



Horsforth Town Council

Mechanics Institute
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To Members of the Community and Environment Committee:

You are summonsed to attend a meeting of the **Community and Environment Committee** on **Thursday 8th June 2023 at 7pm** to be held at the Town Council Office, Mechanics Institute, Town Street, Horsforth for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

B. Crabtree
Clerk
31.05.2023

Agenda

- 1. Introduction from Chair**
- 2. To accept apologies and the reason for absence**
- 3. Declaration of Disclosable Pecuniary and other Interests**
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members Code of Conduct.
- 4. To consider questions and comments from members of the public at the Chairman's discretion**
To hear from members of the public who wish to make representations, answer questions and give evidence in respect of the business on the agenda.
The period of public participation shall not exceed 15 minutes unless directed by the Chairman.
A member of the public shall not speak for more than 3 minutes.
A question shall not require a response at the meeting nor start a debate on the question.
The Chairman of the meeting may direct that a written or oral response be given.
Members of the public may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
- 5. To approve the minutes of the Community and Environment Committee meeting held on 2nd March 2023. See agenda pack.**
- 6. Grant/Sponsorship**
 - 6.1 To receive feedback from previous applications/sponsorship.
 - 6.2 To consider grant and sponsorship applications received. See Agenda Pack.

- 7. Good Citizen and Young Achiever Awards Scheme**
To receive any updates and to consider and agree any action required.
- 8. Events**
To receive updates/feedback from the Events Working Groups, elect a Lead for each Events Working Group and agree any necessary action:
 - 8.1 Remembrance Service
 - 8.2 Christmas Event
 - 8.3 Annual Event
 - i. To consider arrangements for the Coronation Coins
- 9. Christmas Lights 2023**
 - 9.1 To consider and agree the quotes received. To follow.
 - 9.2 To consider waiving requirement to seek 3 quotes as per Financial Regulations.
- 10. Civic Service 2023**
To note the date of the Civic Service and agree any necessary action.
- 11. Horsforth Matters**
To receive any updates and to consider and agree any action required.
- 12. Horsforth Gala**
To receive any updates and to consider and agree any action required.
- 13. Jubilee Garden**
To receive any updates and to consider and agree any action required.
- 14. Floral displays**
To receive any updates and to consider and agree any action required.
- 15. Band Concerts**
To receive any updates and to consider and agree any action required.
- 16. Hall Park**
To receive any updates and to consider and agree any action required.
- 17. Litter**
 - 17.1 To consider arranging an Action Day and working with Horsforth Litter Pickers
 - 17.2 To consider correspondence received regarding litter on Bayton Lane
 - 17.3 To consider a request to install a waste bin on the grassed area adjacent to The Horsforth Hotel
- 18. To consider matters requested by Councillors/Clerk and agree any necessary action:**
 - 18.1 To consider arrangements for the Farmers Market
 - 18.2 To consider and agree arrangements for inspecting the Town Council assets.
 - 18.3 To consider and agree arrangements for inspecting ginnels
- 19. Items for future agenda**
- 20. Date of the next Meeting**
Next meeting of the Committee: 7th September 2023
Deadline for agenda items: 28th August 2023

*Distribution: Cllrs E. Bromley, B. Cousins, F. Gains, S. Gomersall, E. Hyndes,
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