

# Horsforth Town Council - Budget 2023-2024

Approved by Council: 26.01.2023, Amended 23.03.2023, Amended 20.7.2023

	2023-2024
	AGREED BUDGET
<b>EXPENDITURE</b>	
<b>Community and Environment</b>	
Grants & sponsorship	£4,500
Award scheme	£200
Civic Service	£100
Horsforth Gala	£100
Remembrance Service	£1,000
Annual Town Meeting	£50
Horsforth Matters	£1,500
Band concerts	£1,200
Annual Event	£2,543
Christmas motifs, lights and trees	£16,000
Christmas Switch-On event	£5,000
HTC baskets and planters - inc watering	£5,600
Community planters (HIB/Fairtrade) watering x1/week	£4,000
Jubilee Garden - maintenance	£1,000
Jubilee Garden - repairs	
<b>Total</b>	<b>£42,793</b>
<b>Balance of budget to tfr to QPJ DF</b>	
<b>Planning, Licensing and Traffic</b>	£500
<b>Total</b>	<b>£500</b>
<b>Salaries</b>	
Basic salary costs	£61,605
<b>Total</b>	<b>£61,605</b>
<b>Office</b>	
Office Equipment & Photocopier Lease	£1,000
IT Support	£1,175
Stationery & Printing	£900
Postage	£100
Telephone and Broadband	£900
Subscriptions	£2,325
Audit, Accounts & Data Protection	£3,000
Miscellaneous, Quality Council & recruitment	£200
Bank Charges	£145
Chairman's Allowance	£100
Meeting Expenses & Refreshments	£185
Room Hire	£1,300
Legal & Professional Fees	£1,030
Email and Website	£737
Clock Maintenance	£500
Defibrillator Maintenance	£2,000
Combined Insurance	£1,834
<b>Total</b>	<b>£17,431</b>
<b>Training</b>	
Staff Training	£1,500
Councillor Training	£2,000
Transfer to recruitment	
<b>Total</b>	<b>£3,500</b>

<b>Election</b>	£12,500
<b>Total</b>	<b>£12,500</b>
<b>Property Overheads</b>	
<b>3&amp;5 The Green (Costs once premises in use)</b>	
Loan repayment	£9,811
Site H&S & Statutory Inspections	£1,000
Site Premises Insurance	£4,000
No 3 Cleaning Charges	£1,000
No 3 Business Rates	£6,784
No 3 Light, Heat, Power & Water	£10,000
Site Management & Maintenance	£500
Transfer to DF Pre - acquisition funds	
<b>Total</b>	<b>£33,095</b>
<b>Horsforth Museum - Grant re No5 The Green Rent</b>	£3,000
<b>Total</b>	<b>£3,000</b>

£174,424

#### Agreed Designated Funds 2023-2024

		<b>£</b>
<b>DESIGNATED FUNDS</b>		
<b>NEIGHBOURHOOD PLAN</b>		£3,243.00
<b>ELECTION</b>		£3,750.00
<b>3 &amp; 5 THE GREEN - REFURBISHMENT</b>		£118,254.00
<b>3 &amp; 5 THE GREEN - PRE-ACQUISITION COSTS</b>		£2,418.00
<b>MECHANICS INSTITUTE</b>		£4,500.00
<b>TOTAL DESIGNATED FUNDS C/F</b>		<b>£132,165.00</b>
<b>RESTRICTED FUNDS</b>		
<b>COMMUNITY INFRASTRUCTURE LEVY</b>		<b>£71,173.00</b>
<b>3 &amp; 5 THE GREEN - PWLB</b>		<b>£89,899.00</b>
<b>TOTAL RESTRICTED FUNDS C/F</b>		<b>£161,072.00</b>

Horsforth Town Council - Budget 2023-2024  
Approved by Council: 26.01.2023

Amended: 23.03.2023, 20.07.2023	2021-2022	2021-2022	2022-2023	2022-2023	2022-2023	2023-2024	
	APPROVED BUDGET	ACTUAL	APPROVED BUDGET	ACTUAL AS AT 31/12/2022	EXPECTED AT YEAR END	AGREED BUDGET	
EXPENDITURE							
Community and Environment							
Grants & sponsorship	£3,500	£3,500	£3,500	£3,900	£3,900	£4,500	
Award scheme	£265	£477	£200	£43	£43	£200	
Civic Service	£100	£100	£100	£0	£0	£100	
Horsforth Gala	£100	£0	£100	£30	£30	£100	
Remembrance Service	£1,000	£364	£1,000	£709	£709	£1,000	
Annual Town Meeting	£50	£0	£50	£0	£0	£50	
Horsforth Matters	£3,200	£0	£3,200	£3,978	£3,978	£1,500	
Band concerts	£830	£650	£975	£975	£975	£1,200	
Annual Event	£1,650	£490	£1,650	£0	£0	£2,543	Increased budget by £43 on 23.03.2023
Christmas motifs, lights and trees	£14,300	£14,232	£14,700	£950	£14,343	£16,000	ased budget from £15,000 to £16,000 on 20.07..
Christmas Switch-On event	£2,000	£1,889	£2,200	£1,644	£1,644	£5,000	
HTC baskets and planters - inc watering	£5,273	£5,271	£5,450	£1,863	£5,374	£5,600	
Community planters (HIB/Fairtrade) watering x1/week	£3,550	£3,531	£3,640	£0	£3,656	£4,000	
Jubilee Garden - maintenance	£1,050	£780	£1,000	£830	£1,000	£1,000	
Jubilee Garden - repairs							
Total	£36,868	£31,284	£37,765	£14,922	£35,652	£42,793	
Balance of budget to tfr to QPJ DF		£1,160					
Planning, Licensing and Traffic	£1,000	£0	£500	£0	£0	£500	
Total	£1,000	£0	£500	£0	£0	£500	
Cold Calling Control Zone/Other	£500	£0	£500	£0	£0	£0	
Total	£500	£0	£500	£0	£0	£0	
Climate Change	£1,000	£0	£1,000	£0	£0	£0	
Salaries							
Basic salary costs	£48,160	£41,776	£75,811	£31,572	£42,570	£61,605	
Transfer to Staffing and Structure Review	£-1,255	£0					
Overtime	£2,450	£1,779	£1,500	£220	£220	£0	
Total	£49,355	£43,555	£77,311	£31,792	£42,790	£61,605	
Staffing and Structure Review	£1,255	£1,255					
Office							
Office Equipment & Photocopier Lease	£1,000	£216	£1,030	£162	£216	£1,000	
IT Support	£1,000	£1,035	£1,300	£725	£966	£1,175	
Stationery & Printing	£750	£907	£775	£816	£720	£900	
Postage	£150	£70	£100	£6	£6	£100	
Telephone and Broadband	£900	£878	£930	£637	£866	£900	
Subscriptions	£2,254	£2,127	£2,325	£1,909	£1,909	£2,325	
Audit, Accounts & Data Protection	£1,750	£2,592	£1,805	£2,447	£2,947	£3,000	
Miscellaneous, Quality Council & recruitment	£150	£187	£155	£406	£536	£200	
Bank Charges	£140	£135	£145	£109	£136	£145	
Chairman's Allowance	£300	£0	£200	£95	£95	£100	
Meeting Expenses & Refreshments	£175	£162	£185	£42	£60	£185	
Room Hire	£525	£1,279	£1,100	£258	£350	£1,300	
Legal & Professional Fees	£1,000	£0	£1,030	£0	£0	£1,030	
Email and Website	£660	£636	£685	£72	£737	£737	
Clock Maintenance	£400	£635	£415	£447	£447	£500	
Defibrillator Maintenance	£2,000	£1,944	£1,030	£130	£260	£2,000	
Roll Of Honour	£120	£0	£125	£0	£0	£0	
Combined Insurance	£1,300	£1,130	£1,340	£1,833	£1,833	£1,834	
Total	£14,574	£13,933	£14,675	£10,095	£12,084	£17,431	
Training							
Staff Training	£1,000	£45	£2,000	£575	£650	£1,500	
Councillor Training	£2,000	£200	£1,000	£25	£25	£2,000	
Transfer to recruitment	£-1,000	£0					
Total	£2,000	£245	£3,000	£600	£675	£3,500	
Recuitment	£1,000	£70	£0	£0	£0	£0	
Election	£8,000	£7,835	£10,000	£7,745	£7,745	£12,500	
Balance of election budget to Election DF		£165					
Total	£8,000	£8,000	£10,000	£7,745	£7,745	£12,500	
Property Overheads							
3&5 The Green (Costs once premises in use)							
Loan repayment	£14,000	£7,127	£9,811	£9,810	£9,810	£9,811	
Site H&S & Statutory Inspections	£3,600	£0	£3,710	£0	£0	£1,000	
Site Premises Insurance	£3,600	£240	£3,710	£0	£0	£4,000	
No 3 Cleaning Charges	£3,000	£0	£3,090	£0	£0	£1,000	
No 3 Business Rates	£2,400	£0	£2,475	£5,171	£6,838	£6,784	
No 3 Light, Heat, Power & Water	£6,000	£0	£6,180	£14,556	£20,556	£10,000	
Site Management & Maintenance	£1,500	£0	£1,545	£0	£0	£500	
Transfer to DF Pre - acquisition funds		£10,150					
Total	£34,100	£17,517	£30,521	£29,538	£37,204	£33,095	
Horsforth Museum - Grant re No5 The Green Ren	£3,000	£0	£3,000	£0	£0	£3,000	
Total	£3,000	£0	£3,000	£0	£0	£3,000	
	£152,652	£117,019	£178,272	£94,691	£136,150	£174,424	

PROPOSED BUDGET AND PRECEPT		£	£	
Total proposed expenditure			174,424	
Other income/funds				
Anticipated CTSG		4,927		
Bank interest (estimated)		100		
Rent/premises insurance for No5 The Green		3,000		
Rent/utilities/premises insurance for The Stables for No5 The Green				
Total other income/funds			8,027	
Amount needed to balance budget			166,397	
PRECEPT REQUEST			126,035	
Difference			40,362	