



Horsforth Town Council | The Stables | 2 Church Road | Horsforth | Leeds | LS18 5LG
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Date: 9 April 2026

NOTICE OF A COUNCIL MEETING

Members of the public are welcome to attend the meeting.

TO MEMBERS OF THE PLANNING, LICENSING AND TRAFFIC COMMITTEE

You are summonsed to attend a meeting of the Planning, Licensing and Traffic Committee at the Horsforth Town Council, The Stables, 2 Church Road, Horsforth, Leeds LS18 5LG on **Thursday 16 April 2026 at 19:00.**

Members of the public are welcome to attend the meeting.

POLITE REMINDER TO ALL CLLRS: WE ARE A GREEN COUNCIL AND PRINTING BY THE OFFICE SHOULD BE KEPT TO A MINIMUM. PLEASE BRING AN ELECTRONIC DEVICE FOR THE MEETING TO USE TO VIEW DOCUMENTS.

Signed: *S. Kauser*

Ms Safia Kauser

Locum Town Clerk & RFO

Agenda

- 1. To receive apologies for absence and to consider the reason for the absence**
- 2. Declaration of Disclosable Pecuniary and other Interests**
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with the Members Code of Conduct.
- 3. To consider questions and comments from members of the public at the Chairman's discretion**
Members of the Public are reminded that this is their opportunity to speak (Maximum time allowed is three minutes each) to the meeting on any topic relevant to the work of the committee. However, they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
- 4. Minutes of the previous meetings**
To approve the minutes of the meeting held on Thursday 19 March 2026. See agenda pack.

5. Leeds City Council Planning Decisions

To note. See agenda pack.

6. New Planning Applications

6.1. To note the planning applications received since the meeting held on 19 March 2026 and the comments made by the Proper Officer whilst she had delegated powers to comment.

6.2. To consider and comment on planning applications received from Leeds City Council since the last meeting of the Committee. See agenda pack.

7. Planning Appeals & Planning Appeal Decisions

To note any received and to consider further comments or action in relation to appeals where these are permitted. See agenda pack.

Details of any appeal and appeal decisions received after date of publication of the agenda will be provided at the meeting.

8. Planning Enforcements

To note key planning enforcement case updates (if any).

9. Licensing Applications

To consider applications received since the last meeting. See agenda pack.

10. Traffic

To consider and approve any action in relation to traffic issues, including the following:

10.1. Complaints

To note a complaint by a resident regarding parking on Broadgate Lane, to note that this has been referred onwards to the City Council by City Councillors, and to consider and agree whether to write to Leeds City Council requesting enforcement.

10.2. Traffic schemes

10.3. Speed indicator device (SID) updates and any data

10.4. To update on mobile SID

11. Leeds Bradford Airport (LBA)

To consider the following and agree any necessary action:

11.1 Leeds Bradford Airport Consultative Committee.

11.2 Any other matters relating to LBA.

12. Neighbourhood plan

12.1 To receive an update about the community actions and progress.

12.2 To note the next meeting of the neighbourhood plan working group will take place on Thursday, 23 April 2026.

13. Leeds City Council Core Strategy and Site Allocation Plan

To consider any updates and agree any necessary action.

14. To consider correspondence received and agree any necessary action

14.1 To consider the complaint received from a resident regarding signage on a vape shop on Town Street, Horsforth. (See agenda pack). To note that Vape Hut has been referred to LCC planning enforcement (26/00294/US3).

14.2 To consider submitting comment on the proposed development consent order for the proposed Calderdale Energy Park. See agenda pack.

14.3 To consider the query regarding potential specific restrictions on changes made to internal walls or changes to the property to install French doors as the property lies within a conservation area. See agenda pack.

14.4 To consider correspondence received from a resident enquiring about any enforcements available on a property on 215a/215b Low Lane Horsforth. See agenda pack. City councillors have been informed.

15. Matters for information

15.1 To review application [25/03244/FU](#) to determine if planning conditions were breached. Deferred from March's PL&T meeting as corresponding photograph is now available. See agenda pack.

15.2 To note the annual PL&T report. See agenda pack.

15.3 **Ongoing agenda item:** To note the complaint received at the March 2026 PL&T committee meeting regarding an ongoing issue of parking on Back Lane resulting in property damage has been escalated to West Yorkshire Police. The resident has been informed. To update on any progress.

15.4 **Ongoing agenda item:** To update the committee on planning application [25/04662/ADV](#) 82 Town Street Horsforth Leeds LS18 4AP. As the application was refused, to give any update from Planning Enforcement of the application.

15.5 **On going agenda item:** To provide any feedback from LCC regarding the complaint HTC submitted regarding displaced parking on Hall Lane and surrounding areas after the introduction of parking charges at Fink Hill car park. To update on any progress.

15.6 **On going agenda item:** To give any update on the development on the Cragg Hill Quarry site.

15.7 **On going agenda item:** It was agreed to report a digital advertising board on New Road Side, Horsforth ([24/00327/ADV](#)) at the March 2026 PL&T committee meeting to environmental health. To give any update.

16. Items for future agenda

17. Date of the next meeting

Next meeting of the committee: 14 May 2026

Deadline for agenda items: 4 May 2026

Distribution: Cllrs Distribution: Cllrs, A Goulden, D Brosnan, E Bromley, B Cousins, J Garvani, R Hardcastle, E Hyndes, A Radford