	
	Defibrillator Maintenanc	2,000		720		1,280	
	Combined Insurance	1,834		1,999		-165	
			<b>17,431</b>		<b>12,564</b>		<b>4,867</b>
	<b>Training</b>						
	Staff Training	1,500		320		1,180	
	Councillor Training	2,000		439		1,561	
			<b>3,500</b>		<b>759</b>		<b>2,741</b>

	<b>Election</b>			<b>12,500</b>			<b>13,609</b>		<b>-1,109</b>
	<b>Property Overheads</b>								
	<b>3 &amp; 5 The Green</b>								
	Loan repayment		9,811			9,786		25	
	Site H&S & Statutory Ins		1,000			356		645	
	Site Premises Insurance		4,000			0		4,000	
	No 3 Cleaning Charges		1,000			0		1,000	
	No 3 Business Rates		6,784			6,784		0	
	No 3 Light, Heat, Power		10,000			5,125		4,875	
	Site Management & Ma		500			-260		760	
				<b>33,095</b>			<b>21,790</b>		<b>11,305</b>
	<b>Horsforth Museum - Grant re No 5 The Green</b>			<b>4,000</b>			<b>0</b>		<b>4,000</b>
	<b>TOTAL EXPENDITURE</b>			<b>175,674</b>			<b>152,806</b>		<b>22,868</b>
	<b>SURPLUS / DEFICIT OF INCOME OVER EXPENDITURE</b>			<b>-41,612</b>			<b>-13,398</b>		

Horsforth Town Council  
Annual Budget and Expenditure 2023-2024 - WITH PROVISIONS AT YEAR END  
Designated Funds

		As At 31.03.204	
		£	£
<b>DESIGNATED FUNDS</b>			
<b>NEIGHBOURHOOD PLAN</b>			
	<b>Balance B/F 01.03.2024</b>	<b>3,243</b>	
	Income	0	
	Expenditure	0	
	Transfer of funds	0	
	<b>Balance C/F 31.03.2024</b>		<b>3,243</b>
<b>ELECTION</b>			
	<b>Balance B/F 01.03.2024</b>	<b>3,750</b>	
	Income	0	
	Expenditure	3,750	
	Transfer of funds	0	
	<b>Balance C/F 31.03.2024</b>		<b>0</b>
<b>3 &amp; 5 THE GREEN - REFURBISHMENT</b>			
	<b>Balance B/F 01.03.2024</b>	<b>35,252</b>	
	Income	0	
	Expenditure	16,932	
	Transfer of Increase DF for 2023-20	83,002	
	Transfer of Decrease DF for 2023-20	48,254	
	<b>Balance C/F 31.03.2024</b>		<b>53,068</b>
<b>3 &amp; 5 THE GREEN - PRE-ACQUISITION COSTS</b>			
	<b>Balance B/F 01.03.2024</b>	<b>2,418</b>	
	Income	0	
	Expenditure	1,252	
	Transfer of funds	0	
	<b>Balance C/F 31.03.2024</b>		<b>1,166</b>

<b>MECHANICS INSTITUTE</b>			
	<b>Balance B/F 01.03.2024</b>	<b>4,500</b>	
	Income	0	
	Expenditure	0	
	Transfer of funds	0	
	<b>Balance C/F 31.03.2024</b>		<b>4,500</b>
<b>QUEEN'S PLATINUM JUBILEE</b>			
	<b>Balance B/F 01.03.2024</b>	<b>126</b>	
	Income	0	
	Expenditure		
	Transfer of Allocated to General Fu	126	
	<b>Balance C/F 31.03.2024</b>		<b>0</b>
<b>FREE SCHOOL MEALS</b>			
	<b>Balance B/F 01.03.2024</b>	<b>2,750</b>	
	Income	0	
	Expenditure	0	
	Transfer of Allocated to General Fu	2,750	
	<b>Balance C/F 31.03.2024</b>		<b>0</b>
<b>TOTAL DESIGNATED FUNDS C/F</b>			<b>61,977</b>
<b>RESTRICTED FUNDS</b>			
<b>COMMUNITY INFRASTRUCTURE LEVY</b>			
	<b>Balance B/F 01.03.2024</b>	<b>71,173</b>	
	Income	176	
	Expenditure	-1,600	
	Transfer of funds	0	
	<b>Balance C/F 31.03.2024</b>		<b>72,949</b>
<b>3 &amp; 5 THE GREEN - PWLB</b>			
	<b>Balance B/F 01.03.2024</b>	<b>89,899</b>	
	Income (Loan)	0	
	Expenditure (repayment)	0	
	Transfer of funds	0	
	<b>Balance C/F 31.03.2024</b>		<b>89,899</b>
<b>TOTAL RESTRICTED FUNDS C/F</b>			<b>162,848</b>

**RECONCILIATION TO CASH BOOK**

**CHECK TOTAL**

General income less expenditure	-13,398
Designated Income	0
Designated expenditure	-21,934
Restricted fund income	176
Restricted fund expenditure	1,600
<b>CASH BOOK TOTAL</b>	<b>-33,557</b>

**CASH BOOK TOTAL 2023-2024** -33,055.56  
**(CB Receipts less payments - per cash book)**

**Difference** -502

**Provisions 2024**

Creditors	-816
Accruals	-5,364
Prepayments	755
Debtors	500

**Reverse Prepayments 2023**

Vision ICT and Engie -3,111

**Reverse Accruals 2023**

Loan interest 2,209

Bookkeeping 500

**Reverse Creditors 2023**

LCC 4,400

Aire valley 425

**TOTAL ADJUSTMENTS -502**