



## Horsforth Town Council

Planning, Licensing & Traffic Committee Minutes  
Thursday 17 February 2022 at 7pm  
St Margaret's Parish Centre, Church Lane, Horsforth, Leeds LS18 5LA

**Present: In Chair** – Cllr R Jones

Cllrs J Garvani, R Hardcastle, E Hyndes, T Stones, M Townsley

**In attendance:** J Sou –Clerk; agent from Savills UK; 8 members of the public

**PLT/21.143-21.150** These minute numbers have been left blank intentionally.

**PLT/21.151** To receive apologies for absence and to consider the reason for the absence  
**RESOLVED** that the apologies and reasons for absence from Cllrs Arbuckle and Glover be accepted.

**PLT/21.152** Declaration of Disclosable Pecuniary and other Interests  
Non-pecuniary interests:  
Cllr E Hyndes – item 6, planning application ref: 22/00689/FU – knows the applicant

**PLT/21.153** To consider questions and comments from members of the public at the Chairman's discretion  
The agent from Savills UK gave a presentation in respect of application ref: 22/00315/FU Bridge House, Outwood Lane, Horsforth, Leeds LS18 4YP.

Members of the public and councillors raised several queries with the agent relating to the following matters:

- Whether the development was too large in scale for the site
- That there was insufficient parking provision for the proposed number of residences which could lead to parking on nearby roads and the impact this would have on the neighbourhood
- Safety concerns regarding vehicle access and egress to the site
- The increase in height to one of the buildings
- The height and materials to be used for the boundary walls

The agent will pass feedback to their highways consultant and architect.

Members went on to consider comments on the application – see minute no. PLT/21.156

**PLT/21.154** Minutes of the previous meetings  
**RESOLVED** that the minutes of the Committee meeting held on 18 November 2021 and the Planning, Licensing and Traffic Advisory Group meeting on 20 January 2022 are true records.

**PLT/21.155** Leeds City Council Planning Decisions  
**Noted.**

Signed ..... Dated .....

**PLT/21.156 New Planning Applications**  
**RESOLVED: To comment on planning applications as per the attached list.**

**PLT/21.157 Planning Appeals & Planning Appeal Decisions**  
Since publication of the agenda, official notice had been received that the following application relating to the expansion of Leeds Bradford Airport had been called in by the Secretary of State:

| Application ref:            | Address/location                                       | Call-in ref.                           |
|-----------------------------|--|--|
| <a href="#">20/02559/FU</a> | Leeds Bradford Airport Whitehouse Lane Yeadon LS19 7TZ | <a href="#">APP/N4720/V/22/3291075</a> |

**RESOLVED: To delegate to the Clerk in consultation with the Chairman of the Planning, Licensing and Traffic Committee the decision whether to apply for Rule 6 status as an interested party and to apply for Rule 6 status if considered appropriate.**

**PLT/21.158 Planning Enforcement**  
To note key planning enforcement case updates (if any). **None received.**

**PLT/21.159 Licensing Applications**  
To consider applications received since last meeting. **None received.**

**PLT/21.160 Traffic**  
To consider and approve any action in relation to traffic issues:

- Complaints – none received
- Traffic schemes – no reports received
- Speed indicator device (SID) updates and data – not available

**PLT/21.161 Leeds Bradford Airport LBA**  
To note updates (if any) and agree any necessary action in relation to:

**21.161.1.** Leeds Bradford Airport Consultative Committee (LBACC).  
Noted: The following papers and information previously circulated to members:

- Report from M Hughes on LBACC meeting 8 December 2021, End of Runway representative
- Draft minutes of the LBACC meeting of 8 December 2021
- Department for Transport Information Gathering Exercise/Survey on airport consultative committees – comments to LBACC by 18 February 2022 for a collated, formal response
- Noise and tracking information December 2021
- LBACC updated terms of reference – December 2021
- LBACC meeting dates for 2022 – 2 March, 8 June, 7 September and 7 December.

**21.161.2.** Leeds Bradford Airport Link Road – no updates received  
**21.161.3.** Leeds Bradford Airspace Change – no updates received

Signed ..... Dated .....

- PLT/21.162 Neighbourhood Plan.**
- **RESOLVED: To ratify the recommendation of the PLT Advisory Group and approve the training proposal with a budget of £900+VAT**
  - No other updates

**PLT/21.163 Leeds City Council Core Strategy and Site Allocation Plan.**  
No updates received.

**PLT/21.164 Matters for information.** None

**PLT/21.165 Items for future agenda.** None

**PLT/21.166 Date of the next meeting**

Next meeting of the Committee: 17 March 2022.

Deadline for agenda items: 7 March 2022.

**Noted.**

The meeting closed at 7:53pm

*Distribution: Cllrs J Arbuckle, C Calvert, J Garvani, C Glover,  
R Hardcastle, E Hyndes, R Jones, T Stones, M Townsley*

Signed ..... Dated .....

| <b>Application No.</b>      | <b>Address/Location</b>                               | <b>Details</b>   | <b>Comments</b>  |
|-----------------------------|---|--|--|
| <a href="#">21/09884/FU</a> | 18 Newlay Grove<br>Horsforth Leeds LS18<br>4LH        | Conversion of loft to habitable room with four roof lights to front  | Horsforth Town Council neither supports nor objects to this application.   |
| <a href="#">22/00315/FU</a> | Bridge House Outwood Lane<br>Horsforth Leeds LS18 4UP | Conversion and alteration of offices to 44 residential flats (Use Class C3) including the addition of a single additional storey and demolition and redevelopment of existing depot (B8) on site; means of access; improvements to facade of existing building and provision of car parking and landscaping, including Public Open Space | Objection<br>Horsforth Town Council objects to the application on the basis that the proposed development needs scaling back and the number of parking spaces needs to be maximised.   |
| <a href="#">22/00321/FU</a> | 39 Scotland Way<br>Horsforth Leeds LS18<br>5SQ        | Alterations including conversion of garage to habitable room incorporating new roof and side window to porch   | Horsforth Town Council neither supports nor objects to this application.   |
| <a href="#">22/00347/LI</a> | 129 Town Street<br>Horsforth Leeds LS18<br>5BL        | Listed building application for single storey rear extension; replacement windows; installation of rooflight and alterations including demolition of attached garage   | Objection.<br>Horsforth Town Council objects to the application as the removal of the garage will mean a loss of dedicated parking for the property and lead to parking on the street. |
| <a href="#">22/00349/FU</a> | 14 Victoria Gardens<br>Horsforth Leeds LS18<br>4PH    | Part two storey, part single storey rear extension.  | Horsforth Town Council neither supports nor objects to this application.   |
| <a href="#">22/00362/FU</a> | 24 Woodside Park Drive<br>Horsforth Leeds LS18<br>4TG | Conversion of garage in to habitable accommodation   | Horsforth Town Council neither supports nor objects to this application.   |
| <a href="#">22/00393/FU</a> | 20 Arran Drive<br>Horsforth Leeds LS18<br>5SW         | Alterations including raised ridge height to form first floor, with rooflights and feature glazing to rear; single storey front, rear and side extensions with rooflights; conversion of garage to habitable room  | Horsforth Town Council neither supports nor objects to this application.   |

Signed ..... Dated .....

| <b>Application No.</b>      | <b>Address/Location</b>                               | <b>Details</b>  | <b>Comments</b>   |
|-----------------------------|---|---|---|
| <a href="#">22/00462/FU</a> | 13 Stoney Croft<br>Horsforth Leeds LS18<br>4RB        | Outbuilding to rear   | Horsforth Town Council neither supports nor objects to this application.  |
| <a href="#">22/00586/FU</a> | 4 Kerry Street Horsforth<br>Leeds LS18 4AW            | Part demolition of existing building and erection of a two storey apartment block providing 8No. apartments   | Objection.<br>Horsforth Town Council objects as the proposal is overdevelopment of the site and there is no provision for parking.      |
| <a href="#">22/00689/FU</a> | 10 West Pasture Close<br>Horsforth Leeds LS18<br>5PB  | Single storey front extension, including canopy to front door   | Horsforth Town Council neither supports nor objects to this application.<br><br>Note: Cllr E Hyndes - NPI declared; knows the applicant |
| <a href="#">22/00768/FU</a> | Sledmere Brownberrie Lane<br>Horsforth Leeds LS18 5HF | Single storey front extension; single storey rear extension; partial conversion of garage to utility room; dormer window to rear to create habitable room; rooflights to front and side | Horsforth Town Council neither supports nor objects to this application.  |
| <a href="#">22/00854/FU</a> | 26 Brownberrie Drive<br>Horsforth Leeds LS18<br>5PP   | Single storey side/rear extension; raising of roof ridge, eaves and chimney, new dormer windows to both sides and insertion of rooflight  | Horsforth Town Council neither supports nor objects to this application.  |

Signed ..... Dated .....