



Horsforth Town Council

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Planning, Licensing and Traffic Committee

Thursday 13th July 2023

AGENDA PACK

Contents page overleaf

Distribution: Cllrs R Hardcastle, M Connors, D Brosnan, M Fletcher, A Goulden, E Hydes, R Jones



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Planning, Licensing & Traffic Committee Minutes Thursday 15th June 2023 at 7pm Mechanics Institute, Town Street, Horsforth, Leeds LS18 5BL

Present: In Chair – Cllr R. Hardcastle (Chair)
Cllrs R Hardcastle, D Brosnan, E Hydes and R Jones

In attendance: S. White – Administration Assistant

PLT/23.1 To receive apologies for absence and to consider the reason for the absence

Apologies were received from Cllrs M Connors, D Brosnan and A Goulden and their reasons approved.

PLT/23.2 Declaration of Disclosable Pecuniary and other Interests

Cllr R Jones on item 'PLT/23.15 To update on operational changes with planning and sustainable development service charges' declared he sits on another committee which would be a conflict of interest.

PLT/23.3 To consider questions and comments from members of the public at the Chairman's discretion

Five members of the public were present regarding the garage on Long Row which has been vacated for 13 years and is in a dilapidated state. Due to the unsafe nature of the premises, Cllr R Jones will follow up and correspond with the resident who owns the adjacent premises.

PLT/23.4 Minutes of the previous meetings

Resolved to approve the minutes of the meeting held on Thursday 13th April 2023.

PLT/23.5 Leeds City Council Planning Decisions

The planning decisions were noted.

PLT/23.6 New Planning Applications

- 6.1 To note the planning applications received since the meeting held on 13th April 2023 and the comments made by the Proper Officer whilst she had delegated powers to comment. See agenda pack.**
The comments submitted by the Proper Officer for recent applications were noted.
- 6.2 To consider and comment on planning applications received from Leeds City Council since the last meeting of the Committee.**
Resolved to comment on the planning applications as per Appendix 1.

PLT/23.7 Planning Appeals & Planning Appeal Decisions

The appeals were noted.

PLT/23.8 Planning Enforcement

No planning enforcements to note.

PLT/23.9 Licensing Applications

The licensing applications were noted.

PLT/23.10 Traffic

To consider and approve any action in relation to traffic issues, including the following:

10.1.1 Complaints

Cllr. Jones remarked on the number of disruptions caused by roadworks, in particular the temporary closure of Brownberrie Lane. He also reported that it has transpired that the yellow lines reported to be going to be put in place on Craggwood Road would not go ahead at the moment. LCC are to take this to consultation.

10.2 Traffic schemes

Fink Hill Scheme, the closing of Broadway for road resurfacing 30th June – 3rd July.

10.3 Speed indicator device (SID) updates and any data

It was agreed to consider moving the SID to the other side of the road. R Jones to get registration number. Once moved will be able to obtain the data. Budget for moving the SID to be considered and costs checked with Finance and General Purposes Committee.

PLT/23.11 Leeds Bradford Airport (LBA)

To consider the following:

11.1 Leeds Bradford Airport Consultative Committee

i) To note correspondence received in relation to exceeding the permitted number of flights. Leeds City Council received a Breach of Planning Condition notice on the airport in relation to exceeding the permitted number of night aircraft movements during the Summer 2022 period. There is a warning of prosecution if this continues. LBA claim record keeping of flights is the source of the problem. Cllr R Jones to raise issues of fuel dumping concerns with the LBA Consultative Committee.

11.2 Leeds Bradford Airspace Change – to receive and note updates (if any)

No update

11.2 Any other matters relating to LBA

No further information.

PLT/23.12 Neighbourhood Plan.

It was agreed to move towards setting up a sub-group. Carry forward the agenda point to the next committee meeting where more councillors will be in attendance.

PLT/23.13 Leeds City Council Core Strategy and Site Allocation Plan

No update.

PLT/23.14 To consider matters requested by Councillors and agree any necessary action:

14.1 Newlay Weir Flood Alleviation Scheme works.

No comment.

PLT/23.15 To consider correspondence received and agree any necessary action:

15.1 To consider correspondence received from resident regarding vacated premises on Long Row.

Members of the public were in attendance to discuss this point. See PLT/23.3

15.2 To update on operational changes with Planning and sustainable development service charges

Cllr R Jones declared an interest. See PLT/23.2.

15.3 To consider application 23/03159/OT, not yet uploaded to planning portal.

The application is now on the planning portal. It will be discussed at the next PL&T meeting.

15.4 To consider submitting a planning case study to NALC

It was discussed and **resolved** that HTC would not partake.

15.5 To consider submitting a response to the development of onshore wind consultation.

It was discussed and **resolved** that as it's not applicable to HTC, we cannot make a case.

PLT/23.16 Date of the next meeting
Next meeting of the Committee: 13th July 2023
Deadline for agenda items: 3rd July 2023

The meeting dates were noted.

Meeting concluded at 8:15pm

Distribution: Cllrs R Hardcastle, M Connors, D Brosnan, M Fletcher, A Goulden, E Hydes, R Jones

Appendix 1 - Minute No. PLT/23.6 – comments on new planning applications

Reference	Application Validated	Deadline for comments	Address	Proposal	HTC Response
23/03286/OT	Tue 06 Jun 2023	Tue 27 Jun 2023	47 Hall Park Avenue Horsforth Leeds LS18 5LR	Outline application for single dwelling to side garden	Horsforth Town Council neither supports nor objects to this application
23/03431/FU	Mon 05 Jun 2023	Fri 21 Jul 2023	6 Wood Street Horsforth Leeds LS18 5PH	Dormer to the front; Alterations to rear dormer	Horsforth Town Council neither supports nor objects to this application

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Leeds City Council Planning Decisions 05.06.2023 to 03.07.2023

Reference	Application validated	Address	Proposal	HTC response	Decision	Date of decision
23/02638/FU	Fri 28 Apr 2023	12 Church Grove Horsforth Leeds LS18 5LH	Hip to gable end first floor side extension with dormer window to front and roof lights to rear	Horsforth Town Council neither supports nor objects to this application	Refused	14/06/2023
23/02597/FU	Thu 27 Apr 2023	21 Newlay Grove Horsforth Leeds LS18 4LQ	Alterations including three storey front extension; raised patio area and steps to rear; enlargement of dormer windows to both sides	Horsforth Town Council neither supports nor objects to this application	Approved	14/06/2023
23/02638/FU	Fri 28 Apr 2023	12 Church Grove Horsforth Leeds LS18 5LH	Hip to gable end first floor side extension with dormer window to front and roof lights to rear	Horsforth Town Council neither supports nor objects to this application	Refused	14/06/2023
23/02714/FU	Wed 03 May 2023	199 Low Lane Horsforth Leeds LS18 5QW	Single storey rear extension	Horsforth Town Council neither supports nor objects to this application	Approved	15/06/2023
23/02117/FU	Wed 03 May 2023	The Phoenix Partnership 129 Low Lane Horsforth Leeds LS18 5PX	Remove existing barrer and install new barrier Install a new barrier for the entrance at TPP on the owned land, 3m away from any boundary with the following specifications: Install a raised island to	Horsforth Town Council neither supports nor objects to this application	Approved	20/06/2023

			<p>house an intercom in the centre of the entrance.</p> <p>Cable channel from the gate to the closest access point.</p> <p>Part # Item Quantity</p> <p>1) Sawcut tarmac - 3.6m</p> <p>2) Break out tarmac, excavate and cart to tip - 1.2m</p> <p>3) Provide and lay 125 255mm half battered kerbs - 1.8m</p> <p>4) Provide and lay 125 255mm half battered quadrants - 4no</p> <p>5) Fill void with concrete and float off - 0.2m</p> <p>Access control and ANPR</p> <p>New ANPR camera to be installed on the existing camera tower.</p> <p>New video intercom with access control features to be installed on a stainless steel set back single height reader post on the new island.</p> <p>New Hikvision tablet to be positioned on the reception desk with the ability to control the barrier.</p> <p>Ability to connect remotely via the Hik Connect app to remotely operate the barrier</p> <p>Override switch located in reception and on the barrier itself. At busy periods such as 8-9am and 5-6pm when employees are leaving</p>			
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			and arriving for work, the barrier will be lifted to prevent any queue.			
23/02651/FU	Thu 11 May 2023	3 Mount Royal New Street Horsforth Leeds LS18 4AZ	Replacement windows	Horsforth Town Council neither supports nor objects to this application	Approved	28/06/2023
23/02817/FU	Tue 09 May 2023	246 West End Lane Horsforth Leeds LS18 5RU	Demolition of existing conservatory; construction of single storey extension to rear; first floor side extension	Horsforth Town Council neither supports nor objects to this application	Approved	28/06/2023
23/02915/FU	Fri 12 May 2023	2 Brodrick Gardens Horsforth Leeds LS18 4FJ	New roof lights to front and rear	Horsforth Town Council neither supports nor objects to this application	Approved	28/06/2023+A2:G11

Item 6.1.

Leeds City Council Planning Applications since 16th June 2023 and the comments made by the Proper Officer with delegated powers

Reference	Application validated	Deadline for comments	Address	Proposal	HTC response
23/03438/FU	Tue 06 Jun 2023	Mon 03 Jul 2023	First Floor 23 - 25 Station Road Horsforth Leeds LS18 5PA	Change of use of first floor (ancillary takeaway use) to offices	Horsforth Town Council neither supports nor objects to this application.
23/03484/FU/NW	Wed 07 Jun 2023	Wed 05 Jul 2023	41 Hall Park Avenue Horsforth Leeds LS18 5LR	Raise existing roof and convert loft to habitable space with side dormer and	Horsforth Town Council neither supports nor objects to this application.

				additional roof lights.	
23/03609/FU	Tue 13 Jun 2023	Fri 07 Jul 2023	3 King George Avenue Horsforth Leeds LS18 5ND	Part two storey, part single storey front and side extension	Horsforth Town Council neither supports nor objects to this application.
23/03397/FU	Mon 19 Jun 2023	Wed 12 Jul 2023	22 St James Terrace Horsforth Leeds LS18 5QT	Alterations including conversion of attic to form habitable rooms: single storey side/rear extension; dormer window to side/rear	Horsforth Town Council neither supports nor objects to this application.

Item 6.2

Leeds City Council Planning Applications to consider

Reference	Application validated	Deadline for comments	Address	Proposal
23/03159/OT	Fri 09 Jun 2023	Fri 21 Jul 2023	Land To the North Of Wood Lane And East Of Cragg Hill Farm Wood Lane Horsforth Leeds	Outline planning permission for Erection of 9 dwellings and construction of access.
23/03629/FU	Wed 14 Jun 2023	Fri 21 Jul 2023	3 Temperance Court Back Lane Horsforth Leeds LS18 4RX	Garage conversion
23/03608/FU	Tue 13 Jun 2023	Fri 21 Jul 2023	22 Newlaithes Road Horsforth Leeds LS18 4LG	Alterations including infill extension to side joining house with new pitched roof replacing flat roof
23/03384/LI	Wed 14 Jun 2023	Fri 21 Jul 2023	Newlay Bridge Connecting Pollard Lane and Newlay	Listed Building Application for construction of a 200mm thick reinforced concrete flood defence wall

			Lane Horsforth Leeds LS18	clad in stone into Newlay Bridge
23/03742/FU	Mon 26 Jun 2023	Fri 21 Jul 2023	7 Prospect Place Horsforth Leeds LS18 4BW	Retrospective application to existing conservatory and replacement roof and frame
23/03869/FU	Mon 26 Jun 2023	Fri 21 Jul 2023	214 West End Lane Horsforth Leeds LS18 5RU	Demolition of existing conservatory; single storey side/rear extension
23/03299/FU	Tue 27 Jun 2023	Fri 21 Jul 2023	St Annes Community Service 155 Town Street Horsforth Leeds LS18 5BL	Detached outbuilding to rear
23/03631/FU	Wed 14 Jun 2023	Fri 21 Jul 2023	62 Town Street Horsforth Leeds LS18 4AP	Change of use from sui generis (public house) to Class E(f) childrens nursery.
23/03802/FU	Tue 27 Jun 2023	Fri 11 Aug 2023	Proximity Resourcing Ltd 4 Kerry Hill Horsforth Leeds LS18 4AY	Four air conditioning units to the rear
23/03994/FU	Thu 29 Jun 2023	Fri 11 Aug 2023	155A Town Street Horsforth Leeds LS18 5BL	Alterations including demolition and replacement of front porch; raised terrace to rear garden incorporating built in seating; new driveway to side including removal of low wall and raised bed; new windows at first floor to front, sides and rear
23/04034/FU	Fri 30 Jun 2023	Thu 27 Jul 2023	11 Hall Park Avenue Horsforth Leeds LS18 5LN	Single storey rear extension with conversion of garage to habitable room with porch to front

Item 7

Planning Appeals & Planning Appeal Decisions after 16.02.2023

Application No.	Address/Location	Details	HTC comments on application	Appeal ref	Procedure	Deadline to withdraw comments	Deadline for further comments	Appeal outcome
22/06076/FU	7 Hall Park Garth	Part two storey and part single storey extension to side and rear with dormers to front and rear		Horsforth Town Council neither supports nor objects to this application.	APP/N4720/D/23/3315957	Fast track written reps	07/03/2023	In progress
23/01161/FU	62 Town Street Horsforth Leeds LS18 4AP	Proposed residential redevelopment of car park, retaining commercial premises, and creating eight dwellings, with associated under-croft car parking and landscaping, following demolition of modern rear extensions		Horsforth Town Council neither supports nor objects to this application	APP/N4720/W/23/3324929	Written reps	08/08/2023	In progress

Item 9

Temporary event notices

Reference	Address	Event dates	Activities	Activity Dates & Times	Last date for representations	Notice Type/Comments
TEN/001217	St Margaret's Church, Church Lane, Horsforth, Leeds LS18 5LA	09/07/2023	The sale by retail of alcohol	18:30 - 21:00	30/06/2023	Late Temporary Event Notice - Notice Accepted Comments - A Classical Music concert
TEN/001189	St Margarets Church Of England Primary School, Town Street, Horsforth, Leeds LS18 5BL	08/07/2023 - 10/07/2023	The sale by retail of alcohol The provision of regulated entertainment	Every Day 13:00 - 16:00	27/06/2023	Normal Temporary Event Notice - Notice Accepted Comments - Summer Fair