

Horsforth Town Council  
 Annual Budget and Expenditure 2025-2026  
 Updated 31.10.2025

			Annual Budget		Income & Expenditure		Budget Remaining	
			2025-2026		As At 31.10.2025		As At 31.10.2025	
			£	£	£	£	£	£
<b>INCOME</b>								
Precept		152,367		152,367			0	
Council Tax Support Grant		5,249		5,249			0	
Bank Interest Received		2,500		701				
Donations				3,250				
CIL								
Other				516				
<b>Premises</b>								
Museum rent		1					0	
Grants		5,000					0	
Donations		10,000					0	
<b>TOTAL INCOME</b>		<b>175,117</b>			<b>162,083</b>		<b>0</b>	
<b>EXPENDITURE</b>								
<b>Community &amp; Environment</b>								
Grants & Sponsorship		4,000		500			3,500	
Award Scheme		250					250	
Civic Service		100					100	
Horsforth Gala		100					100	
Remembrance Service		1,100					1,100	
Annual Town Meeting		0					0	
Horsforth Matters		1,000					1,000	
Band Concerts		1,100					1,100	
Annual Event		1,500		1,046			454	
Christmas Motifs, Lights & Trees		18,000					18,000	
Christmas Switch On Event		4,500					4,500	
HTC baskets and planters - inc watering		10,000		7,952			2,048	
Garden Maintenance		1,000		180			820	
		<b>42,650</b>			<b>9,678</b>		<b>32,972</b>	
<b>Planning, Licensing &amp; Traffic</b>		<b>500</b>			<b>83</b>		<b>417</b>	
<b>Salaries</b>								
Office Staff		74,000		44,119			29,881	
Premises Staff		7,500					7,500	
Recruitment		100					100	
		<b>81,600</b>			<b>44,119</b>		<b>37,481</b>	
<b>Office</b>								
Office Equipment & Photocopier Lease		400		108			292	
IT Support		1,400		649			751	
Stationery & Printing		900		413			487	
Postage		25		16			9	
Telephone and Broadband		1,000		478			522	
Subscriptions		2,800		2,412			388	
Audit, Accounts & Data Protection		2,000		1,418			582	
Miscellaneous		500		18			482	
Bank Charges		200		92			108	
Chairman's Allowance		100					100	
Meeting Expenses & Refreshments		50					50	
Room Hire		250		203			48	
Legal & Professional Fees		2,500					2,500	
Email and website		850					850	
Clock Maintenance		500					500	
Defibrillator Maintenance		2,000		325			1,675	
Combined Insurance		2,500		2,461			39	
		<b>17,975</b>			<b>8,593</b>		<b>9,382</b>	
<b>Training</b>								
Staff Training		500		20			480	
Councillor Training		1,000		260			740	
		<b>1,500</b>			<b>280</b>		<b>1,220</b>	
<b>Election</b>		<b>12,500</b>			<b>0</b>		<b>12,500</b>	
<b>Premises</b>								
Utilities and Services		15,100		6,758			8,342	
Cleaning and caretaking		2,500					2,500	
Maintenance and Statutory Checks		13,150		75			13,075	
Sundry Expenditure		19,561		4,905			14,656	
		<b>50,311</b>			<b>11,738</b>		<b>38,573</b>	

<b>TOTAL EXPENDITURE</b>	<b>207,036</b>	<b>74,492</b>	<b>132,544</b>
<b>SURPLUS / DEFICIT OF INCOME OVER EXPENDITURE</b>	<b>-31,919</b>	<b>87,591</b>	

**Horsforth Town Council**  
**Annual Budget and Expenditure 2025-2026**  
**Designated Funds**

		<b>As At 31.10.2025</b>	
		£	£
<b>DESIGNATED FUNDS</b>			
<b>NEIGHBOURHOOD PLAN</b>			
Balance B/F 01.10.2025		3,143	
Income			
Expenditure			
Transfer of funds			
Balance C/F 31.10.2025		3,143	
<b>3 &amp; 5 THE GREEN - REFURBISHMENT</b>			
Balance B/F 01.10.2025		42,770	
Income		10,000	
Expenditure		52,770	
Transfer of funds			
Balance C/F 31.10.2025		0	
<b>THE MUSUEM</b>			
Balance B/F 01.10.2025		4,155	
Income			
Expenditure			
Transfer of funds			
Balance C/F 31.10.2025		4,155	
<b>No.3 PHASE 2 RENOVATION</b>			
Balance B/F 01.10.2025		80,000	
Income		0	
Expenditure		64,835	
Transfer of funds		0	
Balance C/F 31.10.2025		15,165	
<b>CONTINGENCY FOR PREMISES REPAIRS</b>			
Balance B/F 01.10.2025		5,000	
Income		0	
Expenditure			
Transfer of funds		0	
Balance C/F 31.10.2025		5,000	
<b>3 &amp; 5 THE GREEN - PRE-ACQUISITION COSTS</b>			
Balance B/F 01.10.2025		1,166	
Income		0	
Expenditure			
Transfer of funds		0	
Balance C/F 31.10.2025		1,166	
<b>TOTAL DESIGNATED FUNDS C/F</b>		<b>28,629</b>	
<b>RESTRICTED FUNDS</b>			
<b>COMMUNITY INFRASTRUCTURE LEVY</b>			
Balance B/F 01.10.2025		56,290	
Income		138	
Expenditure		49,178	
Transfer of funds			
Balance C/F 31.10.2025		7,250	amended this as need £7250 for footpath and bandstand
<b>3 &amp; 5 THE GREEN - PWLB</b>			
Balance B/F 01.10.2025		89,899	
Income (Loan)			
Expenditure (repayment)		70,441	
Transfer of funds			
Balance C/F 31.10.2025		19,458	
<b>TOTAL RESTRICTED FUNDS C/F</b>		<b>26,708</b>	

**RECONCILIATION TO CASH BOOK****CHECK TOTAL**

General income less expenditure	87,591
Designated Income	10,000
Designated expenditure	-117,605
Restricted fund income	138
Restricted fund expenditure	-119,619
<b>CASH BOOK TOTAL</b>	<b>-139,495</b>

<b>CASH BOOK TOTAL 2025-2026</b>	<b>-139,494.91</b>
(CB Receipts less payments - per cash book)	

<b>Difference</b>	<b>0</b>
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