



Horsforth Town Council

Community and Environment Committee Minutes

2 December 2021 at 7pm

St Margaret's Parish Centre, Church Lane, Horsforth, Leeds LS18 5LA

Present:

In the Chair: Cllr J Garvani

Cllrs C Calvert, SL Dowling, SM Dowling, R Hardcastle, E Hyndes, R Jacques, R Jones, P Mallott, C Sellers, T Stones

In attendance: J Sou - Clerk.

CE/21.50 These minute numbers have been left blank intentionally.

CE/21.51 To accept apologies and the reason for absence.

RESOLVED: To accept the apologies and reasons for absence from Cllrs R Hardcastle and C Sellers.

CE/21.52 Declaration of Disclosable Pecuniary and other Interests.

The following pecuniary interests were declared:

Cllr SM Dowling - Item 6.2 – secretary of Broadgate Primary PTA

The following non-pecuniary interests were declared

Cllr J Garvani - Item 6.2 – chair of governors of Broadgate Primary School

CE/21.53 To consider questions and comments from members of the public at the Chairman's discretion.

No members of the public present.

CE/21.54 Minutes of the previous meetings

RESOLVED: That the minutes of the meeting held on 9 September 2021 are a true record.

CE/21.55 Grant/Sponsorship feedback

None.

CE/21.56 Grant and sponsorship Applications

Representatives from each organisation attended to present the applications.

21.56.1. **RESOLVED:** To award sponsorship of £500 to Horsforth Walk of Art for Horsforth Walk of Art 2022

21.56.2. **RESOLVED:** To award a grant of £500 to Broadgate Primary PTA for a Little Free Library

Note: Cllr SM Dowling left the meeting during the discussion and vote.

21.56.3. **RESOLVED:** To award a grant of £500 to Horsforth Churches Together – Perfectly Pitched to provide accessible lunchtime concerts, but to ask for further details

Signed Dated

from the applicant regarding any funding or support from Horsforth Churches Together.

21.56.4. RESOLVED: To refer the application from Horsforth Shed for £1000 towards tools and secure storage to Finance and General Purposes Committee

ACTION: Clerk to advise applicants of decisions.

CE/21.57 Events

21.57.1. Remembrance Service 2021

Members **noted** the following:

- The service had gone well
- The hired lectern had not been used
- The two first aiders from St Johns Ambulance had both joined the parade – in future years, one should be stationed by the Cenotaph from the outset
- Service sheet – needs to be clearer
- To consider for the future asking a young person to take part in the service and do a reading, to widen the community involvement

21.57.2. Christmas Lights Switch-On 2021

- Budget for Switch-On – it was **noted** that the Switch-On 2021 was currently within budget
- Arrangements for the Switch-On on 4 December 2021 were all in order
- It was **noted** that the motifs on Station Road and New Road Side would be switched on via timer at 4pm and that Leeds Lights had offered an option for when the motifs on Town Street would be switched-on on the day of the Switch-On event.

It was **agreed** that the motifs on Town Street up to Morrison's should be switched on via timer at 4pm, and the remaining motifs from Morrison's to The Green should be switched on to coincide with the switching-on of the lights at The Green during the Switch-On event.

ACTION: Clerk to notify Leeds Lights

21.57.3. Annual Event 2022 – Queen's Platinum Jubilee

- Due to work commitments, Cllr SM Dowling could no longer lead on the Queen's Platinum Jubilee; somebody else would therefore be needed to take the lead on the project
- Beacon to be ordered

21.57.4. Any other action required

None reported.

CE/21.58 Committee budget

RESOLVED: To approve the budget for 2022-23 as set out at Appendix 1

Budget: £42,415

Amount to be requested from precept: £37,765

Also to request the transfer of any unspent annual event budget for 2021-22 to the designated fund for the Platinum Jubilee 2022 event.

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CE/21.59 Jubilee Garden
No updates reported.

CE/21.60 Floral displays
No updates reported.

CE/21.61 Band concerts
RESOLVED: To sponsor three summer band concerts at Hall Park during summer 2022 at £325 per concert, including one on the day of the Queen’s Platinum Jubilee event on 5 June 2022.
It was **noted** that the bandstand may be undergoing refurbishment at some time in 2022. Leeds City Council to be made aware of this when the concerts are booked.
ACTION: Clerk to confirm sponsorship to Leeds City Council.

CE/21.62 Horsforth Matters

- Horsforth Matters had been postponed due to the forthcoming by-election on 9 December 2021
- Articles may need reviewing and there would probably be new items to be included
- Editorial Working Group to reconvene in the New Year

CE/21.63 Hall Park
Friends of Hall Park had been invited to the meeting but no response had been received. It was reported that Friends of Hall Park were planning a community garden in Hall Park.

CE/21.64 Litter
Nothing to report.

CE/21.65 Matters for information
Good Citizen and Young Achiever awards – to publicise.
Note: the application forms were in the process of being updated so may not be available immediately.

CE/21.66 Items for future agenda
Good Citizen and Young Achiever awards

CE/21.67 Date of the next Meeting
3 March 2022
Last date for agenda items: 18 February 2022

The meeting closed at 8:21pm.

*Distribution: Cllrs C Calvert, SL Dowling, SM Dowling, J Garvani, R Hardcastle,
E Hyndes, R Jacques, R Jones, P Mallott, C Sellers, T Stones*

Signed Dated