



## **Horsforth Town Council**

The Stables, 2 Church Road  
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Leeds  
LS18 5LG

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### **Planning, Licensing and Traffic Committee**

**Thursday 21<sup>st</sup> September 2023**

#### **AGENDA PACK**

**Contents page overleaf**

*Distribution: Cllrs R Hardcastle, D Brosnan, M Connors, M Fletcher, G Garvani, A Goulden, E Hydes*



## Horsforth Town Council

Mechanics Institute  
Town Street  
Horsforth  
Leeds  
LS18 5BL

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### Planning, Licensing & Traffic Committee Minutes

Thursday 24<sup>th</sup> August 2023 at 7pm

Mechanics Institute, Town Street, Horsforth, Leeds LS18 5BL

**Present: In Chair** – Cllr R. Hardcastle (Chair)  
M Fletcher, G Garvani, A Goulden, E Hydes

**In attendance:** B. Crabtree, Clerk and two members of public.

#### **PLT/23.34 To receive apologies for absence and to consider the reason for the absence**

Apologies were received from Cllr Brosnan and reasons were approved.

#### **PLT/23.35 Declaration of Disclosable Pecuniary and other Interests**

None declared.

#### **PLT/23.36 To consider questions and comments from members of the public at the Chairman's discretion**

Two members of public were present and enquired about the following:

- They enquired about the 15 minute city concept and it was noted that there has been no proposal for Leeds or Horsforth.
- It was noted that the roadworks at Horsforth roundabout are being carried out to improve the roads and congestion issues.
- They enquired if the TC's accounts are available to the public and it was noted the accounts are available on the TC website and the office by appointment.
- Concerns were raised about the 5G masts and it was noted that if they require any further information, they would need to contact Leeds City Council.
- It was noted that there has been no recent news about the train link to the airport.

#### **PLT/23.37 Minutes of the previous meetings**

**Resolved** to approve the minutes of the meeting held on Thursday 13<sup>th</sup> July 2023 with amendments.

#### **PLT/23.38 Leeds City Council Planning Decisions**

The planning decisions were noted.

#### **PLT/23.39 New Planning Applications**

**39.1 To note the planning applications received since the meeting held on 13<sup>th</sup> July 2023 and the comments made by the Proper Officer whilst she had delegated powers to comment. See agenda pack.**

The comments submitted by the Proper Officer for recent applications were noted.

**39.2 To consider and comment on planning applications received from Leeds City Council since the last meeting of the Committee.**

**Resolved** to comment on the planning applications as per Appendix 1.

**PLT/23.40 Planning Appeals & Planning Appeal Decisions**

The appeals were noted.

**PLT/23.41 Planning Enforcement**

No planning enforcements to note.

**PLT/23.42 Licensing Applications**

The licensing applications were noted.

**PLT/23.43 Traffic**

**To consider and approve any action in relation to traffic issues, including the following:**

**43.1 Complaints**

**a) To consider correspondence from resident regarding motorcycle bus lane trial**

It was **resolved** that this is a matter for Leeds City Council and councillors had no comments on the matter.

**b) To consider correspondence from resident regarding traffic calming measures on Broadgate Drive.**

It was **resolved** to forward the correspondence to the Leeds City Council ward councillors.

**43.2 Traffic schemes**

None to report.

**43.3 Speed indicator device (SID) updates and any data**

It was noted that Cllr Jones has the software to download the data and the Clerk will request an update.

**PLT/23.44 Leeds Bradford Airport (LBA)**

**To consider the following:**

**44.1 Leeds Bradford Airport Consultative Committee**

The recent minutes were noted.

**44.2 Leeds Bradford Airspace Change – to receive and note updates (if any)**

No update.

**44.3 Any other matters relating to LBA. Update on LBA Noise Action Plan Consultation.**

No further updates about LBA. The Noise Action Plan was noted, and it was **resolved** not to comment.

**PLT/23.45 Neighbourhood Plan.**

It was noted that M. Hughes declined the offer to be co-opted to the working group but was thankful for the offer. A working group meeting will be held shortly to review the plan.

**PLT/23.46 Leeds City Council Core Strategy and Site Allocation Plan**

No update.

**PLT/23.47 To consider correspondence received and agree any necessary action:**

**47.1 Update on Newlay Weir**

The TC had received an update about Newlay Weir and it was noted that the current situation at Newlay Weir and the Fish Pass is ongoing due to legal proceedings. They are also unable to move forward with any solutions and unsure how long it may take. An update will be provided once the proceedings have been resolved.

**47.2 Update on Local Roads Planned Highway Maintenance Programme 2024/25 to 2028/29**

The programme was noted.

**PLT/23.48 Matters for information.**

No further information.

**PLT/23.49 Items for future agenda**

No agenda items were requested.

**PLT/23.50 Date of the next meeting**

**Next meeting of the Committee: 21<sup>st</sup> September 2023**

**Deadline for agenda items: 11<sup>th</sup> September 2023**

The meeting dates were noted.

The meeting concluded at 7.43pm.

*Distribution: Cllrs R Hardcastle, D Brosnan, M Connors, M Fletcher, G Garvani, A Goulden, E Hydes*

**Appendix 1 - Minute No. PLT/39.2 – comments on new planning applications**

Reference	Application Validated	Deadline for comments	Address	Proposal	HTC Response
<a href="#">23/03418/FU</a>	Thu 20 Jul 2023	Mon 04 Sep 2023	Land Off Wood Bottom Lane Horsforth Leeds	Construction of detached two storey house and detached double garage	Horsforth Town Council neither supports nor objects to this application.
<a href="#">23/04777/FU/NW</a>	Fri 11 Aug 2023	Mon 18 Sep 2023	86 New Road Side Horsforth Leeds	Erection of covered canopy to front	Horsforth Town Council neither supports nor objects to this application.

## Item 5

## Leeds City Council Planning Decisions 14.08.2023 to 11.09.2023

Reference	Application Validated	Deadline for comments	Address	Proposal	HTC Response	Decision	Date of decision
<a href="#">23/03384/LI</a>	Wed 14 Jun 2023	Fri 21 Jul 2023	Newlay Bridge Connecting Pollard Lane And Newlay Lane Horsforth Leeds LS18	Listed Building Application for construction of a 200mm thick reinforced concrete flood defence wall clad in stone into Newlay Bridge	Horsforth Town Council neither supports nor objects to this application.	Approved	16/08/2023
<a href="#">23/03742/FU</a>	Mon 26 Jun 2023	Fri 21 Jul 2023	7 Prospect Place Horsforth Leeds LS18 4BW	Retrospective application to existing conservatory and replacement roof and frame	Horsforth Town Council neither supports nor objects to this application.	Approved	17/08/2023
<a href="#">23/03869/FU</a>	Mon 26 Jun 2023	Fri 21 Jul 2023	214 West End Lane Horsforth Leeds LS18 5RU	Demolition of existing conservatory; single storey side/rear extension	Horsforth Town Council neither supports nor objects to this application.	Approved	17/08/2023
<a href="#">23/04156/FU</a>	Thu 06 Jul 2023	Sat 05 Aug 2023	115 Stanhope Drive Horsforth Leeds LS18 4LU	Part two storey part single storey side extension	Horsforth Town Council objects. The proposed plans leave no access to the rear of the property, except through	Approved	24/08/2023

					the house itself.		
<a href="#">23/04365/FU</a>	Fri 14 Jul 2023	Fri 11 Aug 2023	7 Hopwood Bank Horsforth Leeds LS18 5AW	Dormer windows to front and rear	Horsforth Town Council neither supports nor objects to this application.	Approved	05/09/2023
<a href="#">23/03896/FU</a>	Mon 17 Jul 2023	Fri 11 Aug 2023	Troy House Troy Road Horsforth Leeds LS18 5NQ	Replacement windows and door	Horsforth Town Council neither supports nor objects to this application.	Approved	07/09/2023
<a href="#">23/04419/FU</a>	Tue 18 Jul 2023	Wed 16 Aug 2023	23 West End Lane Horsforth Leeds LS18 5JP	Single storey side extension forming a garage; front extension forming living space and new porch; new roof materials to existing orangery	Horsforth Town Council neither supports nor objects to this application.	Approved	08/09/2023
<a href="#">23/04470/FU</a>	Thu 20 Jul 2023	Fri 18 Aug 2023	37 Brownberrie Walk Horsforth Leeds LS18 5PQ	Single storey side extension; single storey rear extension	Horsforth Town Council neither supports nor objects to this application.	Approved	11/09/2023
<a href="#">23/03802/FU</a>	Tue 27 Jun 2023	Fri 11 Aug 2023	Proximity Resourcing Ltd 4 Kerry Hill Horsforth Leeds LS18 4AY	Four air conditioning units to the rear	Horsforth Town Council neither supports nor objects to this application.		Note on portal: This application is no longer available for viewing. It may have been removed or restricted

							from public viewing.
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### Item 6.1

#### Leeds City Council Planning Applications since 14<sup>th</sup> August 2023 and the comments made by the Proper Officer with delegated powers

Reference	Application Validated	Deadline for comments	Address	Proposal	HTC Response
<a href="#">23/04785/FU</a>	Wed 16 Aug 2023	Wed 06 Sep 2023	Land Adj The Gables 229 Hall Lane Horsforth Leeds LS18 5EG	Variation of condition 3 (external walling and roofing materials) of previous approval 20/04812/FU	Horsforth Town Council neither supports nor objects to this application.
<a href="#">23/04961/FU</a>	Fri 11 Aug 2023	Wed 13 Sep 2023	52 St Margarets Road Horsforth Leeds LS18 5BG	Alterations including demolition of existing conservatory; construction of single storey rear extension; door and window to side; new bay window to front	Horsforth Town Council neither supports nor objects to this application.
<a href="#">23/04959/FU</a>	Fri 11 Aug 2023	Wed 13 Sep 2023	2 St James Terrace Horsforth Leeds LS18 5QT	Dormer window to rear and internal alterations forming rooms in roof space	Horsforth Town Council neither supports nor objects to this application.
<a href="#">23/04729/FU</a>	Tue 22 Aug 2023	Thu 14 Sep 2023	51 West End Lane Horsforth Leeds LS18 5ER	Raising of ridge height forming new second floor incorporating a two storey extension with Juliet balconies above existing single storey rear extension and dormer window with Juliet balcony to rear	Horsforth Town Council neither supports nor objects to this application.
<a href="#">23/04577/FU</a>	Tue 22 Aug 2023	Fri 15 Sep 2023	Sandywell Station Road Horsforth Leeds LS18 5NL	Single storey rear extension to garage; terrace to first floor level with glass balustrade and stairs	Horsforth Town Council neither supports nor objects to this application.

<a href="#">23/04840/FU</a>	Mon 07 Aug 2023	Sun 10 Sep 2023	322 Broadway Horsforth Leeds LS18 4QU	Single storey rear extension	Horsforth Town Council neither supports nor objects to this application.
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### Item 6.2

#### Leeds City Council Planning Applications to consider

Reference	Application Validated	Deadline for comments	Address	Proposal
<a href="#">23/04846/FU</a>	Wed 30 Aug 2023	Sat 23 Sep 2023	24 Church Avenue Horsforth Leeds LS18 5LD	Alterations including replacing garage door by bricking up the front; window to the side and door to rear
<a href="#">23/05183/FU</a>	Wed 23 Aug 2023	Sun 24 Sep 2023	6 Melrose Place Horsforth Leeds LS18 4BY	Single story side/rear extension
<a href="#">23/05191/FU</a>	Wed 23 Aug 2023	Fri 06 Oct 2023	Lorent House Rein Road Horsforth Leeds LS18 4TA	Single storey rear and side extension; Part conversion of integral garage into utility room with new external door
<a href="#">23/05252/FU</a>	Tue 05 Sep 2023	Thu 28 Sep 2023	117 Hall Lane Horsforth Leeds LS18 5LZ	Demolition of existing conservatory; construction of single storey infill extension; single storey garage to side; alterations to fenestration including new doors to rear
<a href="#">23/05272/FU</a>	Wed 06 Sep 2023	Sat 30 Sep 2023	18 Victoria Walk Horsforth Leeds LS18 4PL	Hip to gable end loft extension; dormer window to rear with Juliet balcony; new second floor window to side and new roof light to front
<a href="#">23/05312/FU</a>	Wed 30 Aug 2023	Fri 06 Oct 2023	46 Kerry Street Horsforth Leeds LS18 4AW	Dormer window to the front
<a href="#">23/05249/FU</a>	Fri 25 Aug 2023	Fri 29 Sep 2023	32 Town Street Horsforth Leeds LS18 4RJ	External alterations to building - new entrance door and stairs to 1st floor; new 1st floor front windows, 1st floor side windows, new flue attached to



				rear elevation of building and new ground floor shop front.
<a href="#">23/05452/FU</a>	Wed 06 Sep 2023	Thu 05 Oct 2023	70 Stanhope Drive Horsforth Leeds LS18 4ES	Two storey side extension



**Item 7**  
**Planning Appeals & Planning Appeal Decisions after 14.08.2023**

<b>Application number</b>	<b>Address location</b>	<b>Details</b>	<b>HTC comments on application</b>	<b>Appeal ref</b>	<b>Procedure</b>	<b>Deadline to withdraw comments</b>	<b>Deadline for further comments</b>	<b>Appeal outcome</b>
22/06076/FU	7 Hall Park Garth	Part two storey and part single storey extension to side and rear with dormers to front and rear	Horsforth Town Council neither supports nor objects to this application.	<a href="#">APP/N4720/D/23/3315957</a>	Fast track written reps	07/03/2023	N/A	In progress
23/01161/FU	62 Town Street Horsforth Leeds LS18 4AP	Proposed residential redevelopment of car park, retaining commercial premises, and creating eight dwellings, with associated under-croft car parking and landscaping, following demolition of modern rear extensions	Horsforth Town Council neither supports nor objects to this application	<a href="#">APP/N4720/W/23/3324929</a>	Written reps	08/08/2023	08/08/2023	In progress

23/02638/FU	12 Church Grove Horsforth Leeds LS18 5LH	Hip to gable end first floor side extension with dormer window to front and roof lights to rear	Horsforth Town Council neither supports nor objects to this application	<a href="#">APP/N4720/D/23/3325375</a>	Fast track written reps	NA	NA	In progress
23/02950/FU	158 Hall Lane Horsforth Leeds LS18 5EG	Demolition of existing single storey porch to side; construction of part two storey, part single storey side extension	Horsforth Town Council neither supports nor objects to this application	<a href="#">APP/N4720/D/23/3326698</a>	Written reps	NA	NA	In progress

### Item 9 Temporary event notices

Reference	Address	Event dates	Activities	Activity Dates & Times	Last date for representations	Notice Type/Comments
N/001525	Broadgate Primary School, North Broadgate Lane, Horsforth, Leeds LS18 5AF	30/09/2023	The sale by retail of alcohol	10:30 - 15:30	18/08/2023	Normal Temporary Event Notice - Notice Accepted  Comments - school fair
TEN/001546	Horsforth Brewery, 143 New Road Side, Horsforth, Leeds, LS18 4QD,	25/08/2023 - 27/08/2023	The sale by retail of alcohol The provision of regulated entertainment	25/08/2023 12:00 - 23:00 26/08/2023 12:00 - 23:00 27/08/2023 12:00 - 23:00	22/08/2023	Late Temporary Event Notice - Notice Accepted  Comments - Beer festival with live acoustic music
TEN/001625	Horsforth Brewery, 143 New Road Side, Horsforth, Leeds, LS18 4QD	09/09/2023 - 11/09/2023	The sale by retail of alcohol	Every Day 11:00 - 21:00	05/09/2023	Late Temporary Event Notice - Notice Accepted Comments - Community event with outside bar

### Premises Licence or Club Premises Certificate applications

Reference	Premises Name And Address	Application Type	Description of Application	Last date for representations	Case Officer
PREM/05092/001	Horsforth Manor Bar, 8 Manor Road, Horsforth Manor Care Home, Horsforth, Leeds, LS18 4DX,	New application	This is the first application for the grant of a premises licence for these premises. The premises is a care home with an in house fixed bar area and outside seating. The activities	22/09/2023	Miss Janice Archibald

			applied for are: Recorded music and the sale of alcohol for consumption on the premises, from midday until 22:00 every day. Non-standard timings have not been applied for.		
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