

## SCHEDULE OF ASSETS - as at 31 March 2022

LONG TERM INVESTMENTS							
Item	Quantity	Location	Acquired on	Purchase cost	Notional value	Maturity date	Notes
				Total	£ -	£ -	
Item	Quantity	Location	Acquired on	Purchase Price/Value at Acquisition	Responsibility	Insurance Value/Replacement Costs	
<b>Real Property</b>							
3&5 The Green, Horsforth - 125 year lease	1		31/03/2022	£ 600,000.00		£ 600,000.00	
				£ 600,000.00		£ 600,000.00	
Items insured at any location within the territorial limits - identified as Additional items in policy							
Item	Quantity	Location	Acquired on	Purchase Price/Value at Acquisition	Responsibility	Insurance Value/Replacement Costs	
Jubilee Clock	1	Fink Hill Car Park	Jun-02	£ 8,700.00	C&E	£ 15,194.36	
Stanford Seats	6	1 Broadgate Lane 1 Drury Lane 1 Ring Road/Low Lane 2 Jubilee Garden *1 Hunger Hills - donated	25/02/2011	£ 4,433.12	C&E	£ 6,698.02	Plus VAT
Town Notice Board		1 at Jubilee Garden	May-12	£ 1,912.00	C&E	£ 2,151.97	Plus VAT
Barrier troughs	3	Fink Hill	Not Known	Not Known	C&E	£ 425.44	Plus VAT
Garden mosaic	1	Jubilee Garden	Jul-12	£ 875.00	C&E	£ 984.82	Plus VAT
Planters	3	Town Street/ North Broadgate Lane/King Edward Avenue	Not Known	Not Known	C&E	£ 996.08	Plus VAT
Karabiner	90	On Hanging Baskets	2013	£ 364.50	C&E	£ 556.12	
Digital Camera – Nikon CoolPix L310	1	Office	2012	£ 538.00	Office	£ 719.49	inc VAT
Portable display board	1	Office	2015	£ 153.00	Office	£ 185.71	Plus VAT
External Memory 500GB	2	Office/Staff Homes	2012	£ 116.00	Office	£ -	Plus VAT
HP laptop	1	Office/with staff	Jul-17	£ 543.00	Office/staff	£ 611.15	Plus VAT
Speed Indication Device	1	Low Lane	Jul-18	£ 3,110.00	PLT	£ 3,398.38	No VAT
Defibrillators & cabinets	4	Banyan, New Road Side  Morrisons, Town Street  Brownlee Stone Centre, Town Street  Horsforth Sports Club, Brownberrie Lane	2016	£ 5,170.00	C&E	£ 5,818.88	Plus VAT
Hanging Baskets Brackets.	82	Various around Horsforth	Unknown	Unknown	C&E	£ 964.45	Plus VAT
Marquee	1	Office	May-15	£ 135.00	Office	£ 174.45	inc VAT
Photocopier Samsung - leased from BNP Paribas agreement A1A78716/001	1	Office	Oct-18	£849	Office	£ 927.72	Plus VAT
HTC bespoke Christmas light motif	1	Leeds Lights	Dec-18	£485	C&E	£ 529.98	Plus VAT
Chain of Office	1	Office	Aug-18	£15,000	Office	£ 19,478.12	Held as custodian for Leeds City Council
Deputy's Chain of Office	1	Office	Aug-18	£1,625	Office	£ 4,132.21	Held as custodian for Leeds City Council
Epson projector	1	Office	Feb-19	£249	Office	£ 273.19	
Defibriliator & cabinet	1	Mousie Brown's, Station Road	Jan-19	£ 1,290.00	F&GP	£ 1,328.70	Plus VAT
Motorola Moto G7 Power mobile 'phon	1	Office/with staff	Oct-19	£ 133.32	Office/staff	£ -	plus VAT
Printer - HP Colour LaserJet	1	Office/with staff	Oct-19	£ 279.00	Office	£ 288.40	Plus VAT
Motorola Moto G7 Play mobile 'phon	1	Office/with staff	Mar-20	£ 83.29	Office/staff	£ -	Plus VAT
Dell laptop (refurbished)	1	Office/with staff	Jun-20	£ 300.00	Office/staff	£ 309.00	
Philips V-Line 243V7QJABF 24" Full HD IPS Monitor	1	Office/with staff	Jan-21	£ 94.97	Office/staff	£ -	exc VAT
Microsoft Wired Desktop 600 for Business - keyboard and mouse	1	Office/with staff	Jan-21	£ 18.53	Office/staff	£ -	exc VAT

Hired Christmas motifs - Nov to Jan				£ -		£ -	insured under LCC cover
Defibrillator & Cabinet - St James Woodside	1	St James Woodside	Feb-21	£ 1,500.00	C&E	£ 1,500.00	No VAT
			<b>Totals</b>	<b>£ 47,956.73</b>		<b>£ 67,646.64</b>	
			<b>Less: items held as custodian</b>	<b>£ 16,625.00</b>			
			<b>Total</b>	<b>£ 31,331.73</b>			
<b>Computer and other equipment - identified as Contents (c) in policy</b>							
Handset Telephones	2	Office	2017	£ 40.00	Office		Plus VAT
Coffee Maker	1	Office	Not Known	£ 222.00	Office		inc VAT
Rexel Shredder	1	Office	Not Known	£ 50.00	Office		Plus VAT
22" Acer Monitor	1	Office	Mar-12	£ 65.78	Office		Plus VAT
Belonghi Electric Radiator	1	Office	Nov-12	£ 149.99	Office		inc VAT
Rotatrim A3 trimmer	1	Office	Jan-17	£ 74.40	Office		Plus VAT
Mini Russell Hobbs Fridge	1	Office	Jun-19	£ 92.49	Office		<b>New in 2019</b>
Refurbished Dell pc, intel core i5 /3rd gen, 240gb SSD, 8gb ram, windows 10	2	Office	Aug-19	£ 580.00	Office		
Refurbished 24" monitors	2	Office	Aug-19	£ 100.00	Office		
				<b>£ 1,374.66</b>			
					<b>Total</b>	<b>£ 2,672.72</b>	Global blanket cover
<b>Furniture and other equipment identified as Contents (a) in the Insurance Policy</b>							
Cups & Saucers	34 each	Office	Not Known	Not Known	Office		Plus VAT
Metal Post Box	1	Outside office.	Jan-09	£ 58.00	Office		Plus VAT
Hat & Coat Stand	1	Office	Not Known	Not Known	Office		inc VAT
Roll of Honours board	1	Office	2008	£ 495.00	Office		Plus VAT
Office Display Boards	2	Office	2010	£ 137.00	Office		Plus VAT
Year Planner	1	Office	2009	£ 30.95	Office		Plus VAT
Vertical Blinds	7	Meeting Room (5) Office (2)	2011	£ 605.00	Library		Plus VAT
Projector Screen	1	Office	2010	£ 60.00	Office		inc VAT
Fire Chief Safe	1	Office	Feb-11	£ 830.63	Office		Plus VAT
Board Room Table	1	Office	Nov-08	£ 10.00	Office		inc VAT
Board Room Chairs	12	Office	Nov-08	£ 10.00	Office		est'd replacement value
Office Desk	2	Office	Nov-08	Donated	Office		Plus VAT
			Mar-12	£ 169.00			
Office Chair	2	Office	Apr-15	£ 101.52	Office		Plus VAT
		Office	Oct-14	£ 105.84			
Cushion Stacking Chairs	12	Office	Unknown	Unknown	Office		inc VAT
Metal Folding Chairs	8	Office	Not known	Unknown	Office		est'd replacement value
Metal /wood Tables	2	Office	Oct-14	£ 201.36	Office		Plus VAT
Wooden 4 Drawer Filing Cabinets	2	Office	Nov-08	Donated	Office		Plus VAT
Wooden 3 Drawer Filing Cabinets	2	Office	Nov-08	Donated	Office		Plus VAT
Wooden Office Cupboard	1	Office	Nov-08	Donated	Office		Plus VAT
Open Front Wooden Bookcase	4	Office	Oct-08	Donated	Office		Plus VAT
Metal Secure Cupboard	1	Office	Not Known	Not Known	Office		Plus VAT
Wooden bookcase - 2 shelves	1	Office	Feb-17	£ 130.00	Office		
Whiteboard	1	Office	Aug-18	£ 27.20			
Printer shelf	1	Office/with staff	Dec-20	£ 30.82	Office/staff		exc VAT
Footrest	1	Office/with staff	Dec-20	£ 21.84	Office/staff		exc VAT
				<b>£ 3,024.16</b>	<b>Total</b>	<b>£ 7,519.53</b>	Global blanket cover

Summary	Acquisition Value	Insurance Value
<b>Real Property</b>	£ 600,000.00	£ 600,000.00
<b>Fixed Assets</b>		
Total Items - any location	£ 31,331.73	£ 67,646.64
Total computer and other office equipment	£ 1,374.66	£ 2,672.72
Total furniture	£ 3,024.16	£ 7,519.53
<b>Totals</b>	<b>£ 635,730.55</b>	<b>£ 677,838.88</b>
Total long-term financial investments	£ -	
Total staffing costs per annum	£ 53,551.00	£ 50,000.00
		<b>Key Personnel Cover</b>