



Horsforth Town Council

The Stables, 2 Church Road

Horsforth

Leeds

LS18 5LG

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Planning, Licensing and Traffic Committee

Thursday 22nd February 2024

AGENDA PACK

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Distribution: Cllrs R Hardcastle, D Brosnan, M Connors, M Fletcher, G Garvani, A Goulden, E Hydes



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Planning, Licensing & Traffic Committee Minutes Thursday 18th January at 7pm The Stables, 2 Church Road, Horsforth, Leeds LS18 5LG

Present: In Chair – Cllr R Hardcastle (Chair)

Cllrs M Fletcher, D Brosnan, G Garvani, A Goulden, M Fletcher and E Hydes

In attendance: S White Administration Assistant.

PLT/23.102 To receive apologies for absence and to consider the reason for the absence

Apologies were received from Cllr M Connors and reasons were approved.

PLT/23.103 Declaration of Disclosable Pecuniary and other Interests

None declared.

PLT/23.104 To consider questions and comments from members of the public at the Chairman's discretion

Cllr R Jones was in attendance to update the committee on an update on the airport. See **PLT/23.112.2**

PLT/23.105 Minutes of the previous meetings

Resolved to approve the minutes of the meeting held on Thursday 23rd November 2023.

PLT/23.106 Leeds City Council Planning Decisions

The planning decisions were noted.

PLT/23.107 New Planning Applications

107.1 To note the planning applications received since the meeting held on 23rd November 2023 and the comments made by the Proper Officer whilst she had delegated powers to comment. See agenda pack.

The comments submitted by the Proper Officer for recent applications were noted.

107.2 To consider and comment on planning applications received from Leeds City Council since the last meeting of the Committee.

Resolved to comment on the planning applications as per Appendix 1.

PLT/23.108 Planning Appeals & Planning Appeal Decisions

The appeals were noted.

PLT/23.109 Planning Enforcement

No planning enforcements to note.

PLT/23.110 Licensing Applications

The licensing applications were noted.

PLT/23.111 Traffic

To consider and approve any action in relation to traffic issues, including the following:

111.1 Complaints

To consider correspondence from a resident regarding cars parking on the pavement outside their house.

S White declared an interest due to knowing the resident who contacted the council. The issue was discussed and was resolved that HTC, although it can sympathise, it cannot offer any guidance as it is not under our remit. S White to refer the complaint to the City Councillors for them to follow up with LCC Highways.

111.2 Traffic schemes

None to report.

111.3 Speed indicator device (SID) updates and any data

Cllr M Fletcher gave an update on the latest data from the SID. There was a very low level of speeding again with only 0.07% going over 50km/h. Midnight to 9am is by far the peak period for speeding.

	Tot vehs	Vehs speeding	%speeding
midnight-9am	64720	186	0.287
6am-8pm	295062	66	0.022
3pm-7pm	106160	10	0.009
7pm-midnight	109520	88	0.080

PLT/23.112 Leeds Bradford Airport (LBA)

To consider the following:

112.1 Leeds Bradford Airport Consultative Committee

No updates to note.

112.2 Leeds Bradford Airspace Change – to receive and note updates (if any)

No updates to note.

112.2 Any other matters relating to Leeds Bradford Airport (LBA).

Cllr R Jones gave an update on the airport. In November the airport withdrew night flight applications. Any flights before 11pm do not count as night flights. QC0.5 rated aircraft are permitted to arrive and leave the airport overnight. CEO of LBA Vincent Hodder believes no rules were broken as QC0.5 aircrafts do not count. Evidence will be extended to 18th March 2024. It is unclear if the airport may have been sold to another party. Regeneration of the airport terminal due to be complete by January 2025 A good year for profits for the airport, concerns still on going if there is an increase in night flights. Time slots are determined by aircraft owners. The terminal updates will generate 170+ jobs.

PLT/23.113 Neighbourhood Plan.

No update.

PLT/23.114 Leeds City Council Core Strategy and Site Allocation Plan

No update.

PLT/23.115 To consider correspondence received and agree any necessary action

To note correspondence from Cllr E Richards regarding footpath inspections in the Cragg Hill area. Resolved to forward correspondence to the City Councillors with a recommendation to refer to Parks and Countryside. The Cragg Hill Residents' Group is meeting WC 22nd January, where they will be updated on the next steps.

PLT/23.116 Matters for information.

No matters for information.

PLT/23.117 Items for future agenda

No agenda items were requested.

PLT/23.118 Date of the next meeting**Next meeting of the Committee: 22nd February 2024****Deadline for agenda items: 12th February 2024**

The meeting dates were noted.

The meeting concluded at 7:53pm.

*Distribution: Cllrs R Hardcastle, D Brosnan, M Connors, M Fletcher, G Garvani, A Goulden, E Hydes***Appendix 1 - Minute No. PLT/107.2 – comments on new planning applications**

Reference	Application Validated	Deadline for comments	Address	Proposal	HTC Response
23/07647/FU	Fri 05 Jan 2024	Wed 31 Jan 2024	14 Church Crescent Horsforth Leeds LS18 5LF	Part two storey part single storey extension to front,side and rear incorporating integral garage, new entrance door with porch,rooflights and juliet balcony to rear; demolition of existing garage	Horsforth Town Council neither supports nor objects to this application.
23/07355/FU	Fri 05 Jan 2024	Fri 02 Feb 2024	3 The Green Horsforth Leeds LS18 4RH	Alterations including removal and blocking up of bay window to Side; replacement access ramp; replacement windows; new external lighting; new external vents and extractors internal reconfiguration and installation of lift	Horsforth Town Council supports this application.
23/06822/FU	Fri 05 Jan 2024	Wed 31 Jan 2024	High Trees 1 Southway Horsforth Leeds LS18 5RN	First floor side extension and single storey front extension	Horsforth Town Council neither supports nor objects to this application.
24/00045/FU/NW	Tue 02 Jan 2024	Thu 01 Feb 2024	52 Victoria Walk Horsforth Leeds LS18 4PP	Part two, part single storey side and rear extension	Horsforth Town Council neither supports nor objects to this application.

Item 5

Leeds City Council Planning Decisions 08.01.2024 and 12.02.2024

Reference	Application Validated	Deadline for comments	Address	Proposal	HTC Response	Decision	Date of decision
23/07252/FU	Fri 01 Dec 2023	Thu 28 Dec 2023	5 Brownberrie Avenue Horsforth Leeds LS18 5PW	Two storey side extension; demolition of existing garage	Horsforth Town Council neither supports nor objects to this application.	Approved	17/01/2024
23/06981/FU	Mon 04 Dec 2023	Wed 03 Jan 2024	33 Back Lane Horsforth Leeds LS18 4RF	Additional window to ground floor rear	Horsforth Town Council neither supports nor objects to this application.	Approved	23/01/2024
23/07045/FU	Tue 28 Nov 2023	Fri 22 Dec 2023	16 Hunger Hills Avenue Horsforth Leeds LS18 5JT	Alterations including single storey extensions to front, including canopy, side and rear, with rooflights and solar panels to rear; conversion of garage to habitable room; demolition of existing conservatory; new patio with steps to rear	Horsforth Town Council neither supports nor objects to this application. (Richard Hardcastle would have to declare an interest because the property is four doors down from his home address)	Approved	17/01/2024

23/07023/FU	Tue 28 Nov 2023	Thu 21 Dec 2023	20 Arran Drive Horsforth Leeds LS18 5SW	Alterations including demolition of existing conservatory to rear; raising of roof height with rooflights to both sides, creating first floor; two storey rear extension with juliet balcony; two storey front extension; alterations to fenestration	Horsforth Town Council neither supports nor objects to this application.	Approved	10/01/2024
23/07257/FU	Fri 08 Dec 2023	Thu 04 Jan 2024	1 Hall Park Avenue Horsforth Leeds LS18 5LN	Single storey side extension; two storey rear extension; raised patio area to rear	Horsforth Town Council neither supports nor objects to this application.	Approved	25/01/2024
23/07361/FU	Wed 06 Dec 2023	Wed 03 Jan 2024	12 Church Grove Horsforth Leeds LS18 5LH	First floor side extension with dormer windows to front and rear, incorporating rooflight to front	Horsforth Town Council neither supports nor objects to this application.	Approved	25/01/2024
23/07382/FU	Thu 07 Dec 2023	Fri 05 Jan 2024	15 Woodway Drive Horsforth Leeds LS18 4HZ	Retrospective application for a dormer window to the rear, with juliet balcony	Retrospective application, concern over possible overlooking of adjoining property.	Refused. The Local Planning Authority considers that the proposed development	06/02/2024

						would, by reason of its design and location result in a visually dominant and incongruous feature that would fail to respect character and appearance of the existing dwelling and the pair of properties of which it forms half.	
23/07531/FU	Fri 15 Dec 2023	Wed 10 Jan 2024	32 Airedale Drive Horsforth Leeds LS18 5ED	Single storey side/rear extension and dormer window to rear	Horsforth Town Council neither supports nor objects to this application.	Approved	31/01/2024
23/07387/FU	Thu 07 Dec 2023	Sun 07 Jan 2024	36 Newlathes Road Horsforth Leeds LS18 4LG	Part two storey part single storey side/rear extension with roof lights and the addition of external insulation	Horsforth Town Council neither supports nor objects to this application.	Approved	05/02/2024

23/07275/FU	Fri 08 Dec 2023	Tue 09 Jan 2024	Former Horsforth Campus Calverley Lane Horsforth Leeds LS18	Erection of 3.5m high sculpture to trim trail entrance	Horsforth Town Council neither supports nor objects to this application.	Approved	25/01/2024
23/07268/FU	Tue 12 Dec 2023	Thu 04 Jan 2024	22 Bletchley Road Horsforth Leeds LS18 4FG	Single storey rear extension, connecting to garage, with rooflight	Horsforth Town Council neither supports nor objects to this application.	Approved	18/01/2024

Item 6.1

Leeds City Council Planning Applications since 18th January 2024 and the comments made by the Proper Officer with delegated powers

Reference	Application Validated	Deadline for comments	Address	Proposal	HTC Response
24/00131/FU	Mon 08 Jan 2024	Sat 03 Feb 2024	137 West End Drive Horsforth Leeds LS18 5JX	Part two storey, part single storey front, side and rear extension	Horsforth Town Council neither supports nor objects to this application.
24/00157/FU/NW	Tue 09 Jan 2024	Wed 07 Feb 2024	9 Featherbank Walk Horsforth Leeds LS18 4QN	Two storey and single storey side/rear extension	Horsforth Town Council neither supports nor objects to this application.
24/00167/FU	Tue 16 Jan 2024	Thu 08 Feb 2024	8 Greenbanks Drive Horsforth Leeds LS18 5BH	Part two storey, part first floor, part single storey front/side extension, incorporating new garage	Horsforth Town Council neither supports nor objects to this application.
24/00327/ADV	Fri 26 Jan 2024	Fri 16 Feb 2024	75 New Road Side Horsforth Leeds LS18 4QD	Installation of one internally illuminated digital advertising display	Horsforth Town Council neither supports nor objects to this application.

24/00270/FU	Tue 16 Jan 2024	Thu 22 Feb 2024	220 West End Lane Horsforth Leeds LS18 5RU	Two storey side and rear extension; Porch to front and dormer windows to the front	Horsforth Town Council neither supports nor objects to this application.
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Item 6.2

Leeds City Council Planning Applications to consider

Reference	Application Validated	Deadline for comments	Address	Proposal	HTC Response
24/00222/FU	Mon 22 Jan 2024	Fri 23 Feb 2024	38 Newlathes Road Horsforth Leeds LS18 4LG	Part two storey part single storey extension to side/rear	
24/00487/FU	Thu 25 Jan 2024	Wed 21 Feb 2024	90 New Road Side Horsforth Leeds LS18 4QB	Retrospective application to shop front	
24/00607/FU	Thu 01 Feb 2024	Fri 15 Mar 2024	3 Temperance Court Back Lane Horsforth Leeds LS18 4RX	Retrospective application for installation of white UPVC windows; replacement UPVC fascias and guttering; replacement UPVC doors in Heritage Green; infill of two doors to the rear of the garage structure; new window opening; replacement garage door; replacement cladding to dormer	
24/00310/FU	Wed 07 Feb 2024	Fri 15 Mar 2024	96 And 96A Town Street Horsforth Leeds LS18 4AP	Replacement of existing timber framed single glazed shop front windows with double glazed aluminum framed window units	
24/00120/FU	Thu 08 Feb 2024	Sat 02 Mar 2024	29 Alexandra Road Horsforth Leeds LS18 4HE	Detached outbuilding to rear	

Item 7
Planning Appeals & Planning Appeal Decisions after 18.02.2024

Application number	Address location	Details	Applicant	HTC comments on application	Appeal ref	Procedure	Deadline to withdraw comments	Deadline for further comments	Appeal outcome
23/03286/OT	47 Hall Park Avenue Horsforth Leeds LS18 5LR	Outline application for single dwelling to side garden	Mr R Good	Horsforth Town Council neither supports nor objects to this application.	APP/N4720/W/23/3329884	Written reps	08/11/2023	08/11/2023	Appeal dismissed
23/04815/FU	Land Adj The Gables 229 Hall Lane Horsforth Leeds LS18 5EG	Variation of Condition 2 (Plans to be approved) to previously approved Planning Application 20/04812/FU to replace the approved car port with a garage	Mr R Seib	Horsforth Town Council neither supports nor objects to this application.	APP/N4720/W/23/3330710	Written reps	14/11/2023	28/11/2023	Appeal dismissed

Item 9 Temporary event notices

Reference	Address	Event dates	Activities	Activity Dates & Times	Last date for representations	Notice Type/Comments
TEN/002500	Once Upon A Vine, 21 Town Street, Horsforth, Leeds LS18 5LJ	02/02/2024	The sale by retail of alcohol	11:00 - 23:00	12/01/2024	Normal Temporary Event Notice - Notice Accepted Comments - Private wine tasting for a group of "enthusiasts"
TEN/002521	School Hall, St Margaret's Church Of England Primary School, Town Street, Horsforth, Leeds LS18 5BL	09/02/2024	The sale by retail of alcohol The provision of regulated entertainment	17:00 - 19:30	19/01/2024	Normal Temporary Event Notice - Notice Accepted Comments - Family Disco
TEN/002566	Dinnewells Gin (Stall), St Margarets Church Of England Primary School, Town Street, Horsforth, Leeds LS18 5BL	03/02/2024	The sale by retail of alcohol	08:30 - 13:30	26/01/2024	Late Temporary Event Notice - Notice Accepted Comments - Monthly farmers market
TEN/002602	Horsforth Brewery, 143 New Road Side, Horsforth, Leeds, LS18 4QD	12/02/2024	The sale by retail of alcohol	00:00 - 04:00	05/02/2024	Late Temporary Event Notice - Notice Accepted Comments - Late opening for ticketed Super Bowl screening
TEN/002617	School Hall, Horsforth Newlaithes Primary School, Victoria Crescent, Horsforth, Leeds, LS18 4PT	24/02/2024	The sale by retail of alcohol	18:00 - 22:00	07/02/2024	Normal Temporary Event Notice - Notice Accepted Comments - School Quiz with drink and food

TEN/002616	The Old Ball, Brownberrie Lane, Horsforth, Leeds, LS18 5SB	18/02/2024	The sale by retail of alcohol The provision of regulated entertainment The provision of late night refreshment	00:00 - 01:00	07/02/2024	Normal Temporary Event Notice - Notice Accepted Comments - Extension of trading hours Fury vs Usyk Boxing match
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Premises Licence or Club Premises Certificate applications

Reference	Premises Name and Address	Application Type	Description of Application	Last date for representations	Case Officer
PREM/03404/009	Shell UK Oil Products Limited, Shell Horsforth, Broadway Ring Road, Low Lane, Horsforth, Leeds LS18 4DF	Minor variation	<p>Details of proposed minor variation:</p> <p>1) To add the following conditions to annex 2 of the premises Licence:</p> <p>The premises licence holder will require any third party delivery partner delivering on behalf of the premises licence holder to comply with all legal requirements pertaining to the retail sale of alcohol, and in particular to operate a Challenge 25 age verification policy.</p> <p>The premises licence holder will require all third party delivery partners not to deliver alcohol to schools, parks or playgrounds.</p>	24/01/2024	Miss Janice Archibald

PREM/05260/001	Asda, Broadway Service Station, Broadway, Horsforth, Leeds LS18 4DY	New application	<p>This is an application for a new premises licence. The licence is for a convenience store/petrol station.</p> <p>Proposed licensable activities:</p> <p>Sale by retail of alcohol Every day 00:00 - 23:59</p> <p>Late night refreshment Every day 23:00 - 05:00</p> <p>Proposed opening times:</p> <p>Every day 00:00 - 23:59.</p>	15/02/2024	Lucy Fiddes
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