



Horsforth Town Council

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Prior to the meeting there is a Councillor Surgery at 6:30pm to 7:00pm

To Members of the Council

You are summonsed to attend a meeting of Horsforth Town Council to be held at **St Margaret's Parish Centre, Church Lane, Horsforth** on **Thursday 25 November 2021 at 7:00pm** for the purpose of transacting the business stated in the agenda below.

Members of the public are welcome to attend the meeting.

J Sou
Clerk
19 November 2021

Agenda

- 1. To receive apologies for absence and to consider the reason for the absence**
- 2. Declaration of Disclosable Pecuniary and other Interests**
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members' Code of Conduct.
- 3. Public Participation**
To hear from members of the public who wish to make representations, answer questions and give evidence in respect of the business on the agenda.
The period of public participation shall not exceed 15 minutes unless directed by the Chairman.
A member of the public shall not speak for more than 3 minutes.
A question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given.
Members of the public may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
- 4. Minutes of the previous meetings**
Council is asked to approve the minutes of the meeting held on 30 September 2021.
Previously circulated and in agenda pack.
- 5. To receive and note the minutes of the following meetings:**
See agenda pack

Planning, Licensing & Traffic Committee	21 October 2021
	18 November 2021 (draft)

Finance and General Purposes Committee	11 November 2021 (draft)
Events Sub-Committee	7 October 2021
	3 November 2021 (draft)
Staffing and Employment Committee	28 October 2021 (draft)

6. Police report

To note and consider the latest crime statistics for Horsforth. **See agenda pack.**
 To consider any other policing matters.
 Police representatives have been invited to the meeting.

7. Finance

- To approve the accounts and list of payments to 4 November 2021. **See agenda pack**
- To approve/note the following payments:
 - Brownberrie by-election costs £7638.06
 - Hall Park by-election costs £5626.52
- To appoint a cheque signatory

8. Broadfields vacancy

By-election on 9 December 2021. **To note.**

9. 3&5 The Green

- 9.1.** In view of the confidential nature of the business about to be transacted at this agenda item to consider temporarily excluding the press and public and that they be asked to withdraw from the meeting.
- 9.2.** To receive an update and approve any action necessary in relation to the purchase of 3&5 The Green.

10. Christmas Switch-On event 2021

To receive an update and consider any action necessary
 To ask for additional volunteers if necessary

11. Reports from external organisations - To consider reports and any action required in relation to:

- Dementia Friendly
- Horsforth Fairtrade
- Young People's Champion

12. Councillor surgery

To note any matters arising from councillor surgeries
 To appoint volunteers for the next councillor surgery

13. Half yearly attendance figures – to note. See agenda pack.

14. Matters for information - to be reported verbally

To include the following:
 Staffing situation
 Climate Change survey
 New website

15. Items for future agenda

Budget and precept 2022/23

16. Date of next meeting – 27 January 2021

Distribution: Cllrs J Arbuckle, B Batchelor, C Calvert, R Capitano, D Collins, SL Dowling, SM Dowling, K Firth, J Garvani, C Glover, R Hardcastle, R Harris, B Heaviside, E Hyndes, R Jacques, R Jones, P Mallott, D Prater, C Sellers, T Stones, M Townsley