

Horsforth Town Council
Annual Budget and Expenditure 2023-2024
Updated 14.11.2023

	Annual Budget		Income & Expenditure		Budget Remaining	
	2023-2024		As At 31.10.2023		As At 31.10.2023	
	£	£	£	£	£	£
INCOME						
Precept	126,035		126,035		0	
Council Tax Support Grant	4,927		4,927		0	
Bank Interest Received	100		1,429			
Other			199			
3 & 5 The Green						
HLAH No3: Rent & Premises Insurance	3,000		0		0	
The Museum No5: Rent & Premises Insurance	0		0		0	
HTC The Stables: Rent & Premises Insurance	0		0		0	
TOTAL INCOME		134,062		132,590		0
EXPENDITURE						
Community & Environment						
Grants & Sponsorship	4,500		1,000		3,500	
Award Scheme	200		0		200	
Civic Service	100		0		100	
Horsforth Gala	100		44		56	
Remembrance Service	1,000		283		718	
Annual Town Meeting	50		0		50	
Horsforth Matters	1,750		76		1,674	
Band Concerts	1,200		990		210	
Special Events and Projects (Annual Event)	2,543		2,550		-7	
Christmas Motifs, Lights & Trees	16,000		0		16,000	
Christmas Switch On Event	5,000		718		4,283	
HTC Floral Displays - Installation & Water	5,600		1,933		3,667	
Community Watering - HIB & Fairtrade	4,000		0		4,000	
Garden Maintenance	1,000		420		580	
		43,043		8,013		35,030
Planning, Licensing & Traffic		500		0		500
Salaries						
Basic Salary Costs	61,605		33,341			
		61,605		33,341		28,264
Office						
Office Equipment & Photocopier Lease	1,000		108		892	
IT Support	1,175		612		563	
Stationery & Printing	900		466		434	
Postage	100		0		100	
Telephone and Broadband	900		495		405	
Subscriptions	2,325		1,944		381	
Audit, Accounts & Data Protection	3,000		1,504		1,497	
Miscellaneous, Quality Council & Recruitment	200		408		-208	
Bank Charges	145		70		75	
Chairman's Allowance	100		0		100	
Meeting Expenses & Refreshments	185		0		185	
Room Hire	1,300		127		1,173	
Legal & Professional Fees	1,030		0		1,030	
Email and website	737		18		719	
Clock Maintenance	500		150		350	
Defibrillator Maintenance	2,000		150		1,850	
Combined Insurance	1,834		1,999		-165	
		17,431		8,051		9,380
Training						
Staff Training	1,500		120		1,380	
Councillor Training	2,000		409		1,591	
		3,500		529		2,971
Election		12,500		0		12,500
Property Overheads						
3 & 5 The Green						
Loan repayment	9,811		4,905		4,906	
Site H&S & Statutory Inspections	1,000		0		1,000	
Site Premises Insurance	4,000		0		4,000	
No 3 Cleaning Charges	1,000		0		1,000	
No 3 Business Rates	6,784		4,072		2,712	
No 3 Light, Heat, Power & Water	10,000		891		9,109	
Site Management & Maintenance	500		165		335	
		33,095		10,033		23,062
Horsforth Museum - Grant re No 5 The Green Rent		4,000		0		4,000
TOTAL EXPENDITURE		175,674		59,967		115,707

SURPLUS / DEFICIT OF INCOME OVER EXPENDITURE				-41,612			72,623			

Horsforth Town Council
Annual Budget and Expenditure 2023-2024
Designated Funds

		As At 31.10.2023	
		£	£
DESIGNATED FUNDS			
NEIGHBOURHOOD PLAN			
	Balance B/F 01.10.23	3,243	
	Income	0	
	Expenditure	0	
	Transfer of funds	0	
	Balance C/F 31.10.2023		3,243
ELECTION			
	Balance B/F 01.10.23	3,750	
	Income	0	
	Expenditure	0	
	Transfer of funds	0	
	Balance C/F 31.10.2023		3,750
3 & 5 THE GREEN - REFURBISHMENT			
	Balance B/F 01.10.23	35,252	
	Income	0	
	Expenditure	13,717	
	Transfer of Increase DF for 2023-2024 from General reserves	83,002	
	Transfer of Decrease DF for 2023-2024 to General Reserves	48,254	
	Balance C/F 31.10.2023		56,283
3 & 5 THE GREEN - PRE-ACQUISITION COSTS			
	Balance B/F 01.10.23	2,418	
	Income	0	
	Expenditure	811	
	Transfer of funds	0	
	Balance C/F 31.10.2023		1,607
MECHANICS INSTITUTE			
	Balance B/F 01.10.23	4,500	
	Income	0	
	Expenditure	0	
	Transfer of funds	0	
	Balance C/F 31.10.2023		4,500
QUEEN'S PLATINUM JUBILEE			
	Balance B/F 01.10.23	126	
	Income	0	
	Expenditure		
	Transfer of Allocated to General Funds for 2023/2024	126	
	Balance C/F 31.10.2023		0
FREE SCHOOL MEALS			
	Balance B/F 01.10.23	2,750	
	Income	0	
	Expenditure	0	
	Transfer of Allocated to General Funds for 2023/2024	2,750	
	Balance C/F 31.10.2023		0
TOTAL DESIGNATED FUNDS C/F			69,382
RESTRICTED FUNDS			
COMMUNITY INFRASTRUCTURE LEVY			
	Balance B/F 01.10.23	71,173	
	Income	176	
	Expenditure	0	
	Transfer of funds	0	
	Balance C/F 31.10.2023		71,349
3 & 5 THE GREEN - PWLB			
	Balance B/F 01.10.23	89,899	
	Income (Loan)	0	
	Expenditure (repayment)	0	
	Transfer of funds	0	
	Balance C/F 31.10.2023		89,899

TOTAL RESTRICTED FUNDS C/F			161,248

RECONCILIATION TO CASH BOOK

CHECK TOTAL

General income less expenditure	72,623
Designated Income	0
Designated expenditure	-14,529
Restricted fund income	176
Restricted fund expenditure	0
CASH BOOK TOTAL	58,270

CASH BOOK TOTAL 2023-2024	58,269.27
(CB Receipts less payments - per cash book)	

Difference	0
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TOTAL ADJUSTMENTS	0
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