



Horsforth Town Council

Mechanics Institute
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Planning, Licensing & Traffic Committee Minutes
Thursday 16th March 2023 at 7pm
Mechanics Institute, Town Street, Horsforth, Leeds LS18 5BL

Present: In Chair – Cllr R. Hardcastle (Chair)

C Calvert, M Fletcher, E Hyndes, R Jones, T Stones, C Glover, M Townsley and J Arbuckle

In attendance: B. Crabtree – Clerk, S. White – Administration Assistant

PLT/22.130 To receive apologies for absence and to consider the reason for the absence

All councillors were present.

PLT/22.131 Declaration of Disclosable Pecuniary and other Interests

No interests were declared

PLT/22.132 To consider questions and comments from members of the public at the Chairman's discretion

No members of public were present.

PLT/22.133 Minutes of the previous meetings

Resolved to approve the minutes of the meeting held on Thursday 16th February 2023.

PLT/22.134 Leeds City Council Planning Decisions

The planning decisions were noted.

PLT/22.135 New Planning Applications

135.1 To note the planning applications received since the meeting held on 16th February 2023 and the comments made by the Proper Officer whilst she had delegated powers to comment. See agenda pack.

The comments submitted by the Proper Officer for recent applications were noted.

135.2 To consider and comment on planning applications received from Leeds City Council since the last meeting of the Committee.

Resolved to comment on the planning applications as per Appendix 1.

PLT/22.136 Planning Appeals & Planning Appeal Decisions

The appeals were noted.

PLT/22.137 Planning Enforcement

No planning enforcements to note.

PLT/22.138 Licensing Applications

The licensing applications were noted.

PLT/22.139 Traffic

To consider and approve any action in relation to traffic issues, including the following:

139.1 Complaints

- a) **To consider correspondence received regarding parking on double yellow lines and incorrect use of disabled spaces on Town Street**

This was discussed and it was **resolved** that the Town Council will write to Leeds City Council to consider the improvement of signage and road markings.

139.2 Traffic schemes

Nothing new to report.

139.3 Speed indicator device (SID) updates and any data

Cllr Jones reported that he is having issues downloading the data to his phone and is going to attempt it with the laptop.

It was **resolved** to contact LCC to ask them to move the SID to the opposite lamppost and Cllr Jones agreed to give the location number to the office.

PLT/22.140 Leeds Bradford Airport (LBA)

To consider the following:

140.1 Leeds Bradford Airport Consultative Committee

Cllr Jones to request minutes as he couldn't attend the meeting.

140.2 Leeds Bradford Airspace Change – to receive and note updates (if any)

Estimate of changes being implemented to be in five years time. It was noted that Leeds Bradford Airport has to fit in with plans from other airports' airspace.

140.3 Any other matters relating to LBA

No further matters.

PLT/22.141 Neighbourhood Plan.

It was noted that work on this is to be put on hiatus until after the elections.

PLT/22.142 Leeds City Council Core Strategy and Site Allocation Plan

No update.

PLT/22.143 To consider correspondence received and agree any necessary action

143.1 Newlay Weir

It was **resolved** to make contact after the elections. The Clerk will remind those in attendance after the election.

143.2 Leeds Local Plan 2040

There is one week (24.03.23) to make comments. No comments to make at the moment.

PLT/22.144 To consider correspondence received and agree any necessary action

144.1 To consider correspondence received regarding the state of broken fencing and style between the end of Sussex Avenue and the farmers field beyond

It was **resolved** that the dispute is between the complainant and the farmer as the maintenance of the fence is the responsibility of the farmer.

144.2 To consider correspondence received regarding installing a 'school barrier' railing on the kerb outside of Prospect House Day Nursery.

Cllr Hardcastle also received correspondence from the complainant. It was **resolved** that it needs to be dealt with by Leeds City Council and the TC has no power on this matter. It was noted that the Leeds City Councillors are aware of the issue of raised.

PLT/22.145 Matters for information.

None.

PLT/22.146 Items for future agenda

- Leeds Local Plan 2040
- Newlay Weir
- Speed indicator device (SID) updates

PLT/22.147 Date of the next meeting
Next meeting of the Committee: 13th April 2023
Deadline for agenda items: 3th April 2023
The meeting dates were noted.

Meeting concluded at 7.50pm.

*Distribution: Cllrs J Arbuckle, C Calvert, M Fletcher, C Glover,
R Hardcastle, E Hyndes, R Jones, T Stones, M Townsley*

Appendix 1 - Minute No. PLT/22.135 – comments on new planning applications

| Reference | Application Validated | Deadline for comments | Address | Proposal | HTC Response |
|--------------------------------|-----------------------|-----------------------|-----------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|
| 23/01202/FU | Thu 02 Mar 2023 | Sat 25 Mar 2023 | 62 Broadgate Walk Horsforth Leeds LS18 4HB | Single storey front, side and rear extension | Horsforth Town Council neither supports nor objects to this application |
| 23/01136/FU/NW | Tue 21 Feb 2023 | Fri 24 Mar 2023 | 23 Victoria Close Horsforth Leeds LS18 4PS | Single storey side extension | Horsforth Town Council neither supports nor objects to this application |
| 23/00888/FU | Tue 21 Feb 2023 | Tue 11 Apr 2023 | 33 Outwood Lane Horsforth Leeds LS18 4JB | Replacement of existing UPVC windows to first floor front elevation and replacing dormer windows to front/rear elevations | Horsforth Town Council neither supports nor objects to this application |
| 23/00667/FU | Tue 21 Feb 2023 | Fri 17 Mar 2023 | 75 Victoria Mount Horsforth Leeds LS18 4PX | Demolition of existing garage; single storey side / rear extension; loft conversion to habitable rooms with dormer to rear and Juliet balcony | Horsforth Town Council concerned about the Juliet balcony and privacy issues as it overlooks other properties. |
| 23/00878/FU/NW | Thu 02 Mar 2023 | Thu 23 Mar 2023 | Horsforth Sports Club King Georges Field Brownberrie Lane | Alterations to club house including single storey rear extension, new external escape staircase and first floor door to rear, and new hardstanding to side and rear with 450mm high wall | Horsforth Town Council neither supports nor objects to this application |

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|--------------------------------|-----------------|-----------------|----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|
| 23/01161/FU/NW | Fri 03 Mar 2023 | Tue 11 Apr 2023 | 62 Town Street Horsforth Leeds | Proposed residential redevelopment of car park, retaining commercial premises, and creating eight dwellings, with associated under-croft car parking and landscaping, following demolition of modern rear extensions | Horsforth Town Council neither supports nor objects to this application |
| 23/01300/FU/NW | Tue 07 Mar 2023 | Tue 11 Apr 2023 | Newlaithes Newlaithes Road Horsforth | Demolition of existing garage; detached garden room with mezzanine to front, incorporating Juliet balcony, steps and landscaping including new wall featuring fencing and gate; rooflights to front | Horsforth Town Council neither supports nor objects to this application |
| 23/01254/FU | Mon 27 Feb 2023 | Tue 11 Apr 2023 | HSBC 88 Town Street Horsforth Leeds LS18 4AR | Minor internally & external work; Removal of external ATM, with internal & external aperture's in-filled with matching materials, Removal of external signage, Removal of external CCTV equipment, Removal of internal branch furniture/equipment. | Horsforth Town Council neither supports nor objects to this application |