



Horsforth Town Council

Mechanics Institute
Town Street
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Leeds
LS18 5BL

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Planning, Licensing and Traffic Committee

Thursday 24th August 2023

AGENDA PACK

Contents page overleaf

Distribution: Cllrs R Hardcastle, D Brosnan, M Connors, M Fletcher, G Garvani, A Goulden, E Hydes



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Planning, Licensing & Traffic Committee Minutes

Thursday 13th July 2023 at 7pm

Mechanics Institute, Town Street, Horsforth, Leeds LS18 5BL

Present: In Chair – Cllr R. Hardcastle (Chair)

Cllrs R Hardcastle, D Brosnan, A Goulden, E Hyndes and R Jones

In attendance: S. White – Administration Assistant

PLT/23.17 To receive apologies for absence and to consider the reason for the absence

Apologies were received from Cllrs M Connors and their reasons approved.

PLT/23.18 Declaration of Disclosable Pecuniary and other Interests

Cllr R Jones on item 'PLT/23.15 To update on operational changes with planning and sustainable development service charges' declared he sits on another committee which would be a conflict of interest.

PLT/23.19 To consider questions and comments from members of the public at the Chairman's discretion

Three members of the public were in attendance to observe.

PLT/23.20 Minutes of the previous meetings

Resolved to approve the minutes of the meeting held on Thursday 15th June 2023.

PLT/23.21 Leeds City Council Planning Decisions

The planning decisions were noted.

PLT/23.21 New Planning Applications

21.1 To note the planning applications received since the meeting held on 13th April 2023 and the comments made by the Proper Officer whilst she had delegated powers to comment. See agenda pack.

The comments submitted by the Proper Officer for recent applications were noted.

21.2 To consider and comment on planning applications received from Leeds City Council since the last meeting of the Committee.

Resolved to comment on the planning applications as per Appendix 1.

PLT/23.22 Planning Appeals & Planning Appeal Decisions

The appeals were noted.

PLT/23.23 Planning Enforcement

No planning enforcements to note.

PLT/23.24 Licensing Applications

The licensing applications were noted.

PLT/23.25 Traffic

To consider and approve any action in relation to traffic issues, including the following:

25.1.1 Complaints

Cllr R. Jones remarked he had received correspondence from residents regarding works by Yorkshire Water, in the Brownberrie Lane and Low Lane areas. This is due to the replacement of water pipes. Cllr R. Jones noted that Low Lane will be closed next week down Low Lane due to the replacement of the pipes.

10.2 Traffic schemes

None to report.

10.3 Speed indicator device (SID) updates and any data

A new lamppost location has been agreed for the SID. 45L468. The SID will be serviced once moved. No date for the move of the SID has been announced, will be within six weeks.

PLT/23.26 Leeds Bradford Airport (LBA)

To consider the following:

11.1 Leeds Bradford Airport Consultative Committee

i) To note correspondence received in relation to exceeding the permitted number of flights. Leeds City Council received a Breach of Planning Condition notice on the airport in relation to exceeding the permitted number of night aircraft movements during the Summer 2022 period. Cllr R. Jones gave an update to the committee, LBA blame a fault in their software since 2008, giving miss-calculations on the data. LCC is monitoring this monthly to ensure no further breaches occur.

11.2 Leeds Bradford Airspace Change – to receive and note updates (if any)

No update

11.2 Any other matters relating to LBA

Cllr R. Jones commented on complaints regarding the cost of passenger car park drop off charges of £6.50.

The new terminal building will bring in new shops and faster process through security.

PLT/23.27 Neighbourhood Plan.

Cllr R. Hardcastle suggested we approach Martin Hughes for further discussion on the Neighbourhood Plan as he was the prime architect of the existing one. Suggested to find out the costs of the last Neighbourhood Plan. It was **resolved** to take the Neighbourhood Plan to the next full committee.

PLT/23.28 Leeds City Council Core Strategy and Site Allocation Plan

To carry over to next month's agenda.

PLT/23.29 To consider matters requested by Councillors and agree any necessary action:

PLT/23.30 To consider correspondence received and agree any necessary action:

30.1 To consider submitting comments on the Draft Rawdon Neighbourhood Plan

No plans to comment.

30.2 To consider submitting representations on the Innovative Arc SPD consultation document.

No plans to comment.

PLT/23.31 Matters for information

Cllr R. Jones announced it was his last meeting of the Planning, Licensing & Traffic Committee. A replacement councillor will take his place. His stepping down from the committee will be added to the agenda of the next full council meeting for consideration.

PLT/23.32 Items for future agenda

Planning portal, changes to how summary of comments is viewed.

PLT/23.33 Date of the next meeting

Next meeting of the Committee: 24th August 2023

Deadline for agenda items: 14th August 2023

The meeting dates were noted.

Meeting concluded at 8:10pm

Distribution: Cllrs R Hardcastle, M Connors, D Brosnan, M Fletcher, A Goulden, E Hydes, R Jones

Appendix 1 - Minute No. PLT/23.6 – comments on new planning applications

Reference	Application Validated	Deadline for comments	Address	Proposal	HTC Response
23/03159/OT	Fri 09 Jun 2023	Fri 21 Jul 2023	Land To The North Of Wood Lane And East Of Cragg Hill Farm Wood Lane Horsforth Leeds	Outline planning permission for Erection of 9 dwellings and construction of access.	Horsforth Town Council support the objection from the highways report that the access to the site is unsuitable.
23/03629/FU	Wed 14 Jun 2023	Fri 21 Jul 2023	3 Temperance Court Back Lane Horsforth Leeds LS18 4RX	Garage conversion	Horsforth Town Council neither supports nor objects to this application.
23/03608/FU	Tue 13 Jun 2023	Fri 21 Jul 2023	22 Newlaithes Road Horsforth Leeds LS18 4LG	Alterations including infill extension to side joining house with new pitched roof replacing flat roof	Horsforth Town Council neither supports nor objects to this application.
23/03384/LI	Wed 14 Jun 2023	Fri 21 Jul 2023	Newlay Bridge Connecting Pollard Lane And Newlay Lane Horsforth Leeds LS18	Listed Building Application for construction of a 200mm thick reinforced concrete flood defence wall clad in stone into Newlay Bridge	Horsforth Town Council neither supports nor objects to this application.
23/03742/FU	Mon 26 Jun 2023	Fri 21 Jul 2023	7 Prospect Place Horsforth Leeds LS18 4BW	Retrospective application to existing conservatory and replacement roof and frame	Horsforth Town Council neither supports nor objects to this application.

23/03869/FU	Mon 26 Jun 2023	Fri 21 Jul 2023	214 West End Lane Horsforth Leeds LS18 5RU	Demolition of existing conservatory; single storey side/rear extension	Horsforth Town Council neither supports nor objects to this application.
23/03299/FU	Tue 27 Jun 2023	Fri 21 Jul 2023	St Annes Community Service 155 Town Street Horsforth Leeds LS18 5BL	Detached outbuilding to rear	Horsforth Town Council neither supports nor objects to this application.
23/03631/FU	Wed 14 Jun 2023	Fri 21 Jul 2023	62 Town Street Horsforth Leeds LS18 4AP	Change of use from sui generis (public house) to Class E(f) childrens nursery.	Objection due to concern over parking and increase in traffic in the area.
23/03802/FU	Tue 27 Jun 2023	Fri 11 Aug 2023	Proximity Resourcing Ltd 4 Kerry Hill Horsforth Leeds LS18 4AY	Four air conditioning units to the rear	Horsforth Town Council neither supports nor objects to this application.
23/03994/FU	Thu 29 Jun 2023	Fri 11 Aug 2023	155A Town Street Horsforth Leeds LS18 5BL	Alterations including demolition and replacement of front porch; raised terrace to rear garden incorporating built in seating; new driveway to side including removal of low wall and raised bed; new windows at first floor to front, sides and rear	Horsforth Town Council neither supports nor objects to this application.
23/04034/FU	Fri 30 Jun 2023	Thu 27 Jul 2023	11 Hall Park Avenue Horsforth Leeds LS18 5LN	Single storey rear extension with conversion of garage to habitable room with porch to front	Horsforth Town Council neither supports nor objects to this application.

Item 5

Leeds City Council Planning Decisions 04.07.2023 to 14.08.2023

Reference	Application Validated	Deadline for comments	Address	Proposal	HTC Response	Decision	Date of decision
23/02554/FU	Tue 09 May 2023	Mon 12 Jun 2023	4 Kerry Street Horsforth Leeds LS18 4AW	Conversion and extension of existing building including partial demolition to form seven flats with communal courtyard, and secure cycle and waste storage	Objection on the grounds that there is no provision for car parking within the site. This will result in a further increase in street parking in an already busy, and congested, area.	Approved	10/07/2023
23/02414/FU	Tue 16 May 2023	Fri 09 Jun 2023	30 Brownberrie Avenue Horsforth Leeds LS18 5PN	Alterations including single storey side, front and rear extension with flat roof link to detached garage; conversion of garage to habitable rooms; new roofing over existing porch; new glazed guarding to rear patio area.	Objection. The proposed plans will result in the removal of any exterior access to the rear of the premises.	Approved	11/07/2023
23/02756/FU	Mon 15 May 2023	Sat 10 Jun 2023	28 Alexandra Road Horsforth Leeds LS18 4HD	Single storey front and rear extensions	Horsforth Town Council neither supports nor objects to this application	Approved	07/07/2023

23/02950/FU	Mon 15 May 2023	Wed 14 Jun 2023	158 Hall Lane Horsforth Leeds LS18 5EG	Demolition of existing single storey porch to side; construction of part two storey, part single storey side extension	Horsforth Town Council neither supports nor objects to this application	Refused	07/07/2023
23/03286/OT	Tue 06 Jun 2023	Tue 27 Jun 2023	47 Hall Park Avenue Horsforth Leeds LS18 5LR	Outline application for single dwelling to side garden	Horsforth Town Council neither supports nor objects to this application.	Refused	18/07/2023
23/03431/FU	Mon 05 Jun 2023	Fri 21 Jul 2023	6 Wood Street Horsforth Leeds LS18 5PH	Dormer to the front; Alterations to rear dormer	Horsforth Town Council neither supports nor objects to this application.	Refused	24/07/2023
23/03438/FU	Tue 06 Jun 2023	Mon 03 Jul 2023	First Floor 23 - 25 Station Road Horsforth Leeds LS18 5PA	Change of use of first floor (ancillary takeaway use) to offices	Horsforth Town Council neither supports nor objects to this application.	Approved	26/07/2023
23/03484/FU /NW	Wed 07 Jun 2023	Wed 05 Jul 2023	41 Hall Park Avenue Horsforth Leeds LS18 5LR	Raise existing roof and convert loft to habitable space with side dormer and additional roof lights.	Horsforth Town Council neither supports nor objects to this application.	Refused	28/07/2023
23/03609/FU	Tue 13 Jun 2023	Fri 07 Jul 2023	3 King George Avenue Horsforth Leeds LS18 5ND	Part two storey, part single storey front and side extension	Horsforth Town Council neither supports nor objects to this application.	Approved	28/07/2023

23/03397/FU	Mon 19 Jun 2023	Wed 12 Jul 2023	22 St James Terrace Horsforth Leeds LS18 5QT	Alterations including conversion of attic to form habitable rooms: single storey side/rear extension; dormer window to side/rear	Horsforth Town Council neither supports nor objects to this application.	Approved	02/08/2023
23/03631/FU	Wed 14 Jun 2023	Fri 21 Jul 2023	62 Town Street Horsforth Leeds LS18 4AP	Change of use from sui generis (public house) to Class E(f) children's nursery.	Objection due to concern over parking and increase in traffic in the area.	Approved	03/08/2023

Item 6.1

Leeds City Council Planning Applications since 14th July 2023 and the comments made by the Proper Officer with delegated powers

Reference	Application Validated	Deadline for comments	Address	Proposal	HTC Response
23/04156/FU	Thu 06 Jul 2023	Sat 05 Aug 2023	115 Stanhope Drive Horsforth Leeds LS18 4LU	Part two storey part single storey side extension	Horsforth Town Council objects. The proposed plans leave no access to the rear of the property, except through the house itself.
23/03884/FU	Fri 07 Jul 2023	Fri 11 Aug 2023	Layton Grange Layton Road Rawdon Leeds LS18 5EU	Ground-mounted solar panels in paddock field next to Layton Grange	Horsforth Town Council neither supports nor objects to this application.
23/04365/FU	Fri 14 Jul 2023	Fri 11 Aug 2023	7 Hopwood Bank Horsforth Leeds LS18 5AW	Dormer windows to front and rear	Horsforth Town Council neither supports nor objects to this application.

23/03896/FU	Mon 17 Jul 2023	Fri 11 Aug 2023	Troy House Troy Road Horsforth Leeds LS18 5NQ	Replacement windows and door	Horsforth Town Council neither supports nor objects to this application.
23/04369/FU	Mon 24 Jul 2023	Wed 16 Aug 2023	Clare House Scotland Lane Horsforth Leeds LS18 5SE	Single storey side and rear extension with rooflights; new fence and terrace to side	Horsforth Town Council neither supports nor objects to this application.
23/04419/FU	Tue 18 Jul 2023	Wed 16 Aug 2023	23 West End Lane Horsforth Leeds LS18 5JP	Single storey side extension forming a garage; front extension forming living space and new porch; new roof materials to existing orangery	Horsforth Town Council neither supports nor objects to this application.
23/04470/FU	Thu 20 Jul 2023	Fri 18 Aug 2023	37 Brownberrie Walk Horsforth Leeds LS18 5PQ	Single storey side extension; single storey rear extension	Horsforth Town Council neither supports nor objects to this application.
23/04553/FU	Wed 26 Jul 2023	Fri 18 Aug 2023	18 Brownberrie Avenue Horsforth Leeds LS18 5PN	Part two storey, part single storey side extension	Horsforth Town Council neither supports nor objects to this application.
23/04611/FU	Tue 25 Jul 2023	Wed 23 Aug 2023	152 Hall Lane Horsforth Leeds LS18 5EG	Alterations including conversion of garage to habitable space, incorporating new pitched roof to front	Horsforth Town Council neither supports nor objects to this application.

Item 6.2

Leeds City Council Planning Applications to consider

Reference	Application Validated	Deadline for comments	Address	Proposal
23/03418/FU	Thu 20 Jul 2023	Mon 04 Sep 2023	Land Off Wood Bottom Lane Horsforth Leeds	Construction of detached two storey house and detached double garage
23/04777/FU/NW	Fri 11 Aug 2023	Mon 18 Sep 2023	86 New Road Side Horsforth Leeds	Erection of covered canopy to front

Item 7

Planning Appeals & Planning Appeal Decisions after 13.07.2023

Application number	Address location	Details	HTC comments on application	Appeal ref	Procedure	Deadline to withdraw comments	Deadline for further comments	Appeal outcome
22/06076/FU	7 Hall Park Garth	Part two storey and part single storey extension to side and rear with dormers to front and rear	Horsforth Town Council neither supports nor objects to this application.	APP/N4720/D/23/3315957	Fast track written reps	07/03/2023	N/A	In progress
23/01161/FU	62 Town Street Horsforth Leeds LS18 4AP	Proposed residential redevelopment of car park, retaining commercial premises, and creating eight dwellings, with associated under-croft car parking and landscaping, following demolition of modern rear extensions	Horsforth Town Council neither supports nor objects to this application	APP/N4720/W/23/3324929	Written reps	08/08/2023	08/08/2023	In progress

23/02638/FU	12 Church Grove Horsforth Leeds LS18 5LH	Hip to gable end first floor side extension with dormer window to front and roof lights to rear	Horsforth Town Council neither supports nor objects to this application	APP/N4720/D/23/3325375	Fast track written reps	NA	NA	In progress
23/02950/FU	158 Hall Lane Horsforth Leeds LS18 5EG	Demolition of existing single storey porch to side; construction of part two storey, part single storey side extension	Horsforth Town Council neither supports nor objects to this application	APP/N4720/D/23/3326698	Written reps	NA	NA	In progress

Item 9

Temporary event notices

Reference	Address	Event dates	Activities	Activity Dates & Times	Last date for representations	Notice Type/Comments
TEN/001272	St Margarets Church, Church Lane, Horsforth, Leeds, LS18 5LA	22/07/2023	The sale by retail of alcohol	15:00 - 23:59	10/07/2023	Normal Temporary Event Notice - Notice Accepted Comments - This is a 50th birthday celebration for somebody attached to the church with a paying bar in the form of a mobile trailer bar for family and friends
TEN/001432	External Beer Garden And Car Park, The Old Ball, Brownberrie Lane, Horsforth, Leeds, LS18 5SB	27/08/2023	The sale by retail of alcohol The provision of regulated entertainment	11:00 - 21:00	07/08/2023	Normal Temporary Event Notice - Notice Accepted Comments - fundraising event
TEN/001417	19 Carr Lane, Rawdon, Leeds, LS19 6PD	02/09/2023	The sale by retail of alcohol	14:00 - 23:00	02/08/2023	Normal Temporary Event Notice - Notice Accepted Comments - A 30TH BIRTHDAY CELEBRATION WITH A PAID BAR AT A RESIDENTIAL PROPERTY
TEN/001400	Gazebo In Car Park, St Margarets Church Of England Primary School, Town Street, Horsforth, Leeds, LS18 5BL	05/08/2023	The sale by retail of alcohol	08:30 - 13:00	01/08/2023	Late Temporary Event Notice - Notice Accepted Comments - Farmers Market

TEN/001453	Hall Park Cricket Club, Broadway, Horsforth, Leeds LS18 5JY	01/10/2023	The sale by retail of alcohol	12:00 - 16:00	09/08/2023	<p>Normal Temporary Event Notice - Notice Accepted</p> <p>Comments - Animal Ark Aid charity Fun & friendly dog show to be held at Hall Park Cricket Club & grounds. We have held the same event over the past 5 years. The cricket club is licenced to sell alcohol under its own licence</p>
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