

Horsforth Town Council
Annual Budget and Expenditure 2023-2024
Updated 21.09.2023

		Annual Budget		Income & Expenditure		Budget Remaining	
		2023-2024		As At 31.08.2023		As At 31.08.2023	
		£	£	£	£	£	£
INCOME							
	Precept	126,035		126,035		0	
	Council Tax Support Grant	4,927		4,927		0	
	Bank Interest Received	100		964			
	Other			79			
3 & 5 The Green							
	HLAH No3: Rent & Premises Insurance	3,000		0		0	
	The Museum No5: Rent & Premises Insurance	0		0		0	
	HTC The Stables: Rent & Premises Insurance	0		0		0	
TOTAL INCOME			134,062		132,005		0
EXPENDITURE							
Community & Environment							
	Grants & Sponsorship	4,500		500		4,000	
	Award Scheme	200		0		200	
	Civic Service	100		0		100	
	Horsforth Gala	100		44		56	
	Remembrance Service	1,000		283		718	
	Annual Town Meeting	50		0		50	
	Horsforth Matters	1,750		0		1,750	
	Band Concerts	1,200		0		1,200	
	Special Events and Projects (Annual Events)	2,543		2,550		-7	
	Christmas Motifs, Lights & Trees	16,000		0		16,000	
	Christmas Switch On Event	5,000		680		4,320	
	HTC Floral Displays - Installation & Watering	5,600		1,933		3,667	
	Community Watering - HIB & Fairtrade	4,000		0		4,000	
	Garden Maintenance	1,000		240		760	
			43,043		6,229		36,814
Planning, Licensing & Traffic			500		0		500
Salaries							
	Basic Salary Costs	61,605		21,903			
			61,605		21,903		39,702
Office							
	Office Equipment & Photocopier Lease	1,000		108		892	
	IT Support	1,175		402		773	
	Stationery & Printing	900		347		553	
	Postage	100		0		100	
	Telephone and Broadband	900		320		580	
	Subscriptions	2,325		1,944		381	
	Audit, Accounts & Data Protection	3,000		1,084		1,917	
	Miscellaneous, Quality Council & Recruitment	200		219		-19	
	Bank Charges	145		38		107	
	Chairman's Allowance	100		0		100	
	Meeting Expenses & Refreshments	185		0		185	
	Room Hire	1,300		127		1,173	
	Legal & Professional Fees	1,030		0		1,030	
	Email and website	737		18		719	
	Clock Maintenance	500		150		350	
	Defibrillator Maintenance	2,000		150		1,850	
	Combined Insurance	1,834		1,999		-165	
			17,431		6,905		10,526
Training							
	Staff Training	1,500		120		1,380	
	Councillor Training	2,000		0		2,000	
			3,500		120		3,380
Election			12,500		0		12,500

	Property Overheads								
	3 & 5 The Green								
	Loan repayment	9,811			4,905			4,906	
	Site H&S & Statutory Inspections	1,000			0			1,000	
	Site Premises Insurance	4,000			0			4,000	
	No 3 Cleaning Charges	1,000			0			1,000	
	No 3 Business Rates	6,784			3,394			3,390	
	No 3 Light, Heat, Power & Water	10,000			620			9,380	
	Site Management & Maintenance	500			165			335	
				33,095			9,084		24,011
	Horsforth Museum - Grant re No 5 The Green Rent			4,000			0		4,000
	TOTAL EXPENDITURE			175,674			44,241		131,433
	SURPLUS / DEFICIT OF INCOME OVER EXPENDITURE			-41,612			87,764		

Horsforth Town Council
Annual Budget and Expenditure 2023-2024
Designated Funds

		As At 31.08.2023	
		£	£
DESIGNATED FUNDS			
NEIGHBOURHOOD PLAN			
	Balance B/F 01.07.23	3,243	
	Income	0	
	Expenditure	0	
	Transfer of funds	0	
	Balance C/F 31.08.2023		3,243
ELECTION			
	Balance B/F 01.07.23	3,750	
	Income	0	
	Expenditure	0	
	Transfer of funds	0	
	Balance C/F 31.08.2023		3,750
3 & 5 THE GREEN - REFURBISHMENT			
	Balance B/F 01.07.23	35,252	
	Income	0	
	Expenditure	13,717	
	Transfer of Increase DF for 2023-2024 from General	83,002	
	Transfer of Decrease DF for 2023-2024 to General R	48,254	
	Balance C/F 31.08.2023		56,283
3 & 5 THE GREEN - PRE-ACQUISITION COSTS			
	Balance B/F 01.07.23	2,418	
	Income	0	
	Expenditure	100	
	Transfer of funds	0	
	Balance C/F 31.08.2023		2,318
MECHANICS INSTITUTE			
	Balance B/F 01.07.23	4,500	
	Income	0	
	Expenditure	0	

	Transfer of funds		0
	Balance C/F 31.08.2023		4,500
QUEEN'S PLATINUM JUBILEE			
	Balance B/F 01.07.23		126
	Income		0
	Expenditure		
	Transfer of Allocated to General Funds for 2023/2024		126
	Balance C/F 31.08.2023		0
FREE SCHOOL MEALS			
	Balance B/F 01.07.23		2,750
	Income		0
	Expenditure		0
	Transfer of Allocated to General Funds for 2023/2024		2,750
	Balance C/F 31.08.2023		0
	TOTAL DESIGNATED FUNDS C/F		70,094
RESTRICTED FUNDS			
COMMUNITY INFRASTRUCTURE LEVY			
	Balance B/F 01.07.23		71,173
	Income		176
	Expenditure		0
	Transfer of funds		0
	Balance C/F 31.08.2023		71,349
3 & 5 THE GREEN - PWLB			
	Balance B/F 01.07.23		89,899
	Income (Loan)		0
	Expenditure (repayment)		0
	Transfer of funds		0
	Balance C/F 31.08.2023		89,899
	TOTAL RESTRICTED FUNDS C/F		161,248

RECONCILIATION TO CASH BOOK

CHECK TOTAL

General income less expenditure	87,764
Designated Income	0
Designated expenditure	-13,817
Restricted fund income	176
Restricted fund expenditure	0
CASH BOOK TOTAL	74,122

CASH BOOK TOTAL 2023-2024 **74,121.61**
(CB Receipts less payments - per cash book)

Difference **0**

TOTAL ADJUSTMENTS **0**