



Horsforth Town Council

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To Members of the Council

You are summonsed to attend the **Full Council Meeting of Horsforth Town Council**, at **St Margaret's Church, Church Lane, Horsforth** on **Thursday 22nd January 2026 at 7:00pm** for the purpose of transacting the following business.

Members of the public are welcome to attend the meetings.

S White
Acting Clerk
16th January 2026

Agenda

1. **Introduction from Chair**
2. **To receive apologies for absence and to consider and approve the reason for the absence**
3. **Declaration of Disclosable Pecuniary and other Interests**
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members' Code of Conduct.
4. **Public Participation**
To hear from members of the public who wish to make representations, answer questions and give evidence in respect of the business on the agenda.
The period of public participation shall not exceed 15 minutes unless directed by the Chairman.
A member of the public shall not speak for more than 3 minutes.
A question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given.
Members of the public may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
5. **Police report**
 - 5.1. To note and consider the latest crime statistics for Horsforth.
 - 5.2. To consider any other policing matters.Police representatives have been invited to the meeting.
6. **To approve the minutes of the Full Council meeting held on 20th November 2025 and the Extraordinary Meeting held on 4th December 2025. See agenda pack.**

- 7. To receive an update and note previous minutes for the following committees. See Agenda Pack.**
 - 7.1. Finance and General Purposes
 - 7.2. Planning, Licensing and Traffic
 - 7.3. Community and Environment
 - 7.4. Staffing and Employment
 - i. To resolve to exclude members of the press and public under the Public Bodies (Admissions to Meetings) Act 1960, due to the nature of the business at item 7.4ii being prejudicial to the public interest.
 - ii. To consider a recommendation from the Committee regarding recruitment and staffing matters and agree any necessary action.
 - 7.5. Premises
 - i. To consider a recommendation from the Committee regarding the Phase 2 works and agree any necessary action
 - ii. To receive an update about the banking hub and agree any necessary action
- 8. Financial Matters. See Agenda Pack**
 - 8.1. To consider and approve the financial reports to 30th November 2025 as recommended by the F&GP Committee
 - 8.2. To approve the Schedule of Payments and Income
 - 8.3. To consider and approve the budget proposal for 2026-2027 as recommended by the F&GP Committee
 - 8.4. To consider a recommendation by the F&GP Committee and agree the Precept request for 2026-2027
 - 8.5. To receive an update about the loan application and agree any necessary action
- 9. Organisation Matters**
 - 9.1. To review the Action Plan. See Agenda Pack.
 - 9.2. To consider and agree arrangements for the Annual Town Meeting
 - 9.3. To consider and agree the amendment to the PL&T Committee Terms of Reference. See Agenda Pack.
- 10. To consider matters requested by the Councillors/Clerk/Committee and agree any necessary action:**
 - 10.1. To consider taking over the responsibility for the cost of electricity and lighting project at the Horsforth Cenotaph from The Horsforth Museum. (See agenda pack).
 - 10.2. To consider expenses payment to The Hummingbirds musical group for their performance at the 2025 Horsforth Christmas lights switch on event. (See agenda pack).
- 11. Reports from external organisations**

To consider reports and any action required in relation to:

 - 11.1. Dementia Friendly
 - 11.2. Horsforth Fairtrade
 - 11.3. Young People's Champion
 - 11.4. Horsforth Climate action.
 - 11.5. MHA Communities
 - 11.6. Peace Champion
- 12. Council Surgery**

Two councillors are requested to provide their names for attendance at the next Council Surgery – 6:30pm to 7:00pm, 26th March 2026
- 13. Items for future agenda**
- 14. Matter for information only**
- 15. Date of next meeting**

Members are asked to note the date of the next meeting: 26th March 2026

Deadline for agenda items: 16th March 2026

*Distribution: E Bromley, D Brosnan, D Collins, B Cousins, S Dowling, M Fletcher, F Gains, G Garvani,
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