



Horsforth Town Council

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LS18 5BL

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Finance and General Purposes Committee Minutes Extraordinary Meeting held on Thursday 29th June 2023 at 7pm Mechanics Institute, Town Street, Horsforth, Leeds LS18 5BL

Present: In Chair – Cllr S. Dowling (Chair)

Cllrs D. Brosnan, M. Fletcher, G. Garvani, J. Garvani, J. Tumalan

In attendance: B. Crabtree – Clerk

FGP/23.1 Introduction from the Chair

Cllr Dowling welcomed all to the meeting.

FGP/23.2 To consider apologies and the reason for absence

Apologies were received from Cllr Hardcastle, Cllr Martin and reasons were approved.

FGP/23.3 Declaration of Disclosable Pecuniary and other Interests

Cllr Dowling declared an interest in Item FGP/23.6.

FGP/23.4 To consider questions and comments from members of the public at the Chairman's discretion.

No members of public were present.

FGP/23.5 Exclusion of press and public

Resolved to exclude the press and public.

FGP/23.6 To receive an update and agree any necessary action relating to 3&5 The Green

The Committee received an update from the 3&5 The Green Working Group.

It was noted that the Town Council requires a grant to fund the renovation of No.3 The Green. This was discussed and it was **resolved** to appoint Mike Deegan Consulting to prepare a feasibility report initially at a cost of £550. Once the report has been reviewed, the Committee will then agree whether to appoint the consultant to apply for the most viable grants.

The clerk presented the budget and remaining funds reports. The reports were discussed, and the committee will review the budget at the next meeting.

Cllr J. Garvani agreed to find out further details about funding that is available from LCC.

The Museum lease is yet to be agreed and members of the Museum will be attending the next meeting to discuss the rent proposal.

The Cllrs considered providing an additional grant called the Community Asset Resilience Fund and it was **resolved** to defer it to the next meeting.

It was noted The Stables is now vacant and would be an ideal space for the Town Council office until the renovation is completed. The Clerk provided some provisional costs to move the office. It was **resolved** to move the office and the Clerk was requested to begin preparations and aim to move by 1st September

2023. It was **resolved** to allocate the 3&5 Pre-acquisition budget (£2418) for the move and any other associated costs.

It was noted that LS18 Uniform Exchange has asked the TC if they can store the uniform at the Stables. Cllr Dowling left the room whilst the item was considered.

It was **resolved** to allow LS18 Uniform Exchange to store the uniform.

Cllr Dowling entered the room.

It was **resolved** to appoint Cllr Hardcastle and Cllr Connors and co-opt Jude Arbuckle to 3&5 The Green Working Group.

It was noted that a trustee of The Museum has mentioned a Councillor being on the Committee and all agreed that it would be a good idea. It was **resolved** to defer this to the next meeting.

The Clerk reported that British Gas allow only 10 days for invoices to be paid and it was **resolved** to set up a direct debit to avoid charges.

*Distribution: Cllrs D. Brosnan, S. Dowling, M. Fletcher, G. Garvani, J. Garvani,
R. Hardcastle, A. Martin, T. Stones, J. Tumalan*