



## Horsforth Town Council

Mechanics Institute  
Town Street  
Horsforth  
Leeds  
LS18 5BL

[admin@horsforthtowncouncil.gov.uk](mailto:admin@horsforthtowncouncil.gov.uk) – [www.horsforthtowncouncil.gov.uk](http://www.horsforthtowncouncil.gov.uk) – **0113 258 0988**

### Schedule of Payments for the Finance & General Purposes Committee meeting being held on 16<sup>th</sup> November 2023

Payee	Details	Amount	Comments
Salaries	Staff Salaries – October 2023	£2972.21	Clerk authorised with delegated powers
West Yorkshire Pension Fund	Pension Contributions – October 2023	£908.21	Clerk authorised with delegated powers
Horsforth Heating	Boiler Service – The Stables	£65.00	Clerk authorised with delegated powers with approval from WG Lead
Leeds CF & A Co LTD	Ronnie the Rhino appearance at Christmas event	£37.50	
Leeds City Council	Band Concerts	£990.00	Approved at the F&GP Committee meeting held on 10 <sup>th</sup> November 2022
Leeds City Council	Elections	£17,359.04	Outstanding
Ace Leaflet Distribution	Distribution of Horsforth Matters	£719.91	Clerk authorised with delegated powers with approval from Chair
Mixam	Horsforth Matters Print Costs	£728.09	Clerk authorised with delegated powers with approval from Chair
Asda	Kitchen equipment for staff	£57.00	Clerk authorised with delegated powers with approval from Chair
Leeds City Council	Hanging baskets and Floral Displays	£3616.53	Approved at the C&E Committee meeting held on 2 <sup>nd</sup> March 2023
Leeds City Council	Community planters	£4013.70	Approved at the C&E Committee meeting held on 2 <sup>nd</sup> March 2023
St James Woodside	Civic Service	£100.00	Clerk authorised with delegated powers
PWLB	Loan Repayment	£4905.18	Approved at Full Council meeting held on 18 <sup>th</sup> May 2023
T&B Bookkeeping	Payroll	£103.20	
St Margarets Church	Room Hire	£130.00	
Account-Ant	Interim Internal Audit	£250.00	
Royal British Legion	Wreaths	£61.00	
Banner World	Banners for Christmas Event	£153.25	
Amazon	Paper	£27.48	Clerk authorised with delegated powers

Vision ICT	Website SSL certificate	£125 for first year and £50 for subsequent years	
3D Productions	PA for Remembrance Service	£330.50	Clerk authorised with delegated powers
Amazon	Refreshments for Remembrance Service	£72.81	Clerk authorised with delegated powers
Community TM	Traffic management for Christmas Event	£1100	
Airedale Roofing	Museum Roof repairs	£845.00	
Salaries	Staff salaries – November 2023. This includes backpay to April due to NJC pay increase)	£4194.32	
West Yorkshire Pension Fund	Pension Contributions – November 2023	£1334.97	
YLCA	Training	£60.00	
Wellers Hedley	Solicitors fee for LCC License of Alterations (No.3)	£825.00	
Wellers Hedley	Solicitors fee for Museum Lease	£1500.00	
Leeds City Council	License of Alterations – legal and surveyor fees (No.3 refurbishment)	£2440.00	
Leeds City Council	Planning permission – No.3	TBC	
Smith of Derby	Clock repairs	£175.00	
Ring Doorbell	Fee to record	£3.49 per month	