



Horsforth Town Council

Mechanics Institute
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Community and Environment Committee

Thursday 8th June 2023

AGENDA PACK

*Distribution: Cllrs E. Bromley, B. Cousins, F. Gains, S. Gomersall, E. Hyndes,
E. Richards, T. Stones, J. Tumalan, A. Wishart*



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Community and Environment Committee Minutes

Thursday 2nd March 2023 at 7pm

Mechanics Institute, Town Street, Horsforth, Leeds LS18 5BL

Present: In Chair – Cllr C. Calvert (Chair)

R. Capitano, SL Dowling, J Garvani, R Hardcastle, E Hyndes, P Mallott, T Stones, M Townsley

In attendance: B. Crabtree – Clerk

CE/22.24 To accept apologies and the reason for absence

No apologies received.

CE/22.25 Declaration of Disclosable Pecuniary and other Interests

Cllr Garvani declared an interest in item CE/22.37.2.

CE/22.26 To consider questions and comments from members of the public at the Chairman's discretion

K. Roberts, the Leeds Neighbourhood Host for Horsforth was in attendance and gave an update about the Year of Culture which included the following:

- It is a year long event led by Leeds City Council and partners throughout Leeds.
- Local artists attend the schools in Horsforth to work with the pupils.
- There is a grant available for creative groups to apply for to show off their talents or create activities as part of it.
- A Creative Hub is being created in partnership with the Walk of Art as part of the Cultural Exchange Hub.

Two representatives from the Horsforth Town Team were in attendance to give an update about their plans for a Coronation Event. This was discussed. See item CE/22.30.3.

CE/22.27 To approve the minutes of the Community and Environment Committee meeting held on 1st December 2022.

Resolved to approve the minutes of the meeting held on 1st December 2022 as a true and accurate record.

CE/22.28 Grant/Sponsorship

Representatives from two of the organisations attended to present the applications.

The applications were considered, and it was **resolved** to recommend to the F&GP Committee on 9th March 2023 the following due the budget already being exceeded:

- a) To award sponsorship of £500 to Horsforth Churches Together towards the Good Friday Walk of Witness road closure costs.
- b) To award a grant of £400 to Horsforth Churches Together - Perfectly Pitched to provide accessible lunchtime concerts.
- c) To award a grant of £385 to 7th Airedale (St Margaret's) Scouts to improve the infrastructure of the Scout Hut.

It was noted that another application was submitted after the deadline and it was agreed that the Committee were unable to consider it.

CE/22.29 Good Citizen and Young Achiever Awards Scheme

It was noted that the deadline for applications is October 2023 and the Clerk will continue advertising the scheme.

CE/22.30 Events

To receive updates/feedback from the Events Working Groups and agree any necessary action:

30.1 Remembrance Service

The working group have not met yet.

30.2 Christmas Event

The working group has not met and a meeting will be arranged shortly.

30.3 Annual Event

a) To consider and agree arrangements for the Annual Event 2023

It was noted that the Working Group had met to discuss ways to celebrate the Kings Coronation and their ideas were noted. It was **resolved** that the Town Council will hold an event and will work with Horsforth Town Team. A working group meeting will be arranged to agree the plans and Horsforth Town Team will be invited.

CE/22.31 Horsforth Matters

Resolved not to publish Horsforth Matters until after the election due to the pre-election period of sensitivity that occurs in the weeks leading up to the election which means there are specific restrictions on communications activity in place. A meeting will be arranged with the new Editorial Working Group after the Annual Meeting of the Town Council.

CE/22.32 Jubilee Garden

Cllr Mallett reported that Horsforth in Bloom are currently refurbishing the Jubilee Garden.

CE/22.33 Floral displays

Resolved to agree the quote from Leeds City Council for supply, installation and watering of the Council's floral displays and for watering of community floral displays. This is to be ratified by the Finance and General Purposes Committee due to it exceeding the allocated budget for 2023-2024.

CE/22.34 Band Concerts

Resolved to approve a quote for 4 banners to advertise the band concerts at a cost of £92.88. It was noted that the Walk of Art is being held the same weekend as the band concert being held on 2nd July 2023.

CE/22.35 Hall Park

It was noted that Friends of Horsforth Hall Park have started the Community Garden Project.

CE/22.36 Litter

36.1 To consider arranging an Action Day and working with Horsforth Litter Pickers

Resolved to defer this item until after the election.

36.2 To consider and agree any further action.

No further action.

CE/22.37 To consider matters requested by Councillors/Clerk and agree any necessary action:

37.1 To consider arrangements for the Farmers Market

Resolved that the TC will not have a stall at the Farmers Market until after the election due to the pre-election period of sensitivity that occurs in the weeks leading up to the election which means there are specific restrictions on communications activity in place.

37.2 To consider a proposal for relaxed mowing areas on Drury Field

Resolved to support the proposal by Horsforth Climate Action Nature Group for relaxed mowing areas on Drury Field.

CE/22.38 Items for future agenda

None requested.

CE/22.39 Date of the next Meeting

Next meeting of the Committee: 8th June 2023

Deadline for agenda items: 30th May 2023

The meeting dates were noted.

The meeting closed at 8.10pm.

*Distribution: Cllrs E Bromley, C Calvert, R. Capitano, SL Dowling, J Garvani,
R Hardcastle, E Hyndes, P Mallott, T Stones, M Townsley*

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Grant and Sponsorship Application – summary

Organisation	Horsforth Community Garden, a project of Friends of Horsforth Hall Park
Is this a recurring event?	No
Amount requested	500.00
Previous grants/sponsorship awarded by HTC	2020 (Friends of Horsforth Hall Park defibrillator) 2022 (Horsforth Community Garden – paths)
Last set of audited accounts	Provided
Constitution	Yes – available to view in the office
Public liability insurance Amount and period of cover	£5 million public liability Expiry date 23/06/2023 Available to view in the office
Details of funding from other sources	COLAS, who are doing the ring road roadworks are going to contribute labour and materials such as gravel (to help drainage in the herb bed), Visqueen damp proof membrane (for lining the raised beds), paving slabs/aggregate. We have monthly crowdfunding donations, we regularly make grant applications and also approach local businesses for sponsorship.
Committee/Council meeting date	08.06.2023
Decision	
<p>Details of project/event</p> <p>Horsforth Community Garden has been growing since April 2021 on our site in front of the Japanese Gardens in Hall Park. Our aim is to create a beautiful garden for the whole community to enjoy, whether through taking part in gardening activities, picking produce to take away or just being in a peaceful natural space. The garden will include vegetables, herbs, fruit bushes, a mini orchard and a sensory garden. We will include compost heaps, water butts, bug hotels and a Little Veg Library for sharing produce, seeds, plants etc. We have a team of volunteers including a garden designer, a landscape gardener with experience of running a school garden, a medical herbalist, people with admin and financial skills as well as keen gardeners. I have attached an artist's impression of how the garden will look when it is finished.</p> <p>With a £500 contribution from Horsforth Town Council (Nov 2022) we raised £10,000 to pay for accessible paths which were installed in January 2023. A corporate group has provided the materials and labour to build our compost bays.</p> <p>We would now like to build raised beds for growing vegetables and herbs. A grant of £500 from Horsforth Town Council would be used together with our other fundraising to buy the materials (sleepers, coach bolts) to construct the raised beds.</p>	

Grant and Sponsorship Application – summary



Grants and Sponsorship
Updated:

2023-24
30/05/2023

Combined budget	4,500.00
Total awarded to date	<u>0.00</u>
Balance available	<u>4,500.00</u>

Organisation	Details	Grants		Sponsorship		Awarding committee	Date of decision	Date Paid	Notes	Photos on website?
		Amount requested	Amount awarded	Amount requested	Amount awarded					
Friends of Horsforth Hall Park	Community Garden	500.00				C&E				
	Totals	500.00	0.00	0.00	0.00					

New applications are shown in red - to be decided