



Horsforth Town Council | The Stables | 2 Church Road | Horsforth | Leeds | LS18 5LG
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To Members of the Community and Environment Committee:

You are summonsed to attend a meeting of the **Community and Environment Committee** on **Thursday 5th March 2026 at 7pm** to be held at The Stables, 2 Church Road, Horsforth LS18 5LG for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

S. Kauser
Clerk
27.02.2026

POLITE REMINDER TO ALL CLLRS: WE ARE A GREEN COUNCIL AND PRINTING BY THE OFFICE SHOULD BE KEPT TO A MINIMUM. IF POSSIBLE, PLEASE BRING AN ELECTRONIC DEVICE FOR THE MEETING TO USE TO VIEW DOCUMENTS.

Agenda

- 1. Introduction from Chair**
- 2. To accept apologies and the reason for absence**
- 3. Declaration of Disclosable Pecuniary and other Interests**
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with the Members Code of Conduct.
- 4. To consider questions and comments from members of the public at the Chairman's discretion**
To hear from members of the public who wish to make representations, answer questions and give evidence in respect of the business on the agenda.
The period of public participation shall not exceed 15 minutes unless directed by the Chairman.
A member of the public shall not speak for more than 3 minutes.
A question shall not require a response at the meeting nor start a debate on the question.
The Chairman of the meeting may direct that a written or oral response be given.
Members of the public may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
- 5. To approve the minutes of the Community and Environment Committee meeting held on 4th December 2025 (see agenda pack).**
- 6. Grant/Sponsorship**
 - 6.1. To receive feedback from previous applications/sponsorship.
 - 6.2. To consider grant and sponsorship applications received. See agenda pack.

6.3. To review the Grants and Sponsorship Policy and make recommendations for any amendments to Full Council. See agenda pack.

7. The Heart of Horsforth Awards Scheme

To receive an update and agree any action

8. Events

To receive updates/feedback from the Events Working Groups and agree any necessary action:

8.1. Christmas event (see agenda pack for minutes from debrief meeting held on 2nd February 2026)

8.2. Annual event

8.3. To discuss the events working groups (Christmas lights, Remembrance Service and annual event) becoming a full committee

9. Editorial Working Group

To receive any updates and agree any action required

9.1. To consider the establishment of an official Council Instagram account.

10. Council of Sanctuary Working Group

10.1 To discuss putting a link to the Town of Sanctuary website from the Horsforth Town Council website.

10.2 To receive any updates and agree any action required.

11. Floral displays and Jubilee Garden

To receive an update and agree any action required including:

11.1. To receive an update about the meeting with stakeholders regarding the Biodiversity Policy and the floral displays

11.2. To consider and agree the quotes for the 2026 floral displays, and to review and confirm the proposed locations. Quote from The Arium 40 floral baskets for summer 2026: £20.83 each excluding VAT.

12. Litter

To receive any updates and agree any action required including:

12.1. To consider the litter picks for 2026, including the option to hold additional events throughout the year

13. To consider matters requested by Councillors/Clerk and agree any necessary action:

13.1. To receive an update about the community actions stated in the Neighbourhood Plan

13.2. To consider and agree the quotes for the 2026 Christmas lights and Christmas tree, and to consider the proposed location(s) for the lights.

14. To consider correspondence received and agree any necessary action

15. Items for future agenda

16. Matters for information

17. Date of the next Meeting

Next meeting of the Committee: 4th June 2026

Deadline for agenda items: 25th May 2026

*Distribution: B Cousins, S Dowling, M Fletcher, F Gains, C Gillinder,
E Hyndes, E Richards, A Wishart*